

# 2024 APPLICATION FOR REALTOR® MEMBERSHIP



201 W. Eighth Street  
Nags Head, NC 27959  
252-441-4036  
www.outerbanksrealtors.com

## Directions:

1. Fill out this form completely and return it Membership Services Director Karen Pierce at [karenp@outerbanksrealtors.com](mailto:karenp@outerbanksrealtors.com) OR OBAR at 201 W. Eighth Street, Nags Head, NC 27959
2. Pay appropriate fees. Make checks payable to OBAR or OBAR accepts all major credit cards.
  - Pro-rated Membership Dues
  - Application Fee = \$300.00
3. Complete Orientation Class, Ethics Course, Fairhaven Simulation & MLS Training (if applicable) when notified of class date. (does not apply to Secondary Members)

Individuals must belong to the highest level of membership for which they qualify.

Please check **ALL** that apply:  REALTOR®  Designated REALTOR® (BIC)  
 Secondary REALTOR®  Secondary Designated REALTOR® (BIC)  
 Sales  Property Management  MLS  MLS Waiver

## PERSONAL INFORMATION – PRINT CLEARLY

Name as it appears on your real estate license

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Mobile # (Required): \_\_\_\_\_ Preferred Contact #: \_\_\_\_\_

Email Address (Required): \_\_\_\_\_

Real Estate License #: \_\_\_\_\_ Appraiser License #: \_\_\_\_\_ State of Licensure: \_\_\_\_\_

Preferred Mailing Address (Please check one):  Home  Office (Mailing)

## COMPANY INFORMATION

Office Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Office Phone #: \_\_\_\_\_ Office Fax #: \_\_\_\_\_

## OTHER INFORMATION

Are you currently a member of any other Association of REALTORS®?  Yes  No

If yes, name of Association: \_\_\_\_\_

Have you previously held membership in any other Association of REALTORS®?  Yes  No

If yes, name of Association: \_\_\_\_\_

If you are now or have been a REALTOR® member before, please provide the information below

Previous NAR membership (NRDS)#: \_\_\_\_\_

Last date (year) of completion of NAR's Code of Ethics training requirement: \_\_\_\_\_

Do you have any unsatisfied discipline pending for violation of the Code of Ethics?  Yes  No

If yes, provide details: \_\_\_\_\_

# APPLICANT'S AGREEMENT

I hereby apply for membership in the Outer Banks Association of REALTORS® and enclose my application fee and annual dues. I agree, as a condition of my membership, to complete the Association's new member requirements, to thoroughly familiarize myself with, and abide by, the Code of Ethics of the National Association of REALTORS®, including the duty to arbitrate business disputes in accordance with the Code and the Association's Arbitration Manual and the constitutions, bylaws, rules and regulations of the Outer Banks Association of REALTORS®, the North Carolina Association of REALTORS®, and the National Association of REALTORS®.

I acknowledge that if I am accepted as a member and subsequently resign or am expelled from membership with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon my verification that I will submit to the pending ethics or arbitration proceeding and abide by the decision of the hearing panel; or, if I resign, or am expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon payment of the award, plus any related costs previously established as due and payable, provided the award and such costs have not been otherwise satisfied in the interim. I irrevocably waive all claims against the Board, its Officers, Directors, Staff, or Members for any act in connection with the business of the Board and particularly as to its, or their acts, in electing or failing to elect, advancing, suspending, expelling, or otherwise disciplining me as an Applicant or as a Member. Upon the expiration of said Membership for any cause, I will no longer be a member of the LOCAL, NORTH CAROLINA, and NATIONAL ASSOCIATION OF REALTORS® and may not use of the term "REALTOR®". I understand that the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while I was a REALTOR®. I agree to pay the fees and dues established by the Outer Banks Association of REALTORS® as long as I am a member. I understand the current application fee is \$300.00 and the initial dues are prorated accordingly. I understand that if a break in membership occurs, I must pay ALL applicable dues and application fees at the time of rejoining. In addition, I understand that a copy of the National Association of REALTORS® Code of Ethics will be provided to me at New Member Orientation and I agree to abide by them.

