



FOSTER CITY
CHAMBER OF COMMERCE



COVID-19 DIGITAL RESOURCE GUIDE

CHAMBER CARES INITIATIVE

AUGUST 2020



JANUARY 21, 2021

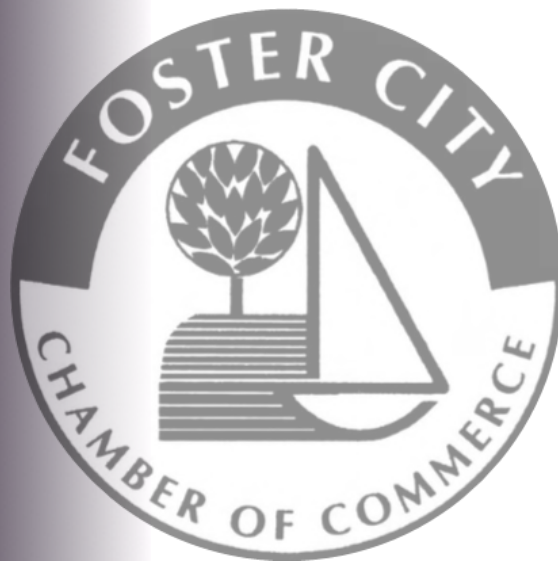
CHAMBER CARES INITIATIVE™

Days following the “Shelter in Place” order enacted by Governor Newsom, the Foster City Chamber of Commerce responded with the creation of the “Chamber Cares Initiative”. The mission/purpose of this initiative is to provide a support infrastructure for Foster City business and community partners to CONVENE, EMPOWER, and ACT. It is designed as a way for the community to come together so that we may better understand its needs and priorities, to provide direct assistance and/or leverage excess capacity; to lend support, bolster morale, and ensure that the community has a place to share their experiences, hardships and opportunities extending the reach and impact of each through connections with other businesses (including independent professionals and non-profit organizations) in Foster City and with partners in the region.

We have compiled this Guide as a quick reference with links and materials directly sourced from our agency partners for your ease of use. See enclosed for annotated updates throughout this book.

Our community’s determination despite the obstacles continues to fuel our efforts and inspire us to find new ways in which to listen, learn and respond to your needs. Together our priority is the economic health and vitality of our community. We truly are in this together.

Know your Chamber cares !



Joanne Bohigian
 Joanne Bohigian, Vice Chair!
 Board of Directors

Dan Demers
 Dan Demers, Vice Chair!
 Board of Directors

Marah Curry
 Marah Curry!
 Director of Operations &
 Administration

DISCLAIMER

Please be advised that some or all of the information contained in this document may not be applicable to some businesses or places of work and may not include all information necessary for certain businesses and places of work. This document does not attempt to address any health, safety, and other workplace requirements in place prior to the age of COVID 19. As COVID circumstances continue to evolve, so will the public health and safety recommendations and requirements, and as a result this document may not include all current governmental or health expert requirements and recommendations. We strongly advise that before implementing any of the practices and procedures contained herein, you carefully evaluate all and consult with your own legal counsel and other advisors regarding the legality, applicability and potential efficacy of this information in your place of business and to determine what if any other recommendations or requirements may apply to your business. The Foster City Chamber of Commerce bears no responsibility for any circumstances arising out of, or related to, the adoption, or decision not to adopt, any of the practices or procedures contained in this guidebook

THE FOSTER CITY CHAMBER OF COMMERCE BOARD

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It starts with engagement and collaboration.

Partnering for impact with more than 300 of the businesses and organizations on the Peninsula, we are expanding our reach and creating new opportunities. We're working together to support, promote and advocate for our businesses and the communities they serve.

WE MEAN BUSINESS.

JOIN US







Foster City Chamber of Commerce
100 Grand Lane, Suite B
Foster City, CA 94404
650.573.7600

info@fostercitychamber.com

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CA.GOV STATEWIDE EMPLOYER PLAYBOOK FOR SAFE REOPENING



On Monday, August 3, 2020, Governor Gavin Newsom [released](#) (Last updated December 8, 2020) the [Employer Playbook for a Safe Reopening](#) to help employers “plan and prepare for reopening” businesses.

The Playbook provides information on how the Newsom Administration expects employers to handle COVID-19 in the workplace as they reopen, including:

- When and how an employer should report a COVID-19-positive employee
- What is defined as an “outbreak”
- Guidance for employers who may be considering whether to suspend operations due to COVID-19 spread in the workplace

The Playbook outlines considerations for how employers can work with their local health departments, communicate identified cases with employees, and prevent spread in the workplace once a case has been identified. The Playbook also provides State guidance on evaluating when employees can return to work, based on their infection status, symptoms, and length of quarantine or isolation.

The Playbook states that employers are required to report an “outbreak” of COVID-19 to their local health department. It defines an outbreak as “three or more laboratory-confirmed cases of COVID-19 within a two-week period among employees who live in different households.”

The Playbook includes information on enforcement and compliance. In particular, it notes the creation of the Governor's Office of Emergency Services COVID-19 Enforcement Task Force to monitor and enforce violations of State statutes and orders. Beyond reporting an outbreak of three or more cases, the Playbook outlines existing Cal/OSHA reporting requirements for work-related fatalities, injuries and illnesses, which now include those related to COVID-19. These rules require employers to track:

- Death
- Days away from work
- Restricted work or transfer to another job
- Medical treatment beyond first aid
- Loss of consciousness

A significant injury or illness diagnosed by a physician or other licensed healthcare professional

The Playbook also provides a template and guidance on complying with privacy laws when communicating about positive cases.

