

MLGW C&M Gas Office
Brunswick Service Center
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To: West TN Homebuilders Association
From: Craig Powers, Manager C&M Gas
Date: April 14, 2022
Subject: Notification for Underground Electric JT Service Connection

We have had to temporarily change to an alternative electric meter socket in response to delays associated with our traditional vendors. These alternative electric meter sockets do not have a mechanical disconnect incorporated into their design. The following changes to our Joint Trench Service process are as such:

1. The electric meter socket will not be “hot” at the end of our crew’s initial visit.
2. Communication must be made by the Builder’s representative to Shannon Jarrett indicating that all electrical work internal to the home has been completed. The Builder’s representative will need to communicate to Shannon Jarrett that the electric meter socket needs to be made “hot” by MLGW.
3. Shannon Jarrett will schedule a crew to return to the address communicated in step #2 so that the electric meter socket can be energized.

Shannon Jarrett
J/T Construction Coordinator
Gas Construction & Maintenance
Brunswick Service Center
Memphis Light, Gas & Water
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4. After all previous steps have been completed, then our “construction activity” will be completed in order for your gas and electric meter set activities to be initiated. This will negate the need for the Builder’s representative to contact Builder Services, Gas Meter Shop or Electric Meter Shop for your meter to be installed.

It’s critical that timely communication be made by the Builder’s representative to Shannon Jarrett as soon as the home is ready to be energized.

Thank you for working with us while we address this temporary change associated with your home building projects.

C: File
Customer & Residential Engineering
VP, Design, Construction & Delivery