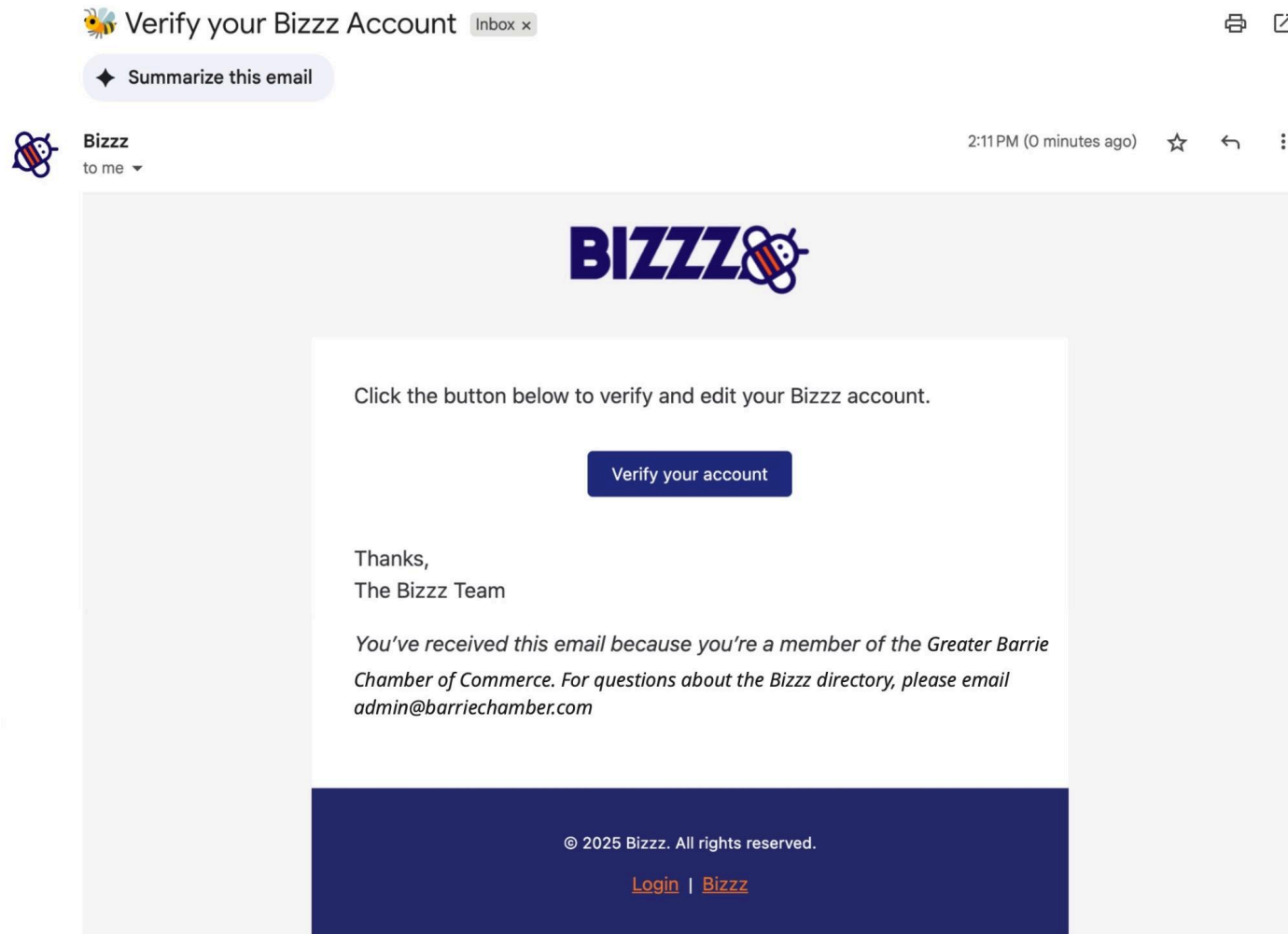


### Step 1.

You'll receive an email from **bizzz.ca**.