Finally, the Playbook includes resources for both employers and employees, as well as checklists to help streamline the compliance process for businesses. This guidance includes information on federal and state sick leave and paid leave programs:

- " California Paid Sick Leave
- " California COVID-19 Supplemental Paid Sick Leave
- " Federal paid sick leave
- " Local paid sick leave laws

In addition to the Playbook, under the Governor’s Executive Orders businesses that are reopening must also comply with [industry-specific](#) state guidance as well as any applicable county or municipal restrictions or Health Officer Orders. An up-to-date listing of local regulations is available [here](#). (Updated December 09, 2020)



QUICK REFERENCE GUIDE

FIND IT FAST!

CHILDCARE:	https://covid19.ca.gov/pdf/guidance-childcare.pdf
CONSTRUCTION:	https://covid19.ca.gov/pdf/guidance-construction.pdf https://covid19.ca.gov/pdf/checklist-construction.pdf
DAY CAMPS:	https://covid19.ca.gov/pdf/guidance-daycamps.pdf
DELIVERY SERVICES:	https://covid19.ca.gov/pdf/guidance-delivery-services.pdf
ENERGY / UTILITIES:	https://covid19.ca.gov/pdf/guidance-energy.pdf https://covid19.ca.gov/pdf/checklist-energy.pdf
FAMILY FRIENDLY PRACTICES:	https://covid19.ca.gov/pdf/guidance-familyfriendlypracticesemployers.pdf
FOOD PACKING	https://covid19.ca.gov/pdf/guidance-food-packing.pdf https://covid19.ca.gov/pdf/checklist-food-packing.pdf
HOTELS AND LODGING	https://covid19.ca.gov/pdf/guidance-hotels.pdf https://covid19.ca.gov/pdf/checklist-hotels.pdf
LIFE SCIENCES	https://covid19.ca.gov/pdf/guidance-life-sciences.pdf
LOGISTICS / WAREHOUSING	https://covid19.ca.gov/pdf/guidance-logistics-warehousing.pdf
OFFICE WORKSPACES	https://covid19.ca.gov/pdf/guidance-office-workspaces.pdf
OUTDOOR MUSEUMS	https://covid19.ca.gov/pdf/guidance-outdoor-museums.pdf
PLACES OF WORSHIP	https://covid19.ca.gov/pdf/guidance-places-of-worship.pdf
REAL ESTATE TRANSACTION	https://files.covid19.ca.gov/pdf/guidance-real-estate--en.pdf
RETAIL	https://covid19.ca.gov/pdf/guidance-retail.pdf
SCHOOLS	https://covid19.ca.gov/pdf/guidance-schools.pdf
SUPPORT FOR WORKING FAMILIES	https://covid19.ca.gov/pdf/guidance-supportworkingfamilies.pdf

Blueprint for a Safer Economy



Activity and Business Tiers

SECTORS	Widespread Tier 1	Substantial Tier 2	Moderate Tier 3	Minimal Tier 4
Critical Infrastructure	Open with modifications	Open with modifications	Open with modifications	Open with modifications
Gatherings*	Outdoor gatherings only with modifications <ul style="list-style-type: none"> Max 3 households 	Indoor gatherings strongly discouraged, allowed with modifications <ul style="list-style-type: none"> Max 3 households 	Indoor gatherings strongly discouraged, allowed with modifications <ul style="list-style-type: none"> Max 3 households 	Indoor gatherings strongly discouraged, allowed with modifications <ul style="list-style-type: none"> Max 3 households
Limited Services	Open with modifications	Open with modifications	Open with modifications	Open with modifications
Outdoor Playgrounds & Outdoor Recreational Facilities **	Open with modifications	Open with modifications	Open with modifications	Open with modifications
Hair Salons & Barbershops	Open Indoors with modifications	Open indoors with modifications	Open indoors with modifications	Open indoors with modifications

SECTORS	Widespread Tier 1	Substantial Tier 2	Moderate Tier 3	Minimal Tier 4
All Retail (including critical infrastructure, except standalone grocers)	Open Indoors with modifications • Max 25% capacity	Open Indoors with modifications • Max 50% capacity	Open Indoors with modifications	Open Indoors with modifications
Shopping Centers (Malls, Destination Centers, Swap Meets)	Open Indoors with modifications • Max 25% capacity • Closed common areas • Closed food courts	Open indoors with modifications • Max 50% capacity • Closed common areas • Reduced capacity food courts (see restaurants)	Open indoors with modifications • Closed common areas • Reduced capacity food courts (see restaurants)	Open Indoors with modifications • Reduced capacity food courts (see restaurants)
Personal Care Services***	Open Indoors with modifications	Open indoors with modifications	Open indoors with modifications	Open indoors with modifications
Museums, Zoos, and Aquariums	Outdoor Only with modifications	Open indoors with modifications • Indoor activities max 25% capacity	Open indoors with modifications • Indoor activities max 50% capacity	Open indoors with modifications

