



990 “Return of Organization Exempt from Income Tax” Review Policy

Manufacturing Enterprise Solutions Association International, Inc., (“MESA”) has adopted the following 990 “Return of Organization Exempt from Income Tax” Review Policy (“Policy”).

I. Introduction

MESA is a not-for-profit organization that educates the marketplace on how and why to use Manufacturing Enterprise Solutions.

In fulfilling its nonprofit mission, MESA is committed to satisfying its reporting requirements in a manner that shows good governance and transparency.

II. Policy

The Board of Directors of MESA, or a delegated committee, will review and approve MESA’s Form 990 “Return of Organization Exempt from Income Tax” and attendant schedules yearly, before they are submitted to the Internal Revenue Service. If the review is conducted by a committee of the Board of Directors, the findings and approval relative to the review will be reported to the Board of Directors in an official meeting and the draft Form 990 shall be distributed in electronic form to each Director no less than 30 days prior to the meeting. In all cases, each Director, and any reviewing committee member, shall have an opportunity to review the draft Form 990 and provide suggestions before submission to the IRS. Both the reviewing committee, if any, and the Board of Directors will record the results of the review, comments made and approval of the final Form 990 in minutes of the meeting in which the review took place.

Approved 2014-7-29.