



# 2026 Columbia Credit Union Tour of Homes: New & Remodeled Important Dates & Contact Information

**BIA Staff:** Sarah Neibert, Interim Events Director

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Phone: 360-729-6103

**Tour Dates:** May 29 – 31, 2026

**Show Hours:** 11am – 5pm

**Mandatory Meeting:** May 7, 2026 at 10am, 103 E. 29<sup>th</sup> St. Vancouver, WA 98663

**Entry Fees:** Due on submission, or \$500 non-refundable deposit per home

- Single home entry: \$2,000, Each Additional Home: \$1,100 (must be under contract with one builder/contractor)
- **Note: The entry fee includes having signs put out and picked up for you, for each of your homes.**

**Final Entry Date:** April 1, 2026 (No home changes will be accepted after this date)

**Timeline:**

**Now – April 1**

**Entries accepted – No changes to home entries will be accepted after April 1.**

Deposit:

\$500 per home. Gains immediate recognition and exposure on Columbia Credit Union Tour of Homes web page. Please provide company info, logo, website and home information with deposit. **Copy of Liability insurance** held on the property by the builder/company listing Building Industry Association as additional insured.

**April 24**

**Deadline** to submit photos, descriptions and directions for advertising pieces including website and publication.

TBD

**Deadline** for proofing production materials for ads. Proof plans, photos, and content. Reply to email with changes (one proof change session only.) *\*Subject to change based on publication schedule.*

**May 8**

**Deadline for Staffing Contacts** (Name, Phone and Email) for all days of tour due to BIA Office.

**May 26, 27**

Material pick up at BIA Office

**June 3**

**Deadline** to return all BIA and sponsor owned signage and materials



## BUILDER INFORMATION

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Email and Cell Phone \_\_\_\_\_

Builder Website to appear in ads and online: www. \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

Entry House Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ GPS Coordinates \_\_\_\_\_

Contact / Realtor Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

# Of levels \_\_\_ Square Feet \_\_\_\_\_ Number of Bedrooms: \_\_\_ Number of Bathrooms: \_\_\_\_\_

Key features and or 2-3 sentence description of home or remodel project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Custom \_\_\_ Spec. \_\_\_ Remodel \_\_\_ Expected completion date? \_\_\_\_\_

Single Family \_\_\_ Multi-Family \_\_\_: Condo / Town Home / Loft

New Homes: Price of Home (include lot): \_\_\_\_\_

Remodel Projects: Type of Remodel: \_\_\_\_\_

Driving Directions to Home (start with a major highway as a point of reference):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Logo & images emailed to [sarah@biaofclarkcounty.org](mailto:sarah@biaofclarkcounty.org) & [elsa@biaofclarkcounty.org](mailto:elsa@biaofclarkcounty.org)

Certificate of Insurance emailed to [sarah@biaofclarkcounty.org](mailto:sarah@biaofclarkcounty.org)

Email address to send ad proof: \_\_\_\_\_



PLEASE MAKE COPIES IF YOU HAVE MULTIPLE ENTRIES

## Columbia Credit Union Tour of Homes Builder Participation Contract

Name of Contractor \_\_\_\_\_

Contractor Registration Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

This is a **Legal Contract** set forth by the Building Industry Association of Clark County, 103 E. 29<sup>th</sup> St, Vancouver, Washington 98663. This document contains rules, regulations, and requirements pertaining to the 2026 Columbia Credit Union Tour of Homes.

### I. BUILDER REQUIREMENTS

- I agree to provide renderings or photos, floor plans, and a company logo, in the requested formats, to be delivered to the Building Industry Association Office no later than **April 1, 2026**.
- **I agree to meet all deadlines** as outlined in this contract. Failure to meet any deadline may result in forfeiture of deposit and inability to participate in the event.
- I shall insure personnel are on site to meet & greet patrons. This includes **opening the house on time** and not closing the home prior to posted hours of the event during the dates of the Columbia Credit Union Tour of Homes. Show dates and times are May 29 – 31, 2026; 11am – 5pm. **The Columbia Credit Union Tour of Homes will only be open these three days.**
- I fully understand that failure to provide a valid copy of my company’s General Liability Insurance Coverage listing the Building Industry Association as additional insured by the above listed deadline, will prevent my company from participating in the Columbia Credit Union Tour of Homes. **Builder/Remodeler Initials**
- I fully understand that as the builder I am solely responsible for ensuring the safety and security of the home and all visitors during the event and will indemnify, defend and hold harmless the BIA and its officers, directors, employees, staff, marketing subcontractors, sponsors, members and volunteers against any claims, actions, expenses or their liabilities for personal injury, theft, or property damage sustained to any persons caused in whole or in part by any acts and/or omissions occurring at or relating to or resulting from Builder’s entry in the Columbia Credit Union Tour of Homes. **Builder/Remodeler Initials**
- I fully understand that my designated representative or I will be responsible for proofing the accuracy of all material (to include but not limited to directions to the tour

home, photos, price, etc.) supplied to the Building Industry Association and or its publisher as pertains to the Columbia Credit Union Tour of Homes.