SECTORS	Widespread Tier 1	Substantial Tier 2	Moderate Tier 3	Minimal Tier 4
Places of Worship	Outdoor Only with modifications	Open indoors with modifications <ul style="list-style-type: none"> • Max 25% capacity or 100 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity or 200 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity
Movie Theaters	Outdoor Only with modifications	Open Indoors with modifications <ul style="list-style-type: none"> • Max 25% capacity or 100 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity or 200 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity
Hotels and Lodging	Open with modifications	Open with modifications <ul style="list-style-type: none"> • +Fitness centers (+10%) 	Open with modifications <ul style="list-style-type: none"> • +Fitness centers (+25%) • +Indoor pools 	Open with modifications <ul style="list-style-type: none"> • +Fitness Centers (50%) • +Spa facilities etc.
Gyms and Fitness Centers	Outdoor Only with modifications	Open indoors with modifications <ul style="list-style-type: none"> • Max 10% capacity • +Climbing walls 	Open indoors with modifications <ul style="list-style-type: none"> • Max 25% capacity • +Indoor pools 	Open indoors with modifications <ul style="list-style-type: none"> • +Saunas • +Steam rooms • Max 50% capacity

SECTORS	Widespread Tier 1	Substantial Tier 2	Moderate Tier 3	Minimal Tier 4
Restaurants	Outdoor Only with modifications	Open indoors with modifications <ul style="list-style-type: none"> • Max 25% capacity or 100 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity or 200 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity
Wineries	Outdoor Only with modifications	Outdoor Only with modifications	Open indoors with modifications <ul style="list-style-type: none"> • Max 25% capacity indoors, or 100 people, whichever is fewer 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity or 200 people indoors, whichever is fewer
Bars, Breweries, and Distilleries (where no meal provided) (follow restaurant guidance where meal is provided)	Closed	Closed	Open Outdoors with modifications	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity
Family Entertainment Centers	Outdoor Only with modifications e.g. <ul style="list-style-type: none"> • Kart Racing • Mini Golf • Batting Cages 	Outdoor Only with modifications e.g. <ul style="list-style-type: none"> • Kart Racing • Mini Golf • Batting Cages 	Open Indoors for naturally distanced activities with modifications <ul style="list-style-type: none"> • Max 25% capacity • Bowling Alleys 	Open indoors for activities with increased risk of proximity and mixing with modifications <ul style="list-style-type: none"> • Max 50% capacity • Arcade Games • Ice and roller skating • Indoor playgrounds

SECTORS	Widespread Tier 1	Substantial Tier 2	Moderate Tier 3	Minimal Tier 4
Cardrooms, Satellite Wagering	Outdoor Only with modifications	Outdoor Only with modifications	Open indoors with modifications <ul style="list-style-type: none"> • Max 25% capacity 	Open indoors with modifications <ul style="list-style-type: none"> • Max 50% capacity
Offices	Remote	Remote	Open indoors with modifications <ul style="list-style-type: none"> • Encourage telework 	Open indoors with modifications <ul style="list-style-type: none"> • Encourage telework
Professional Sports	Open <ul style="list-style-type: none"> • Without live audiences • With modifications 	Open <ul style="list-style-type: none"> • Without live audiences • With modifications 	Open <ul style="list-style-type: none"> • Without live audiences • With modifications 	Open <ul style="list-style-type: none"> • Without live audiences • With modifications
Live Audience Sports***	Closed	Closed	Outdoors Only <ul style="list-style-type: none"> • Max 20% • Regional visitors (120 miles) • Advanced reservations only • Assigned seating only • In-seat concessions only (No concourse sales) 	Outdoors Only <ul style="list-style-type: none"> • Max 25% • Regional visitors (120 miles) • Advanced reservations only • Assigned seating only • In-seat concessions only (No concourse sales)

SECTORS	Widespread Tier 1	Substantial Tier 2	Moderate Tier 3	Minimal Tier 4
Amusement Parks***	Closed	Closed	Smaller Parks Open <ul style="list-style-type: none"> • 25% capacity or 500 people, whichever is fewer • Outdoor attractions only • In-county visitors only • Advanced reservations only 	Larger Parks Open <ul style="list-style-type: none"> • 25% capacity • Advanced reservations only

*Gatherings updated November 13, 2020

**Outdoor playgrounds and outdoor recreational facilities updated September 28, 2020

***Personal care services, live audience professional sports and amusement parks updated October 20, 2020



Interim Guidance for Businesses and Employers
Responding to Coronavirus Disease 2019
(COVID-19) Plan, Prepare and Respond to
Coronavirus Disease (Updated December 2020)

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>



Guidance on Preparing Workplaces for COVID-19
– U.S. Department of Labor Workplace Safety
Resources (Updated December 2020)

<https://www.osha.gov/Publications/OSHA3990.pdf>

Cal/OSHA Publishes Updated FAQs on COVID-19 Emergency Temporary Standard

On January 8, 2021, Cal/OSHA issued a much-awaited second set of FAQs to its COVID-19 Emergency Temporary Standards (ETS). [This article provides ten key takeaways](#) from this recent guidance.



What You Should Know About COVID-19 and the
ADA, the Rehabilitation Act, and Other EEO Laws

<https://www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws>



U.S. Small Business
Administration



PAYCHECK PROTECTION PROGRAM (PPP): LOAN FORGIVENESS UPDATE (Effective January 8, 2021)

On January 8, 2021, the U.S. Small Business Administration, in consultation with the Department of Treasury, announced that the Paycheck Protection Program (PPP) will re-open the week of January 11, 2021 for new borrowers and some existing PPP borrowers. The initial wave of loans issued on Monday, January 11, and Wednesday, January 13, will only be available to community financial institutions, but the PPP will open up to all eligible lenders shortly after.

SBA has provided information for small business owners looking for a PPP loan, **which can be found here**. Additional information from SBA and the Department of the Treasury can be found at the below links.

