



Certified Emergency Services Commissioner Application



Name: _____

Affiliation: District, Dept. or Firm: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

I have completed the requirements below:

- Completion of at least two years as an ESD commissioner.
- Be a member of SAFE-D at the time of application and during the time the 25 hours of training outlined below are completed.
- Be current on the required minimum training hours as specified in Chapter 775.0365 of the Texas Health & Safety Code.
- Attendance at a minimum of one SAFE-D Annual Conference during the preceding two years of service as an ESD commissioner. Year(s) Attended: _____
- Completion of a minimum of 25 hours of accredited, SAFE-D-provided ESD commissioner training including but not limited to:
 - ESD 101 (3 hours)
 - Ethics course (at least 1 hour)
 - Strategic Planning course (at least 1 hour)
 - Records Retention/Management course (at least 1 hour)
 - Roberts Rules course (at least 1 hour)
 - Financial Reporting course (at least 1 hour - ESD 203, ESD 205)
 - Legislative Participation component (LP course at conference OR participation in a Third Tuesday at the Capitol/Legislative Task Force Event)
- Proof of timely submission of the most recent audit report of the candidate's ESD (this can be in the form of a page from your meeting minutes, a cover page from your auditor or some other verifiable example that the audit was submitted)

Signature: _____ Date: _____

- Please mail my certificate to the above address or indicate where you'd like your certificate to be sent:

Address: _____

City/State/Zip: _____

RETURN COMPLETED APPLICATION TO: SAFE-D

P.O. Box 676

Pflugerville, TX 78691

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