**Builder/Remodeler Initials**

- I have made my staff and or realtor representing the house aware of the Builder Responsibilities as it relates to them and this house being entered in the Columbia Credit Union Tour of Homes.
- I fully understand and agree that the Building Industry Association will provide event signage for the Columbia Credit Union Tour of Homes. By signing this agreement, if I have specific locations I want them placed by the sign company, I will make those known.
- I agree to complete and return a Builder Information and Contract form for each home or remodel project our company enters in the Columbia Credit Union Tour of Homes.

**Builder/Remodeler Initials**

## II. RULES AND REGULATIONS

- **I agree to abide by** all rules, regulations and decisions made by the Building Industry Association of Clark County and the Columbia Credit Union Tour of Homes Committee. Failure to abide by said rule, regulations, and decisions may result in my company being dismissed from participating in the Columbia Credit Union Tour of Homes.
- **I also agree** that any person attending a meeting on behalf of my company is assumed to be able to agree to and make decisions on behalf of their company as well as be responsible to convey pertinent information and all items discussed and agreed upon as a group to their company they represent.
- **I agree to meet all deadlines** set forth by the Columbia Credit Union Tour of Homes Committee.
- I fully understand that all homes entered into the 2026 Columbia Credit Union Tour of Homes must be new in that construction has been completed within the previous 18 months; or a remodel project, includes interior and exterior. This includes condominiums, duplexes and town-homes.
- I will provide personnel to attend a meeting on the operations of the Columbia Credit Union Tour of Homes on a date to be determined. This brief meeting is **mandatory** and will ensure all personnel are aware of all rules, marketing and expectations.
- I fully understand that my home must be landscaped (sod at a minimum) to the entrance of the home.
- I fully understand that furnishings are recommended but not mandatory.
- I understand that this is a public event and will ensure that no alcoholic beverages will be served or available on the grounds/premises of show home locations, except during the Chef Hop & Vine ticketed event.
- I understand that the Columbia Credit Union Tour of Homes logo is the property of the Building Industry of Clark County and may not be used in any publications or advertising without the written consent of an authorized representative of the Building Industry Association of Clark County.
- **I understand that the Building Industry Association of Clark County has the right to solicit sponsorships for the Columbia Credit Union Tour of Homes, and that only official event sponsors may have a visible presence in Tour Homes. All**

**Builder/Remodeler Initials**

**Builder/Remodeler Initials**



**signage, displays or logos that are not affiliated with official Tour sponsors will be removed and the builder responsible for the property will be required to pay a fine of \$100 per offense.**

**Builder/Remodeler Initials**

- I fully understand that I may withdraw an entry at any time, however I will forfeit the entry fee for the home withdrawn. If a home is withdrawn after April 1, 2026, I may be charged for the time and cost of creation of marketing materials.
- I fully understand that if it becomes necessary to cancel the Columbia Credit Union Tour of Homes for any reason, eligible funds will be refunded, and I waive any claim for damages. The BIA makes no claim that a particular property will sell, be sold, and is not responsible if said property does not sell.
- **I agree as the named builder/remodeler for the house or houses I am entering in the Columbia Credit Union Tour of Homes, that I will be responsible for all entry fee payments to the Building Industry Association of Clark County.**

**Builder/Remodeler Initials**

**III. FEE SCHEDULE/FINAL DATES**

**Entry Fees:**

**Due on submission of project (final date April 1, 2026)**

- Single home entry: \$2,000, Each Additional Home: \$1,100 (must be under contract with one builder/remodeler)

I have read and understand the rules, requirements, and responsibilities set forth by the Building Industry Association of Clark County, Board of Directors, and the Columbia Credit Union Tour of Homes Committee as outlined in this document. I agree to abide by all of the rules and regulations. I understand failure to do so could result in non-participation in the Columbia Credit Union Tour of Homes and/or extra charges, as set by the Columbia Credit Union Tour of Homes Committee. I have also read and understand the Fee Schedule, Deadlines, Participation Requirements, Builder/Remodeler Responsibilities, Builder/Remodeler Information and this Builder/Remodeler Contract. This is a legal and binding contract set forth by the Building Industry Association of Clark County 103 E 29<sup>th</sup> St., Vancouver, Washington 98663, 360-694-0933 Phone. This document contains rules, regulations, and requirements pertaining to the Columbia Credit Union Tour of Homes event produced by the Building Industry Association of Clark County annually. By signing this contract, I agree to abide by all of the terms, conditions, responsibilities, deadlines, and requirements of this contract, and hold all Board members, employees, and volunteers of the Building Industry Association harmless during the planning and implementation of this event. I understand failure to abide by this contract could result in non-participation of the Building Industry Association of Clark County Columbia Credit Union Tour of Homes event in the future.

I \_\_\_\_\_ have read all of the terms of this agreement,

(Builder Printed Name)

and agree to abide by all the terms of this contract this \_\_\_\_\_ day of \_\_\_\_\_

(Day)

(Month)

2026.

