



Blue Ridge Association of REALTORS®

Limited Function Referral Office (LFRO) Certification Form

To Designated REALTORS®: Please complete the following and return to the association office no later than 30 days from date of this notice.

In accordance with Article IV, Section 1, of the association's Bylaws, this will certify that the undersigned Designated REALTOR® (or his firm) has a direct or indirect ownership interest in a separate Limited Function Referral Office, engaged exclusively in soliciting and/or referring clients and customers to the REALTOR® for consideration on a substantially exclusive basis. This will also certify that all of the licensees affiliated with that entity (list provided below) are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling or appraising real property. The Designated REALTOR® (or appointed designee) shall notify the association within three (3) days of any change in status of licensees in a referral firm.

<u>Agent Name</u>	<u>License Number</u>	<u>Email Address</u>

The exemption for any licensee included on the certification form shall automatically be revoked upon the individual being engaged in real estate licensed activities (listing, selling, leasing, renting, managing, counseling, or appraising real property) other than referrals, and dues for the current fiscal year shall be payable.

_____ Date _____
Certified by (Designated REALTOR®)

Signature of Designated REALTOR® (or appointed designee)

Name of Limited Function Referral Office

Phone _____ Fax _____

E-mail Address _____