Chamber Member Mixer Host Guidelines

Thank you for expressing interest in hosting Chamber Member Mixer! The Chamber is excited to partner with your business/organization for this fun, networking event. Chamber Member Mixers are a great way to further expose your business/organization to the public-eye by bringing people into your business (if you host at your location), spotlighting your business through a quick pitch during the event, and the promoting of the event from the Chamber. Please see below for host guidelines.

1. Host must be a Chamber member.
2. Chamber Member Mixer will be held from 5 - 7 p.m. every other month (excluding June, July & August) unless otherwise arranged
3. Host may have Chamber Member Mixer either at their location, a chosen bar/restaurant, or at the Carnegie. The Chamber recommends that if the host has the event at their business that they check with their insurance to confirm that the event is allowed.
4. Host must provide food. Food must be purchased pre-arranged (Hugo’s deli, pizza, etc.) or purchased through a caterer. Ex. appetizers or hors d’oeuvres
5. If alcohol is served, host must provide at least one free drink ticket per person. If the event is at the Carnegie, alcohol must be provided through a licensed caterer.
6. Host will receive advertising benefits from the event, ex. logo/name on invitations, website, email, etc. The Chamber will promote the event, as well as collect RSVPs.
7. Host will be able to “pitch” their business/organization for up to 10 minutes during the event.