

FREF SCHOLARSHIP

INTERVIEW GUIDE

The interview is the heart of the process of finding scholarship recipients. It can help interpret, verify, and supplement the information on the application form. Through careful questioning and active listening, the interviewers can gain insight into his/her potential to be an effective teacher.

It is important to create and maintain a relaxed and supportive atmosphere in order for every candidate to have a positive experience and for the interviewers to obtain the most helpful information.

It is suggested that two or more interviewers serve for all the unit applicants. After all candidates have been interviewed and evaluated in relation to the criteria, one candidate is to be selected and his/her credentials sent to the FREF Trustees.

During the interviews, each interviewer should make notes of specific evidence.

Below are suggested questions and tips. Remember to follow-up candidates' responses with probing questions to obtain specific information related to the criteria for selection.

- Introduce the interviewers
- Tell us something about yourself
- What led you to consider teaching as a profession? Is there a particular teacher who has inspired you? If so, tell us about it.
- Teachers need to work with adults as well as with children. What experiences have you had along those lines?
- Why did you choose this particular school? (name of school) (Size, location, reputation, etc.)
- What employment experiences (if any) have you had? Have you saved any money toward your college expenses?
- Tell us about the leadership and volunteer experiences you have had. Total # Volunteer hours this year.

Consider closing the interview with an open-ended question such as:

“Is there anything you would like us to know about yourself that we haven't covered in this interview?”

OR “We are interviewing a number of students, why do you consider yourself the best choice?”

INTERVIEW REPORT FORM

(To be completed by unit interviewer/s– *typed*-and attached to Scholarship Application)

Unit Name:

Date:

Interviewers Name:

Applicant's Name:

Email

Address

Phone

Cell

City

State

Zip

Please summarize your interview with information relating to these criteria:

➤ Ability to relate and work with people of all ages

➤ Commitment to service with special interest in teaching

➤ Participation and leadership in activities of the school and community - # Volunteer hours this year?

➤ Summarize your observations of physical and mental health, poise and ability to communicate effectively

➤ Also, please report your impressions of the candidate and any other pertinent information that might influence the trustees