



## Employer Enrollment Form

### Instructions for Enrolling as a New Inland Bank HSA Employer

1. Complete the employer set up form and send to the Inland Bank HSA Team.
2. Within one business day, an HSA Account Manager will reach out to you to assist in selecting your enrollment option. Next, we will add your employer group to our system. Once added, we will be ready to accept online applications or provide you additional options for paper enrollment, employer portals, exchanges, etc.
3. A member of the Inland HSA team will contact your insurance agent/ broker to confirm plan eligibility and provide any necessary employee education.
4. Your assigned HSA Account Manager is always ready to work directly with your designated contact to assist with contribution options and will be available to you before, during, and after the enrollment process.

Date / Bank Contact (For Internal Use)	
How did you hear about us?	
Employer Name:	
Address:	
Company Phone Number:	
Website (if applicable):	
Type of Industry:	
Total Number of Employees:	
Policy Effective Date:	
Employer HSA Contact:	
Title:	
Contact Email Address:	
Contact Phone Number:	
Number of Employees Eligible for Insurance:	
Number of Employees Expected to Enroll?	
Enrollment Method:	Paper <input type="checkbox"/> Online <input type="checkbox"/> Both <input type="checkbox"/>
Employer Contributions:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Employee Contributions:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Payroll Company Used?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, which one?	
Would you like an alternate option to fund employee accounts?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are there multiple plans offered to employees?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Insurance Carrier:	
Insurance Agency:	
Agent Name:	
Agent Phone Number:	
Agent Email:	

Send completed form to [HSA@inlandbank.com](mailto:HSA@inlandbank.com) or fax to (630) 908-6460