I have read and agree to the conditions of membership. I understand a copy of the association bylaws and policies are available online at [www.outerbanksrealtors.com](http://www.outerbanksrealtors.com) and require me to pay my initial dues and to attend orientation within **60** days of submitting this application or this application will automatically be declared abandoned by the Association and my broker will incur a personal dues increase in accordance with the bylaws.

### ALL FEES AND DUES ARE NON-REFUNDABLE.

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Broker-In-Charge Signature

\_\_\_\_\_  
Date

Note: Applicant acknowledges that the Association will maintain a membership file of information which may be shared with other Associations where applicant subsequently seeks membership. This file shall include previous applications for membership; all final findings of the Code of Ethics violations and violations of other membership duties within the past three (3) years; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measure; pending arbitration requests; and information related to unpaid awards or financial obligations to the Association or its MLS.

## OUTER BANKS ASSOCIATION OF REALTORS® MEMBER PAYMENT & DUES INFORMATION

Method of Payment:    Credit    Check #: \_\_\_\_\_

Application Fee:	#300.00	Dues Amount:		Total	
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### 2024 DUES STRUCTURE FOR PRIMARY MEMBERS

MONTH	DUES	TOTAL*
January	\$504.50	\$804.50
February	\$458.42	\$758.42
March	\$412.33	\$712.33
April	\$366.25	\$666.25
May	\$320.17	\$620.17
June	\$274.08	\$574.08
July	\$415.00	\$715.00
August	\$368.92	\$668.92
September	\$322.83	\$622.83
October	\$276.75	\$576.75
November	\$230.67	\$530.67
December	\$184.58	\$484.58

Dues are not deductible as charitable contributions for income tax purposes. Dues may be considered ordinary and necessary business deductions, except for \$148.00 which is for lobbying expenses and, as provided in the 1994 Tax Act, is a non-deductible expense.

**\*Transferees from active membership in another Association/Board, as well as Secondary Memberships, must submit a letter of good standing from the Association's/Board's Chief Executive Officer/Finance Director, plus the appropriate prorated share of dues.**

The firm's Designated REALTOR® is assessed annually for each salesperson employed by or affiliated with the firm who does not become a REALTOR®. Such salespersons have no membership standing, receive no membership benefits, and may not use the term REALTOR®.

**\*TOTAL includes dues and app fee**  
**Contact Membership Services**  
**Director Karen Pierce for**  
**Secondary Dues Structure at:**  
[karenp@outerbanksrealtors.com](mailto:karenp@outerbanksrealtors.com)  
**or (252) 489-1478**

### For OBAR Office Use Only

Date Entered	
NRDS ID #	
Paid/Type	
Orientation Date	



### ADD/DROP FORM

Please use this form to activate or inactivate an agent from an office. For any changes to personal information, please have the individual log into their GrowthZone Info Hub.

Date: \_\_\_\_\_ Office Name: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_ Add Drop

Nick Name (Optional): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Cell Phone: \_\_\_\_\_

M1/NRDS NUMBER: \_\_\_\_\_

NC Real Estate License Number: \_\_\_\_\_

Preferred Email Address: (Required): \_\_\_\_\_

Personal Web Page Address: \_\_\_\_\_

**MLS Access** (Check One)

- Broker in Charge (Designated REALTOR®)
- Agent
- Staff (MLS Waiver Required)
- None (Property Management)

**Association Membership** (Check One)

- Primary Association
- Secondary Association
- Primary \_\_\_\_\_
- MLS Only

Signature: \_\_\_\_\_  
(Broker-in-Charge or Office Manager must authorize)

Please email this form to Membership Services Director [karenp@outerbanksrealtors.com](mailto:karenp@outerbanksrealtors.com) or fax to (252) 441-7524.