DATE \_\_\_\_\_ PRINTED NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_



## **REALTOR ACKNOWLEDGEMENT**

I \_\_\_\_\_ fully understand that \_\_\_\_\_  
(Realtor printed name) (Property address)

which I represent, is a participating property in the Building Industry Association of Clark County Columbia Credit Union Tour of Homes. As such, I have read, and I fully understand, and I agree to comply with the Participation Requirements and the Builder Responsibilities as outlined in the 2026 Columbia Credit Union Tour of Homes Builder Information and Contracts packet as they relate to my representation of this property during the 2026 Columbia Credit Union Tour of Homes.

In order to present a quality event image, I also acknowledge and will comply with the Columbia Credit Union Tour of Homes posted hours which are 11am - 5pm, May 29-31, 2026.

Further, I understand that the Columbia Credit Union Tour of Homes logo is the property of the Building Industry Association of Clark County and may not be used in any publications or advertising without the written consent of an authorized representative of the Building Industry Association of Clark County.

Realtor signature: \_\_\_\_\_ Date: \_\_\_\_\_

***PLEASE MAKE COPIES FOR MULTIPLE ENTRIES***



**HOMEOWNER ACKNOWLEDGEMENT FOR REMODELS**

Dear Homeowner Participating in the Columbia Credit Union Tour of Homes:

On behalf of the Building Industry Association of Clark County, we would like to thank you for agreeing to display your home in the 2026 Columbia Credit Union Tour of Homes!

The Columbia Credit Union Tour of Homes represents a tremendous investment of time and talent by the Remodelers in the tour program and advertising the event. It also requires a great deal of dollar investment by the remodeler, not just for the entry fee, but for the planning, staffing, and merchandising of your home during the event. For most remodelers, it is the largest marketing effort for the entire year. The objective of the tour is to present your remodeled home at its very best quality and appearance throughout the weekend of the show.

**The Undersigned Homeowner Agrees to:**

1. Maintain Property and Personal Liability coverage during the event and provide proof to the BIA. **Owner Initial**
2. Make the home available during the entire event and allow for any necessary time to set-up before and clean-up after the event.
3. Allow photographs to be used for publicity by the Building Industry Association of Clark County and/or the remodeler.
4. Provide space to allow additional signage in display home during the event.
5. Provide space to allow signage outdoors. Signage will be installed Thursday before the event (May 28, 2026) and removed no later than the Monday following (June 1, 2026). Signs will not exceed 3' by 3'.
6. Release and hold the BIA harmless from and indemnify against all losses, costs and fees which are associated with, or arise from, work performed or as promised by remodeler.
7. Release the BIA from any and all third-party mediation between homeowner and remodeler.

**The Remodeler Agrees to:**

1. Maintain adequate staffing throughout the event's duration to ensure homeowner's security.
2. Make every effort to protect homeowner's property by sectioning off un-shown areas, protecting carpeting, furniture, and landscaping, etc.
3. Maintain liability and workers compensation insurance on the property during the entire show. A copy of the certificate of insurance to the prescribed limits will be kept on file at the offices of the Building Industry Association of Clark County.

**Remodeler Initial**

Accepted the \_\_\_\_\_ day of \_\_\_\_\_

Homeowner \_\_\_\_\_ and \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Remodeler's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**This agreement becomes part of the Columbia Credit Union Tour of Homes entry documents and should be attached to the entry form for a completed entry kept on file at the Building Industry Association of Clark County.**

## **Columbia Credit Union Tour of Homes Marketing Outline and Participation Benefits**

As a participant in the Columbia Credit Union Tour of Homes, your entry fees help generate a collective marketing program for an advertising campaign. It is the goal of the Columbia Credit Union Tour of Homes to provide leads, potential home traffic, web impressions, and general exposure during the run of show for the Columbia Credit Union Tour of Homes.

### **Early Exposure Options:**

For those builders who turn in their deposit (\$500), and entry forms, they qualify for Early Exposure on the web site – featuring your company, logo, home (if ready to post), links to your web site. In addition to posts on the BIA Facebook page, the Tour will be co-marketed via posts on the Parade of Homes Facebook page.

### **Columbia Credit Union Tour of Homes Exposure:**

The Columbia Credit Union Tour of Homes will be an exclusive media blitz promoting our local BIA member builders and remodelers with residential housing or remodel projects to market in the Clark County area.

- Publication inserted in The Columbian with your home(s) featured. Extra copies will be available for each home on the tour to hand out.
- Website featuring homes and participating builders
- Advertising driving traffic to the Columbia Credit Union Tour of Homes website, pages and links
- Print ads in regional newspapers where entries are located (The Reflector, The Columbian, Camas Post Record, etc.)
- Digital ads, banners and email campaigns all driving patrons to the website
- Featured home program on Parade of Homes Facebook page, and in the BIA public Facebook page.
- Street Signage Provided
- Directional signs provided as well as placed and picked up for you by a professional sign placing company.