



## 2022 SAIPAN CHAMBER OF COMMERCE

### MEMBERSHIP PROFESSIONAL DEVELOPMENT SCHOLARSHIP

#### GUIDELINES

The Saipan Chamber of Commerce will award up to \$4000 (Up to Eight (8) awardees of \$500/per member company) in scholarship to Chamber Member Employers for workforce/job training, education, and leadership development. The business/organization must be an active Chamber Member. All applications must be completed to its entirety

#### Eligibility:

- Saipan Chamber of Commerce Members in good standing
- Must be a full-time employee (38 hours or more)
- Non-Executive position or role
- Applications must include (a) for reimbursement; training certificate and receipt or; (b) upcoming event must provide registration details

#### Purpose

- Workforce/job training, education, leadership development, re-tooling, etc.
- Accredited educational institutions that provide graded courses benefitting both employer/employee
- Continuing education courses that provide credit to maintain professional licenses and affiliations benefitting both employer/employee
- Non-credit and credit courses that are aimed at improving specific skills or employee's potential for advancement benefitting both employer/employee

#### Limitations

- One application per employee
- Members are limited to the number of voting representative given per member per category of membership, for submissions per.
- Company members may only win once

#### Procedures

- Once applicant submits application to [coordinator@saipanchamber.com](mailto:coordinator@saipanchamber.com), applicant will receive a raffle number for their application
- Drawing will be conducted at the Saipan Chamber of Commerce December 2022 General Membership Meeting, applicants must be aware of their raffle number prior to drawing.
- Winning applicant must show raffle number sent via email by SCC Coordinator upon submission of application

#### Requirements

1. **Completed Application**
2. **Proof of training/certification; completion thereof**
3. **Proof of receipt, registration**

#### Submission Deadlines:

November 30, 2022 at 05:00 PM (CHST)



# 2022 SAIPAN CHAMBER OF COMMERCE

## PROFESSIONAL DEVELOPMENT AWARD

### APPLICATION

Applicant Name: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer Contact Person: \_\_\_\_\_

Employer Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How long has the Applicant been employed by the Employer? \_\_\_\_\_

Will this training result in a change in position for the Applicant?      Yes      or      No

If Yes, Old Position \_\_\_\_\_ New Position \_\_\_\_\_

Course/Training Name: \_\_\_\_\_

Cost of Course/Training: \$ \_\_\_\_\_

Purpose of Taking Course:

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How does this course/training benefit your company?

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REMEMBER: You must include proof of course attempting or completed and a copy of your payment receipt or registration with this application or it will not be considered. All application must be signed by both applicant and employer.

Applicant Signature: \_\_\_\_\_ Employer Signature: \_\_\_\_\_