



Clarke, Frederick, Warren Counties & City of Winchester, VA
181 Garber Lane, Winchester, VA 22602
www.blueridgerealtors.com

540-667-2606

NOTICE OF OFFICE TRANSFER

Please complete by typing in the fields and email to: receptionist@brarva.com

No Handwritten forms will be accepted

This serves to notify the Association of the following Member transfer:

Member Name: _____

Address: _____

Phone # _____

Email: _____

Current Firm Name: _____

New Firm Name: _____

New Firm Address: _____

New Firm Phone # _____

Signature _____

Member

Date

Signature: _____

New Responsible Broker

Date

Transfer Fee - \$25.00

A staff member will contact you for payment upon receipt of the form.

Office Use Only

____ RAMCO (upload form)

____ NRDS

____ QuickBooks

____ Constant Contact

____ SentiLock

____ Membership Report

____ Paid