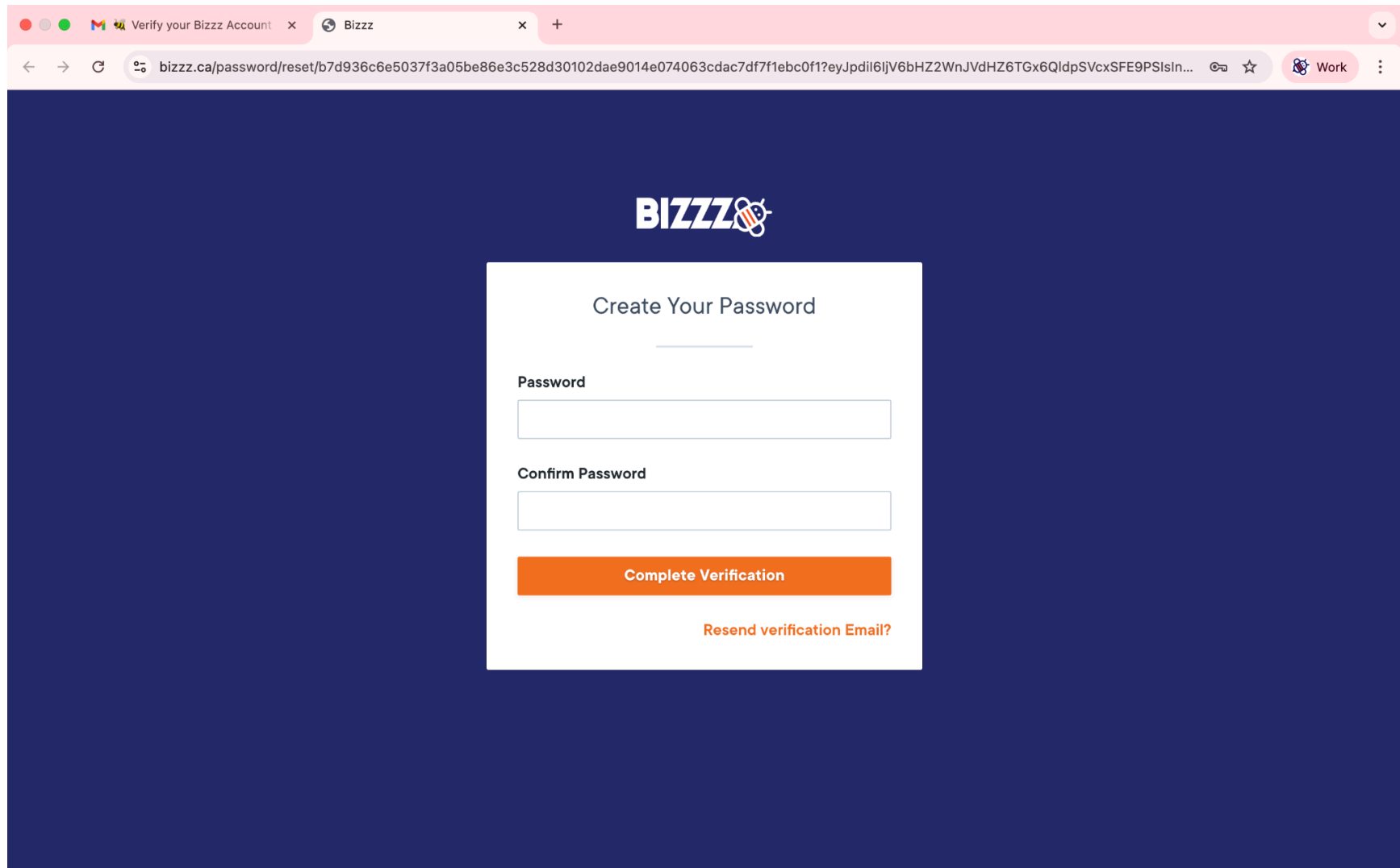
Click "Verify your account".



## Step 2.

You'll be redirected to **bizzz.ca** to create your password.

Create password and click **“Complete Verification.”**



The screenshot shows a web browser window with two tabs: "Verify your Bizzz Account" and "Bizzz". The address bar displays the URL `bizzz.ca/password/reset/b7d936c6e5037f3a05be86e3c528d30102dae9014e074063cdac7df7f1ebc0f1?eyJpdil6ljV6bHZ2WnJVdHZ6TGx6QldpSVcxSFE9PSIsIn...`. The page has a dark blue background with the Bizzz logo at the top center. A white form titled "Create Your Password" is centered on the page. It contains two input fields labeled "Password" and "Confirm Password", an orange "Complete Verification" button, and a link "Resend verification Email?" in orange text.

