

**Minutes of SIG/HFIS Planning Meeting, 5 PM, Nov. 9, 2009, Vancouver, BC
Canada**

Agenda

Approximately 20 SIG members attended this planning meeting

1. Approval of 2008 meeting minutes

Minutes of 2008 meeting (previously posted to listserv) were approved.

2. Announcement of elections of new officers for 2009-2010

Michael Buckland, Chair Elect becomes Chair, 2009-2010

Julian Warner, Chair Elect, 2009-2010

Christine Angel: Secretary, 2009-2010

Kathryn LaBarre and Jonathan Furner continue as communications officers; Tom Haigh continues as Webmaster for the SIG.

3. SIG Budget and expenditures for 2008-2009

The latest statement (dated 6/30/09) showed \$760 on hand. A request to SIG Cabinet Chair for rollover of all funds as of this date was approved. Commitments were made for the period thru the 2009 AM as follows: \$500 for travel expenses for one program speaker; \$150 for hotel expenses to connect long distance via Skype with a second program speaker located in Romania .

Current SIG membership (thru 6/30/09) was as follows: 77 individual members; 187 institutional members. Total membership: 244

Thus, assuming similar membership numbers, the budget for 2009-2010 should be approximately: \$800.00

4. Thanks to AM 2009 program folks

The SIG organized three separate panel sessions (organized by: Michael Buckland, Thomas Haigh, and Bob Williams) and co-sponsored three other programs. Thanks were given to all who organized and participated in the programs.

5. Thoughts/plans for 2010 AM program

This issue was discussed at some length but no specific program plans were made. Note was made that the 2010 AM program theme will be "Navigating Streams in an Information Ecosystem" and that it would consist of 6 different tracks for submission of panel sessions, individual papers, and posters (including demos and videos). Major dates to keep in mind are: panel sessions, papers, workshops, and tutorials is May 31 for submission; for posters, demos and videos: July 16 for

submissions. Complete details about should be posted shortly to the ASIST Website.

SIG members with ideas for any of these should discuss them with Michael Buckland well in advance of the above deadlines. His e-mail is: buckland@ischool.berkeley.edu

6. Report on ASIST History Fund developments

Grant and best paper awards:

2009 grant award for \$1,000: was made in November to Charles Meadow to study the digital divide historically. He will make a report on his work at the 2010 AM meeting.

2009 best paper award for \$500 was made in November to Rachel Plotnick, doctoral student in History of Science at Northwestern University. She will make a report on her paper at the 2010 AM.

These are first awards made by the History Fund, with the expectation that we will continue making awards in future years. The call for both awards will appear on the ASIST Website. Thomas Haigh noted that the call for the best paper submissions needed to more specifically state unpublished papers.

Donations and matching funds for 2008-2009

A challenge matching grant of \$3,000 for 2009 was met and exceeded! As of November, 2009 the History Fund should total approximately \$18,000.

The Chair urged SIG members to support the History Fund with regular donations (all donations are tax-deductible). To do this simply mail a check to the ASIST Ex. Dir. marked for the ASIST History Fund. Future fund raising efforts should be the responsibility of all SIG members but anyone with an interest in doing this as a special task should contact the Chair, Michael Buckland.

7. Cooperation with other groups with similar interests

It was noted that this is a continuing need but that not much progress had been made on this in the past year. Specific groups that seem appropriate are: Society for the History of Technology; History of Science Society; Library and Information History Group (UK). Volunteers to contact and work with these (or similar groups) should contact Michael Buckland.

8. Other business:

Michael Buckland presented information about a project currently underway in Paris to digitize early works relating to the history of information science and technology. He urged attendees to think about major works that we might submit to them for consideration (preferably those easily available in Paris and out of copyright). Anyone with ideas about this should contact him.

Submitted by: Bob Williams, SIG/HFIS Chair, 2008-2009