- **[PPP Guidance from SBA Administrator Carranza on Accessing Capital for Minority, Underserved, Veteran, and Women-owned Business Concerns](#)**
- **[Interim Final Rule on Paycheck Protection Program as Amended by Economic Aid Act](#)**
- **[Interim Final Rule on Second Draw PPP Loans](#)**

Business owners who received a PPP loan from the Small Business Administration (SBA), should be aware that the SBA has updated the loan forgiveness applications. Loan forgiveness is based on the employer maintaining or quickly rehiring employees and maintaining salary levels. Forgiveness will be reduced if full-time headcount declines, or if salaries and wages decrease.

1. There are two applications for SBA Loan Forgiveness:
 1. **[Paycheck Protection Program Loan Forgiveness Application Instructions for Borrowers](#)**
 2. **[PPP Loan Forgiveness Calculation Form](#)**
2. PPP EZ Loan Forgiveness Loan Instructions and Application. Self-employed business owners may qualify for the PPP EZ pathway (simpler form and less documentation) if they meet the following criteria:
 1. **[Paycheck Protection Program PPP Loan Forgiveness Application Form 3508EZ](#)**
 2. **[Translations of a PPP Sample Application Form](#)**

MORE INFORMATION:

<https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>



COVID-19 GENERAL CHECKLIST FOR OFFICE WORKSPACES

This checklist is intended to help employers operating in office workspaces implement their plan to prevent the spread of COVID-19 in the workplace and is supplemental to the [Guidance for Office Workspaces](#). This checklist is a summary and contains shorthand for some parts of the guidance; familiarize yourself with the guidance before using this checklist.

CONTENTS OF WRITTEN WORKPLACE SPECIFIC PLAN

- The person(s) responsible for implementing the plan.
- A risk assessment and the measures that will be taken to prevent spread of the virus.
- Use of face coverings, in accordance with the [CDPH guidance](#).
- Training and communication with workers and worker representatives on the plan.
- A process to check for compliance and to document and correct deficiencies.
- A process to investigate COVID-cases, alert the local health department, and identify and isolate close workplace contacts and infected workers.
- Protocols for when the workplace has an outbreak, in accordance with [CDPH guidance](#).

TOPICS FOR WORKER TRAINING

- Information on [COVID-19](#), preventing spread, and who is especially vulnerable.
- Self-screening at home, including temperature and/or symptom checks using [CDC guidelines](#).
- The importance of not coming to work if workers have a cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, congestion or runny nose, nausea or vomiting, or diarrhea, or if they or someone they had contact with has been diagnosed with COVID-19.
- To return to work after a COVID-19 diagnosis only after 10 days since symptom onset and 72 hours of no fever.
- When to seek medical attention.
- The importance of hand washing.
- The importance of physical distancing, both at work and off-work time.
- Proper use of cloth face covers, including information in the [CDPH guidance](#).
- Information on paid leave benefits, including the [Families First Coronavirus Response Act](#), and workers' compensation benefits under the Governor's [Executive Order N-62-20](#) while that Order is in effect.
- Train any independent contractors, temporary, or contract workers in these policies and ensure they have necessary PPE.

Program	Why	What	Benefits	More Information	How to File
Disability Insurance	If you're unable to work due to medical quarantine or illness related to COVID-19 (certified by a medical professional)	Short-term benefit payments to eligible workers who have a full or partial loss of wages due to a non-work-related illness, injury, or pregnancy.	Approximately 60-70 percent of wages (depending on income); ranges from \$50-\$1,300 a week for up to 52 weeks.	Learn more about your eligibility for Disability Insurance	File a Disability Insurance claim
Paid Family Leave	If you're unable to work because you are caring for an ill or quarantined family member with COVID-19 (certified by a medical professional)	Up to six weeks of benefit payments to eligible workers who have a full or partial loss of wages because they need time off work to care for a seriously ill family member.	Approximately 60-70 percent of wages (depending on income); ranges from \$50-\$1,300 a week for up to 6 weeks.	Learn more about your eligibility for Paid Family Leave	File a Paid Family Leave claim
Unemployment Insurance (and any extended UI benefits programs)	If you have lost your job or have had your hours reduced for reasons related to COVID-19	Partial wage replacement benefit payments to workers who lose their job or have their hours reduced, through no fault of their own.	Range from \$40-\$450 per week for up to 26 weeks (plus additional weeks under extended UI benefits programs).	Learn more about your eligibility for Unemployment Insurance	File an Unemployment Insurance claim
Pandemic Unemployment Assistance	If you have lost your job or business or have had your hours or services reduced for reasons related to COVID-19	Partial wage replacement benefit payments for business owners, self-employed, independent contractors, those who have limited work history, those who have collected all UI benefits for which they are eligible, and others not eligible for regular UI benefits who are unemployed, partially unemployed, unable to work or unavailable to work as a direct result of COVID-19.	Range from \$167-\$450 per week for up to 39 weeks.	Learn more about your eligibility for Pandemic Unemployment Assistance	File a Pandemic Unemployment Assistance claim
California Paid Sick Leave	If you or a family member are sick or for preventive care, including when civil authorities recommend quarantine, isolation, or stay-at-home	The leave you have accumulated or your employer has provided to you under the Paid Sick Leave law. This may be 1 hour accrued for every 30 hours worked or 3 days/24 hours provided per year; employer may cap accrual at 48 hours and use at 3 days or 24 hours, whichever is greater, within a 12 month period.	Paid to you at your regular rate of pay or an average based on the past 90 days.	Learn more about your eligibility for Paid Sick Leave	If accrued sick leave is denied, file a Wage claim
California COVID-19 Supplemental Paid Sick Leave	If you are (1) subject to a governmental quarantine or isolation order related to COVID-19, (2) advised by a health care provider to self-quarantine or self-isolate due to COVID-19 concerns, or (3) are prohibited from working by the Worker's Hiring Entity due to COVID-19-related health concerns.	Up to 80 hours of supplemental paid sick leave for workers who work for hiring entities with 500 or more employees in the United States and healthcare employees and first responders employed by employers with less than 500 employees, if their employers opted out of coverage under federal law	Paid to you at your regular rate of pay, the state minimum wage, or the local minimum wage, whichever is higher, and not to exceed \$511 per day and \$5,110 in total.	Learn more about your eligibility for COVID-19 Supplemental Paid Sick Leave	If COVID-19 Supplemental Paid Sick Leave is denied, file a Wage claim.