**BIZZZ**

### Create Your Password

Password

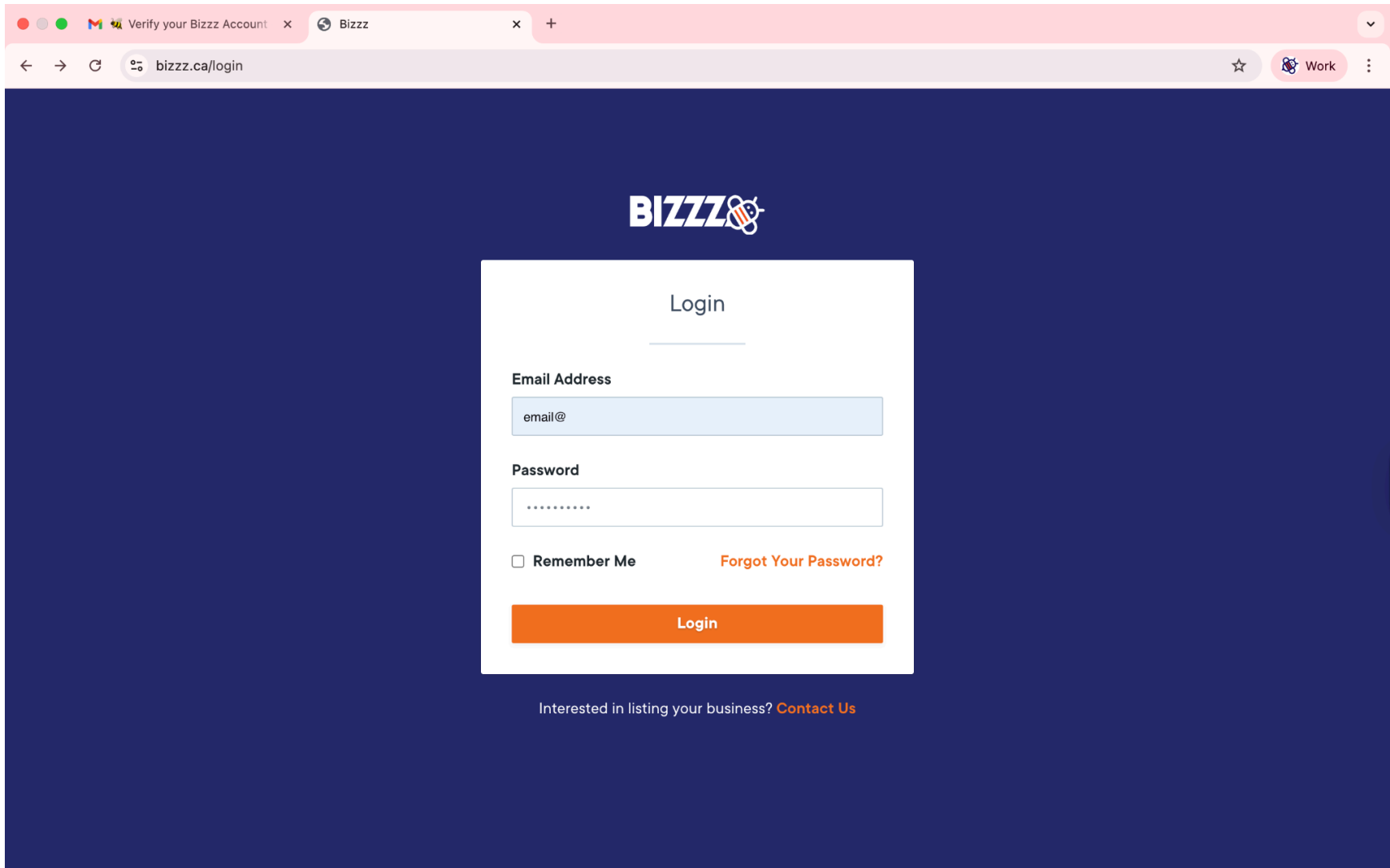
Confirm Password

**Complete Verification**

[Resend verification Email?](#)

### Step 3.

The page will refresh and prompt you to log in.  
Use the email and password you just created.



The screenshot shows a web browser window with two tabs: "Verify your Bizzz Account" and "Bizzz". The address bar shows "bizzz.ca/login". The page has a dark blue background with the Bizzz logo at the top center. A white login form is centered on the page. The form has a "Login" title, an "Email Address" field with "email@" entered, a "Password" field with masked characters, a "Remember Me" checkbox, a "Forgot Your Password?" link, and an orange "Login" button. At the bottom of the page, there is a link to "Contact Us" for those interested in listing their business.

