

Dear Valued Partner,

Our condolences go out to businesses and families who have been affected by Hurricane Sally. For those re-entering damaged offices, we want to offer our assistance and help take care of you in any way possible.

For Customers with Damaged Equipment:

If you need loaner equipment or assistance processing a claim with your insurance provider, please contact TJ Edwards, Account Specialist. We can also make arrangements for those needing temporary billing suspension.

For Customers Seeking Equipment Storage:

If your facility is in need of repair and you need temporary equipment storage, RJ Young can pick up your machine(s) and store it in our warehouse at no cost. Please contact your TJ Edwards, Account Specialist, for more information.

Additionally:

- We invite you to our <u>Pensacola</u> & <u>Mobile</u> office to utilize our copiers/printers if you are unable to use yours. You use our desk, internet and even our coffee pot. *Please coordinate this with TJ Edwards, Account* Specialist, as our team may be out assisting those in need.
- Our teams will have hand sanitizer and face masks to distribute to those
 who are displaced, working closely with others during clean-up/rebuilding,
 or simply in need. Please reach out to your Account Specialist if you or
 someone you know needs these items.

In order to help organize resources and access to our office, please fill out this simple registration survey to help us better understand your needs. Thanks.