<p>Federal Families First Coronavirus Response Act (FFCRA) Emergency Paid Sick Leave</p>	<p>If you are unable to work (or telework) because:</p> <p>(1) You are subject to a Federal, State, or local quarantine or isolation order related to COVID-19.</p> <p>(2) You have been advised by a health care provider to self-quarantine due to concerns related to COVID-19.</p> <p>(3) You are experiencing symptoms of COVID-19 and seeking a medical diagnosis.</p> <p>(4) You are caring for an individual who is subject to an order as described in subparagraph (1) or has been advised as described in paragraph (2).</p> <p>(5) You are caring for a child whose school or place of care has been closed, or whose child care provider is unavailable, for reasons related to COVID-19.</p> <p>(6) You are experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.</p>	<p>Up to 80 hours of paid sick leave for employees who work for public employers, or for private employers with fewer than 500 employees. (Some exceptions may apply, including small business exemption from providing paid leave for child care.)</p>	<p>For employee: Higher of regular rate or minimum wage rate, not to exceed \$511 per day and \$5,110 in total</p> <p>For family care: 2/3 of regular rate, not to exceed \$200 per day and \$2,000 in total</p>	<p>Learn more about your eligibility for FFCRA Emergency Paid Sick Leave</p>	<p>If paid sick leave is denied, you may file a FFCRA Emergency Paid Sick Leave claim</p>
<p>Federal Families First Coronavirus Response Act (FFCRA) Emergency Paid Family & Medical Leave</p>	<p>If you are unable to work (or telework) because you are caring for a child whose school or place of care has been closed, or whose child care provider is unavailable, for reasons related to COVID-19.</p>	<p>Up to an additional 10 weeks of paid leave for employees who work for public employers or private employers with fewer than 500 employees. (Small business exemption may apply)</p>	<p>2/3 of regular rate, not to exceed \$200 per day and \$10,000 total</p>	<p>Learn more about your eligibility for FFCRA Emergency Paid Family & Medical Leave</p>	<p>If paid leave for child care is denied, you may file a FFCRA Emergency Paid Family & Medical Leave claim</p>
<p>Local Government Supplemental Paid Sick Leave for COVID-19</p>	<p>If you live in the city of Los Angeles, unincorporated areas of Los Angeles County, San Francisco, or San Jose, you may be eligible for supplemental paid sick leave for COVID-19-related reasons if you are not covered by the FFCRA.</p>	<p>Up to 80 hours of supplemental paid sick leave for covered employees.</p>	<p>Varies by locality.</p>	<p>LA City Unincorporated LA County San Francisco San Jose</p>	<p>Varies by locality.</p>
<p>Workers' Compensation</p>	<p>If you reported to your employer's worksite between March 19 and July 5, 2020 and tested positive or were diagnosed with a COVID-19-related illness, you may be eligible for workers' compensation benefits under the Executive Order issued by Governor Newsom on May 6.</p>	<p>Under the Executive Order you may receive temporary disability (TD) payments after exhausting specific federal or state COVID-19 paid sick leave benefits. You may be entitled to TD payments for up to 104 weeks. TD payments stop when either you return to work, your doctor releases you for work, or your doctor says your illness has improved as much as it's going to.</p>	<p>TD generally pays two-thirds of the gross wages you lose while you are recovering from a work-related illness or injury, up to maximum weekly amount set by law. In addition, eligible employees are entitled to medical treatment and additional payments if a doctor determines you suffered a permanent disability because of the illness.</p>	<p>Learn more about your eligibility for Workers' Compensation benefits</p>	<p>File a Workers' Compensation claim</p>

INDIVIDUAL CONTROL MEASURES & SCREENING

- Symptom screenings and/or temperature checks.
- Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home.
- Encourage frequent hand-washing and use of hand sanitizer.
- Provide and ensure workers use all necessary PPE.
- Provide disposable gloves to workers as a supplement to frequent hand washing for tasks such as handling commonly touched items or conducting symptom screening.
- Post signage to remind workers that they should use face covers, practice physical distancing, not touch their face, wash hands with soap for at least 20 seconds, and use hand sanitizer.

CLEANING AND DISINFECTING PROTOCOLS

- Perform thorough cleaning in high traffic areas.
- Frequently disinfect commonly used surfaces and personal work areas.
- Clean and sanitize shared equipment between each use.
- Clean touchable surfaces between shifts or between users, whichever is more frequent.
- Equip shared spaces with proper sanitation products, including hand sanitizer and sanitizing wipes and ensure availability.
- Ensure that sanitary facilities stay operational and stocked at all times.
- Use products approved for use against COVID-19 on the [Environmental Protection Agency \(EPA\)-approved](#) list and train workers on chemical hazards, product instructions, ventilation requirements, and Cal/OSHA requirements. Follow CDPH [asthma-safer cleaning methods](#).
- Provide time for workers to implement cleaning practices during shifts and consider third-party cleaning companies.
- Install hands-free devices if possible.
- Clean floors using a vacuum with HEPA filter or other methods that do not disperse pathogens into the air.
- Consider upgrades to improve air filtration and ventilation.