Verify your Bizzz Account x Bizzz x +

bizzz.ca/login ☆ Work

**BIZZZ**

### Login

Email Address

email@

Password

.....

☐ Remember Me [Forgot Your Password?](#)

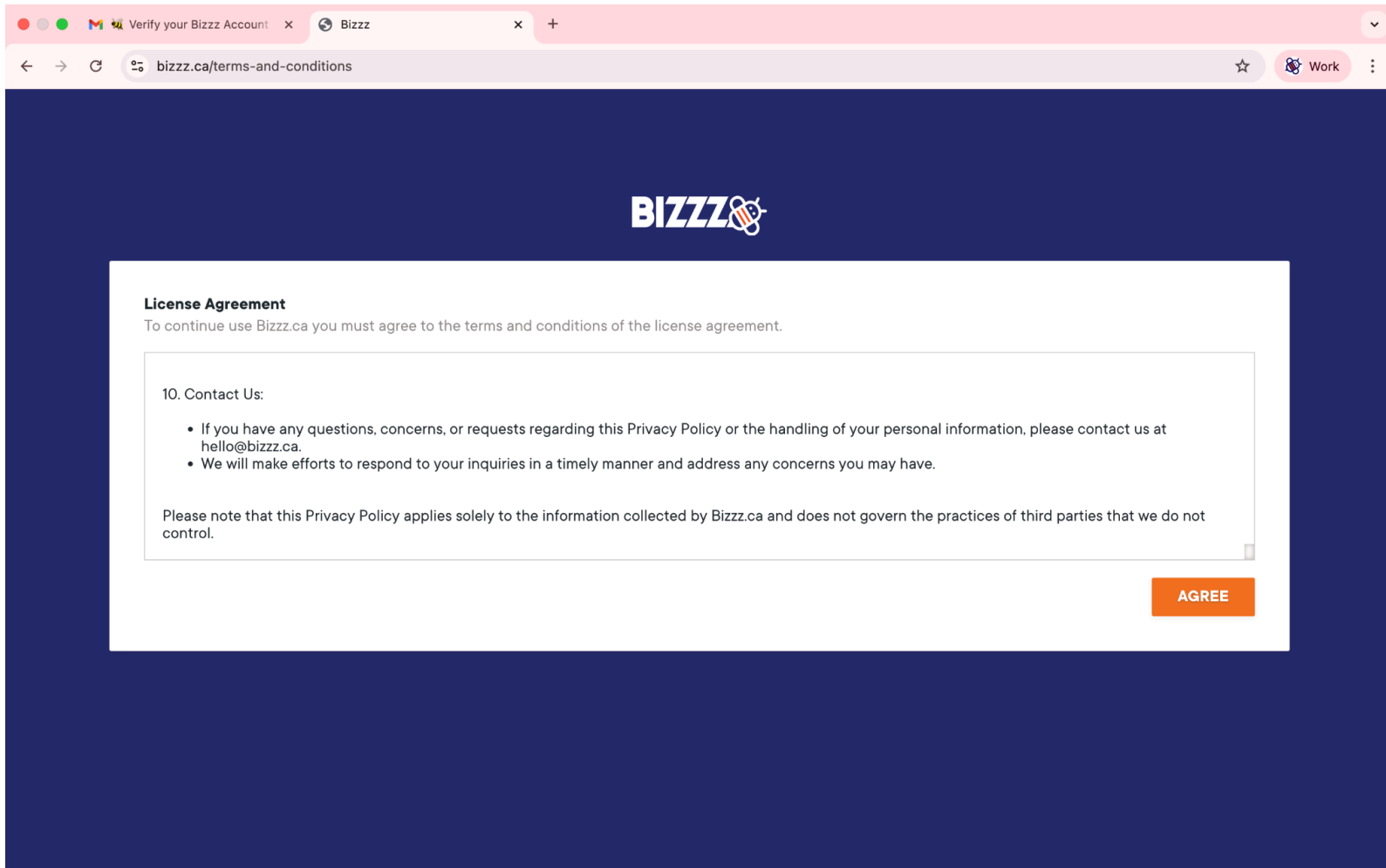
Login

Interested in listing your business? [Contact Us](#)

