



# Bridges Career Academy

## Career Technical Exploration

Staples-Motley High School

Courses designed to help evaluate abilities, academics and work skills while exploring career interests. Identify your talents and skills while exploring careers of interest. Work with professionals in an actual real world work setting, complete service learning projects and learn from professionals.

### Academic Courses

- Connections Career Foundations
- Resource Management
- Courses of Choice (3)


### Career Experiences

- Learn from industry speakers
- Tour a local business
- Attend the Bridges Career Exploration Day or other regional career fairs
- Complete research project
- Participate in service learning activities

### Completion Standards

COMPLETE

**5 courses**

GRADES **B** 

Earn a **certificate** and **green cord** at graduation



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#### Explore types of careers

[www.careerwise.minnstate.edu/careers](http://www.careerwise.minnstate.edu/careers)

#### Review the local job outlook

[www.careerwise.minnstate.edu/jobs](http://www.careerwise.minnstate.edu/jobs)

#### Find postsecondary programs

[www.careerwise.minnstate.edu/education](http://www.careerwise.minnstate.edu/education)

### Job Skills

In addition to having technical skills, employers expect workers in this industry to have these skills:

- Listening skills
- Written communication skills
- Critical thinking skills
- Ability to work other professionals
- Ability to manage materials and supplies
- Decision making skills



# Career Technical Exploration Career Academy

## Staples-Motley High School

Not sure what you want to do with your future, and then the Connection's Career Development Academy is for you. The courses are designed to help you evaluate your abilities, academic and work skills while exploring your career interests. Various tools will be used to help you identify your talents and skills as you explore careers of interest. You will be exposed to various careers while working with professionals in an actual real world work setting, complete service learning projects and learn from professionals.

### ACADEMY COURSES

#### **Connections Career Foundations** — .5 High School Credit

This course provides the students with opportunities to learn how to write daily goals, develop a four-year plan, write projects to complete standards needed for graduation, learn about their personality traits and explore various careers. Students will attend career fairs and tours. Students must document through this course their service learning hours needed for graduation. The service learning activities will be referred to as work-based learning activities because volunteer activities are terrific ways for students to learn the foundational skills (employability skills) needed in all jobs. The students will also participate in "Mock Interviews" and complete at least one job shadow or internship experience.

#### **Resource Management** — .5 High School Credit

The purpose of this course is to fully explore individual career and college options and gain a foundation of personal finance concepts and issues related to financial planning. Student will research several occupations resulting in a presentation of a specific career. Students will also research programs of study and colleges as they discover the programs that meet their needs, compare college options, costs and enrollment expectations.

#### **Courses of Choice (3)**

This Academy offers students the opportunity of exploring a variety of careers through enrollment in a variety of career and technical courses. Students must select at least three courses in three different areas. The areas include: Early Childhood, Culinary, Health Occupations, Agriculture, Food and Natural Resources, Industrial Technology and Business. For example, a student may take one course in agriculture, one course in culinary and one business course.

### COMPLETION STANDARD

Students wishing to receive a certification must complete all 5 courses; earn a minimum of 80% or better average grade. In addition, students must be present 92% of the time.

### CAREER EXPERIENCES

Students will explore and research careers through attending a Career Exploration Day event and other regional career fairs listen to professionals in their classroom, tour local businesses and participate in service learning activities.

### JOB SKILLS

In addition to having technical skills, employers expect their workers to have other skills such as:

- Listening skills
- Written communication skills
- Critical thinking skills
- Ability to work other professionals
- Ability to manage materials and supplies
- Decision making skills

**CAREER OPTIONS:** [www.careerwise.minnstate.edu/careers](http://www.careerwise.minnstate.edu/careers)

**JOB OUTLOOK:** [www.careerwise.minnstate.edu/jobs](http://www.careerwise.minnstate.edu/jobs)

**POSTSECONDARY PROGRAMS:** [www.careerwise.minnstate.edu/education](http://www.careerwise.minnstate.edu/education)