PHYSICAL DISTANCING GUIDELINES

- Implement measures to physically separate workers and customers by at least six feet using measures such as physical partitions or visual cues (e.g., floor markings, colored tape, or signs to indicate to where workers should stand).
- Reconfigure office spaces, cubicles, etc. and decrease maximum capacity for conference and meeting areas.
- Adjust in-person meetings, if they are necessary, to ensure physical distancing.
- Stagger worker breaks, in compliance with wage and hour regulations, if needed.
- Reconfigure, restrict, or close common areas and provide alternative where physical distancing can be practiced.
- Limit the number of individuals riding in an elevator.
- Utilize work practices, when feasible and necessary, to limit the number of employees at the office at one time, such as telework and modified work schedules.
- Dedicate staff to direct guests to meeting rooms upon entry so they do not congregate.



SAN MATEO COUNTY STATUS

New Regional Stay Home Order

COVID-19 continues to surge at alarming rates in California. The Regional Stay Home Order, announced December 3, 2020, adds restrictions in regions with less than 15% ICU bed capacity. It prohibits gatherings of any size, closes operations except for critical infrastructure and retail, and requires 100% masking and physical distancing. Read more about the [Regional Stay Home Order](#).

On June 17, the County of San Mateo announced that our region has fully aligned itself to be on the same reopening schedule as the State of California. This announcement means that San Mateo County is now “fully aligned” with California’s [Resilience Roadmap](#) outlining the health and safety measures businesses must follow in order to reopen.



County Health Updates

Data dashboards & health officer orders

[Learn More...](#)



Business and Worker Resources

Financial help, safety guidelines & social distancing protocols

[Learn More...](#)



Community Resources

A wide variety of COVID-19 resources and services for all our residents

[Learn More...](#)



COVID-19 Testing

Testing options in the county

[Learn More...](#)



Face Coverings

Wear in public settings. Tips for use.

[Learn More...](#)



How You Can Help

Opportunities to volunteer & donate

[Learn More...](#)

Go to SMCGOV.ORG for the latest updates and information
or

[SUBSCRIBE FOR AUTOMATIC UPDATES](#)

**SMC VACCINE ROLLOUT INFORMATION
VIEW THE PLAN HERE**



ENVIRONMENTAL HEALTH SERVICES

COVID-19 REQUIREMENTS & RESOURCES

Environmental Health Services ensures a safe and healthy environment in San Mateo County through education, regulation, and monitoring. Services include but are not limited to hazardous waste management, restaurant inspections, housing inspections, medical waste disposal, water protection, water quality monitoring, and pollution prevention.

COVID-19 REQUIREMENTS & RESOURCES

ENVIRONMENTAL HEALTH SERVICES BLOG

Get the latest news and information, along with upcoming events and goings on at the Environmental Health Services division, from the Food Program to Housing, Hazardous Waste and Groundwater Protection, on our new blog at smcehs.wordpress.com! Sign up to follow the blog to be notified via email whenever new information is posted.

BODY ART, MASSAGE ESTABLISHMENTS, AND PUBLIC POOLS

Information for body art, massage establishments and shared or public pools.

FOOD PROGRAM

Information for food business operators on food safety, permits and forms.



HOUSEHOLD HAZARDOUS WASTE

The Household Hazardous Waste (HHW) Program, provided by San Mateo County, helps residents dispose/recycle their residential hazardous waste properly – for FREE! County residents may drop off a full range of HHW at our Collection Facilities and Events. All waste collected is either reused, recycled, processed for energy recovery, or stabilized for proper disposal to achieve zero waste being landfilled.

HOUSING

Help filing complaints about unhealthy living situations in rental properties, hotels and more.

MEDICAL AND SOLID WASTE

Information for large generators of medical, solid waste and used tires.





POLLUTION PREVENTION

How we're working to create a healthier environment for healthier people, and what you can do to help.

WATER PROTECTION AND LAND USE

Information on land use, septic systems, wells, cross connections, groundwater protection and small drinking water systems.

SAMCEDA (San Mateo County Economic Development Association) was founded in 1953 to promote business issues that enhance and sustain the economic prosperity of our region and its local communities. The message, "Business is Good, Business Brings Opportunity," remains timeless. The rapid pace of change and locally, regionally, statewide, nationally and globally demands that SAMCEDA meet an ever-changing environment with information, ideas and tools our members can utilize to remain on step ahead.

<p>COVID-19 General Resources</p> 	<p>Sign-Up for Updates</p> 	<p>San Mateo County Strong Fund</p> 	<p>Financial Relief</p> 
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THE HEART OF A VITAL NETWORK!




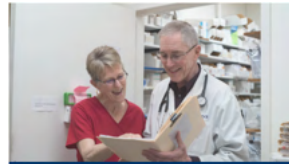






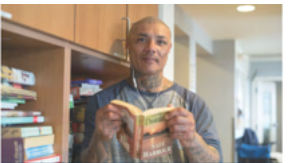







Samaritan House provides a broad range of personalized support for over 23,000 men, women, and children living in poverty throughout our area. We can help you navigate any crisis, access the support, information, and resources you need to find stability, and give you tools to live a healthy and stable life.

Call us at (650) 347-3648 to make an appointment with a case manager.