#### Step 4.

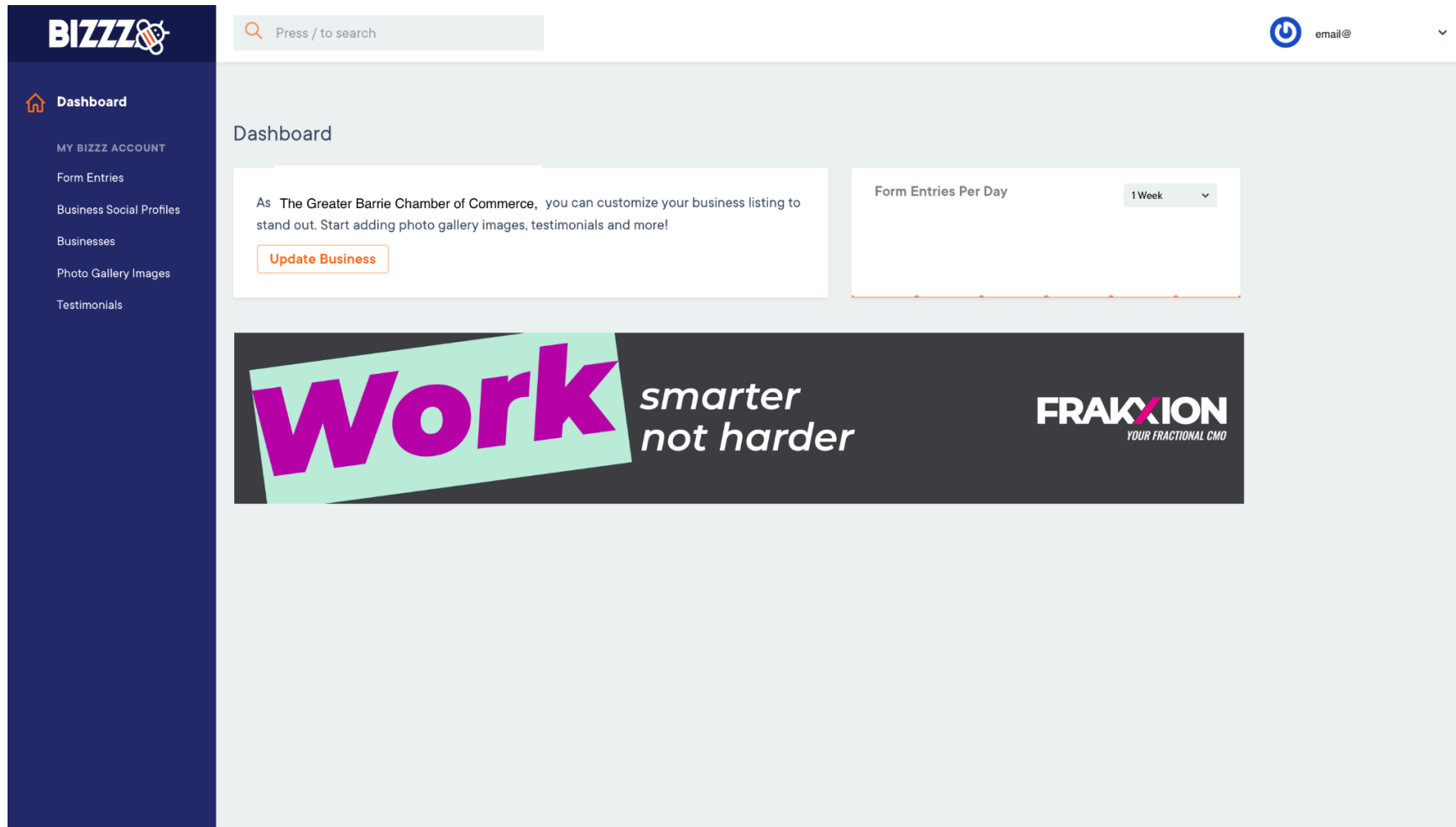
Review and accept the **License Agreement**.

Click “**Agree**” to access your business dashboard.



## Step 5.

You're now on your **Business Dashboard**.



