

Committee Report



Committee Name: Small Firms Committee

Date: 5/15/24

Committee Chair: Joy Lanham

Committee Members: Various Representatives from Small Firms

Meeting dates since last report: 4-24-24

Next scheduled meeting: TBD Fall 2024

Action Items (Year to Date)

In Progress

- **Promote membership to ACEC Ohio member companies that meet requirements of “small firms”**
- **Share best practices and discuss overall business issues in at least two meetings per year amongst committee members**
- **Educate importance of the PAC program and our organization effectiveness**
- **Increase committee diversity, focusing on race/ethnicity, gender, location, and area of practice**

Completed

- **A committee meeting was held 4-24-24 in person. Matt Reiffer from ACEC National presented on the current DBE landscape including the following topics:**
 - **Highlights of new USDOT DBE Rules: Owner PNW update, Business Size Update, Expedited Process for Interstate Certification**
 - **ACEC National will roll out education series on updates**
 - **Update on lawsuits over contracting preferences**
- **Committee discussions occurred on the following member topics:**
 - **Recovering from Losing a Key Employee**
 - **Employee Incentives for New Hires**
 - **Prequal Manual Update**
 - **Contract Terms and Conditions with Primes, Payment Issues**
 - **Municipal Engineer Conflict of Interest Final Rule**
 - **Bank Fraud**

Items needing Board Discussion

- None

Items needing Board Approval

- None

Additional Comments

- None