Do you need Financial Assistance? [Click here to Apply.](#)



 <p>Food Services</p> 	 <p>Children's Programs</p> 	 <p>Health & Dental</p> 	 <p>Case Management</p> 	 <p>Worker Resource Center</p> 
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 <p>Housing & Shelter</p> 	 <p>Holiday Program</p> 	 <p>School Programs</p> 	 <p>Financial Empowerment</p> 
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Core Service Agencies of San Mateo County:

Emergency Financial Assistance for Housing

If you are in need of emergency financial assistance to help with housing costs, please apply as early as possible.

Steps to apply for emergency financial assistance:



Call or visit the website of the Core Service Agency that serves your area



Complete the emergency financial assistance application and attach as many of the required documents as possible



When the Core Service Agency contacts you for additional information, respond as soon as possible to provide the information they have requested.

If you are having challenges obtaining any of the documents that they are requesting, contact the Core Service Agency.



Once a completed application and all required documents are submitted, the Core Service Agency will review the application and contact you to let you know if the application was approved or not.

The goal is to process applications within 2 weeks of when all documents are submitted, however the processing timeline may take longer.

Emergency financial assistance funds are limited, and applicants must meet the eligibility criteria and complete the application process to be considered.

If any questions, call the Core Service Agency that serves your area.

If you are seeking legal assistance or legal advice related to your housing, you may contact local legal services providers, such as the Legal Aid Society of San Mateo County (<https://www.legalaidsmc.org/covid19> or 650-558-0915) or Community Legal Services in East Palo Alto at (650) 326-6440.

Call or visit the website for the Core Service Agency that serves your area for more information

8 REGIONAL CORE AGENCIES

DALY CITY COMMUNITY SERVICE CENTER

<https://www.dcpartnership.org/daly-city-community-service-center/>
350 90th St., Daly City | (650) 991-8007
Area Served: Daly City, Broadmoor, Colma

YMCA COMMUNITY RESOURCE CENTER

<https://www.ymcasf.org/community-resource-center-ymca>
1486 Huntington Ave., South San Francisco
(650) 276-4101
Area Served: Brisbane, San Bruno, S. San Francisco

PACIFICA RESOURCE CENTER

<https://www.pacresourcecenter.org/services/>
1809 Palmetto Ave., Pacifica | (650) 738-7470
Area Served: Pacifica

COASTSIDE HOPE

<https://coastsidehope.org/programs/>
99 Avenue Alhambra, El Granada | (650) 726-9071
Area Served: Montara, Moss Beach, El Granada, Half Moon Bay

SAMARITAN HOUSE

<https://samaritanhousesanmateo.org/service/case-management/>
4031 Pacific Blvd., San Mateo | (650) 347-3648
Area Served: Belmont, Burlingame, Foster City, Hillsborough, Millbrae, San Mateo, San Carlos

SAMARITAN HOUSE SOUTH

<https://samaritanhousesanmateo.org/service/case-management/>
1852 Bay Rd., East Palo Alto | (650) 294-4312
Area Served: East Palo Alto, Menlo Park

PUENTE DE LA COSTA SUR

<https://mypuente.org/programs/>
620 North St., Pescadero | (650) 879-1691
Area Served: La Honda, Loma Mar, Pescadero, San Gregorio

FAIR OAKS COMMUNITY CENTER

<https://www.redwoodcity.org/departments/parks-recreation-and-community-services/do-you-need-help>
2600 Middlefield Rd., Redwood City | (650) 780-7500
Area Served: Redwood City, North Fair Oaks, Portola Valley, Woodside, Atherton



San Mateo County 核心服务机构: 住房紧急经济援助

如果您需要紧急经济援助以帮助您支付住房费用，
请尽快申请。

申请紧急经济援助的步骤:



请致电您所在地区核心服务机构或访问其网站。



在提交紧急经济援助申请表时，
请尽可能提供所有必要文件。



当核心服务机构与您取得联系以获得更多信息时，
请尽快回复并提供其要求的信息。如果您在取得必要文件时遇到困难，
请联系核心服务机构。



在您提交申请和所有必要文件后，核心服务机构将审核您的申请，
并与您取得联系，告知您申请是否获批。在获得所有必要文件后，
该机构将尽可能在2周内处理申请，然而有时可能需要更多时间。

紧急经济援助资金有限，
仅考虑发放给符合申请资格且完成了申请流程的申请人。

如有任何问题，请致电您所在地区核心服务机构。

如果您想要寻求与住房相关的法律援助或法律建议，您可以联系当地
法律服务提供者，例如 Legal Aid Society of San Mateo County (https://protect-us.mimecast.com/s/ZQGxC1wpG1c8I5qliLF8_J) 或致电
650-558-0915, 或联系 Community Legal Services in
East Palo Alto (650) 326-6440

请致电您所在地区核心服务机构或访问其网站以了解更多信息

8个区域性核心机构

DALY CITY COMMUNITY SERVICE CENTER

<https://www.dcpartnership.org/daly-city-community-service-center/>
350 90th St., Daly City | (650) 991-8007
服务地区: Daly City, Broadmoor, Colma

YMCA COMMUNITY RESOURCE CENTER

<https://www.ymcasf.org/community-resource-center-ymca>
1486 Huntington Ave., South San Francisco
(650) 276-4101
服务地区: Brisbane, San Bruno, S. San Francisco

PACIFICA RESOURCE CENTER

<https://www.pacresourcecenter.org/services/>
1809 Palmetto Ave., Pacifica | (650) 738-7470
服务地区: Pacifica

COASTSIDE HOPE

<https://coastsidehope.org/programs/>
99 Avenue Alhambra, El Granada | (650) 726-9071
服务地区: Montara, Moss Beach,
El Granada, Half Moon Bay