The screenshot displays the Bizzz Business Dashboard. On the left is a dark blue sidebar with the Bizzz logo at the top. Below the logo, the word "Dashboard" is followed by a home icon. Underneath, the section "MY BIZZ ACCOUNT" lists several menu items: "Form Entries", "Business Social Profiles", "Businesses", "Photo Gallery Images", and "Testimonials". The main content area has a light gray background. At the top of this area is a search bar with a magnifying glass icon and the text "Press / to search". In the top right corner, there is a power icon, the text "email@", and a dropdown arrow. The main content area is titled "Dashboard". It features two white boxes. The left box contains the text "As The Greater Barrie Chamber of Commerce, you can customize your business listing to stand out. Start adding photo gallery images, testimonials and more!" and an orange "Update Business" button. The right box is titled "Form Entries Per Day" and includes a "1 Week" dropdown menu. Below these boxes is a large banner for FRAKXION with the text "Work smarter not harder" and the tagline "YOUR FRACTIONAL CMO".

**BIZZZ**

Press / to search

email@

**Dashboard**

MY BIZZ ACCOUNT

- Form Entries
- Business Social Profiles
- Businesses
- Photo Gallery Images
- Testimonials

As The Greater Barrie Chamber of Commerce, you can customize your business listing to stand out. Start adding photo gallery images, testimonials and more!

[Update Business](#)

Form Entries Per Day 1 Week

**Work** smarter not harder

**FRAKXION**  
YOUR FRACTIONAL CMO

### Step 6.


Go to the “**Business**” tab to customize your profile.


Click your **Business Name** to open your business information.

The screenshot shows the Bizzz dashboard interface. On the left is a dark blue sidebar with the Bizzz logo at the top. Below the logo are navigation links: Dashboard, MY BIZZ ACCOUNT, Form Entries, Business Social Profiles, **Businesses** (highlighted), Photo Gallery Images, and Testimonials. The main content area has a light gray background. At the top of this area is a search bar with the placeholder text 'Press / to search'. To the right of the search bar is a user profile icon with the email 'email@' and a dropdown arrow. Below the search bar is a section titled 'Businesses' with a search input field. Underneath is a table with a single row of business data. The table has columns for ID, BUSINESS NAME, USER EMAIL, CREATED AT, and ACCOUNT VERIFIED. The data row shows ID 2223, BUSINESS NAME FRAKXION, USER EMAIL email@, CREATED AT 2021-05-23, and ACCOUNT VERIFIED with a green checkmark. To the right of the checkmark are three icons: an eye, a document, and an envelope. At the bottom of the table are navigation links: 'Previous', '1-1 of 1', and 'Next'.



ID	BUSINESS NAME	USER EMAIL	CREATED AT	ACCOUNT VERIFIED
2223	FRAKXION	email@	2021-05-23	


## Step 7.

Click the  **edit icon** to update your business profile.



Press / to search

 email@ 

 Dashboard

MY BIZZ ACCOUNT

Form Entries


Business Social Profiles



**Businesses**

Photo Gallery Images

Testimonials

Business Details: FRAKXION

View business listing 

Business name	FRAKXION
Business Display Name	FRAKXION
Same as Business Name	
Login Email	email@
Category 1	Professional Services
Sub Category 1	<div>Management consulting</div> <div>Advertising</div> <div>Graphic design</div> <div>Other specialized design services</div>
Category 2	—
Sub Category 2	—
Category 3	—
Sub Category 3	—
Tags	B2C, Member
Member	


## Step 8.


Fill in the profile fields to customize your listing.

Note: Some fields have character limits.

**BIZZ**

Press / to search

 email@

 Dashboard

MY BIZZ ACCOUNT

Form Entries

Business Social Profiles

**Businesses**

Photo Gallery Images

Testimonials

Update Business: FRAKXION

Business name \*

FRAKXION

Business Display Name

FRAKXION

Same as Business Name

☒

Login Email \*

email@

data is verified by Chamber or BOT Database

Category 1

Professional Services

Sub Category 1

Management consulting ×

Advertising ×

Graphic design ×

Other specialized design services ×

Category 2

Category 2

Sub Category 2

Sub Category 2





### Step 9.

Once complete, click “**Update Business.**”

Your changes will be saved and applied.

Banner Image



 Delete

Choose File



no file selected

The image size may not be greater than 5MB.  
Acceptable image formats: \*.tiff, \*.pjp, \*.jflif, \*.gif, \*.svg, \*.bmp, \*.png, \*.jpeg, \*.svgz, \*.jpg, \*.webp, \*.ico, \*.xbm, \*.dib, \*.tif, \*.jpeg, \*.avif

Cancel

Update & Continue Editing

Update Business



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