SAMARITAN HOUSE

<https://samaritanhousesanmateo.org/service/case-management/>
4031 Pacific Blvd., San Mateo | (650) 347-3648
服务地区: Belmont, Burlingame, Foster City,
Hillsborough, Millbrae, San Mateo, San Carlos

SAMARITAN HOUSE SOUTH

<https://samaritanhousesanmateo.org/service/case-management/>
1852 Bay Rd., East Palo Alto | (650) 294-4312
服务地区: East Palo Alto, Menlo Park

PUENTE DE LA COSTA SUR

<https://mypuente.org/programs/>
620 North St., Pescadero | (650) 879-1691
服务地区: La Honda, Loma Mar,
Pescadero, San Gregorio

FAIR OAKS COMMUNITY CENTER

<https://www.redwoodcity.org/departments/parks-recreation-and-community-services/do-you-need-help>
2600 Middlefield Rd., Redwood City | (650) 780-7500
服务地区: Redwood City, North Fair Oaks,
Portola Valley, Woodside, Atherton



Agencias de servicios esenciales del Condado de San Mateo:

Asistencia Financiera de Emergencia para Vivienda

Si necesita asistencia financiera de emergencia para ayudarle con sus costos de vivienda, presente la solicitud lo más pronto posible.

Pasos para solicitar asistencia financiera de emergencia:



Llame o visite el sitio de internet de la agencia de servicios esenciales que da servicio a su región



Llene la solicitud de asistencia financiera de emergencia y adjunte todos los documentos requeridos que sean posible



Cuando la agencia de servicios esenciales se comunique con usted para pedirle información adicional, responda lo antes posible y proporcione la información que le soliciten.

Si tiene problemas para conseguir alguno de los documentos que le piden, comuníquese con la agencia de servicios esenciales.



Después de que envíe una solicitud contestada y todos los documentos necesarios, la agencia de servicios esenciales analizará la solicitud y se comunicará con usted para informarle si la solicitud fue aprobada o no.

El objetivo es procesar las solicitudes en un plazo de 2 semanas cuando se entreguen todos los documentos, pero el procesamiento puede tardar más.

Los fondos de asistencia financiera de emergencia son limitados, y los solicitantes deben cumplir con los criterios de elegibilidad y completar el proceso de solicitud para que se los tome en cuenta.

Si tiene alguna pregunta, llame a la agencia de servicios esenciales que atiende a su región.

Si solicita asistencia legal o asesoría legal para asuntos relacionados con su vivienda, puede llamar a proveedores locales de servicios jurídicos, como la Legal Aid Society del condado de San Mateo (https://protect-us.mimecast.com/s/ZQGxC1wpG1c8l5qliLF8_J o 650-558-0915) o Community Legal Services en East Palo Alto llamando al (650) 326-6440.

Llame o visite el sitio de internet de la agencia de servicios esenciales que atiende a su región para obtener más información

8 AGENCIAS DE SERVICIOS ESENCIALES EN LA REGIÓN

CENTRO DE SERVICIOS COMUNITARIOS DE DALY CITY

<https://www.dcpartnership.org/daly-city-community-service-center/>
350 90th St., Daly City | (650) 991-8007
Área de servicio: Daly City, Broadmoor, Colma

CENTRO DE RECURSOS COMUNITARIOS DE LA YMCA

<https://www.ymcasf.org/community-resource-center-ymca>
1486 Huntington Ave., South San Francisco
(650) 276-4101

Área de servicio: Brisbane, San Bruno, S. San Francisco

CENTRO DE RECURSOS DE PACIFICA

<https://www.pacresourcecenter.org/services/>
1809 Palmetto Ave., Pacifica | (650) 738-7470
Área de servicio: Pacifica

COASTSIDE HOPE

<https://coastsidehope.org/programs/>
99 Avenue Alhambra, El Granada | (650) 726-9071
Área de servicio: Montara, Moss Beach, El Granada, Half Moon Bay

SAMARITAN HOUSE

<https://samaritanhousesanmateo.org/service/case-management/>
4031 Pacific Blvd., San Mateo | (650) 347-3648
Área de servicio: Belmont, Burlingame, Foster City, Hillsborough, Millbrae, San Mateo, San Carlos

SAMARITAN HOUSE SOUTH

<https://samaritanhousesanmateo.org/service/case-management/>
1852 Bay Rd., East Palo Alto | (650) 294-4312
Área de servicio: East Palo Alto, Menlo Park

PUENTE DE LA COSTA SUR

<https://mypuente.org/programs/>
620 North St., Pescadero | (650) 879-1691
Área de servicio: La Honda, Loma Mar, Pescadero, San Gregorio

CENTRO COMUNITARIO DE FAIR OAKS

<https://www.redwoodcity.org/departments/parks-recreation-and-community-services/do-you-need-help>
2600 Middlefield Rd., Redwood City | (650) 780-7500
Área de servicio: Redwood City, North Fair Oaks, Portola Valley, Woodside, Atherton



Mga Ahensya ng Pangunahing Serbisyo sa San Mateo County:

Pang-emerhensiyang Tulong sa Pinansiya para sa Pabahay

Kung nangangailangan ka ng pang-emerhensiyang tulong sa pinansiya para makatulong sa mga gastos sa pabahay, mangyaring mag-apply sa lalong madaling panahon.

Mga hakbang sa pag-a-apply para sa pang-emerhensiyang tulong sa pinansiya:



Tawagan o bisitahin ang website ng Ahensya ng Pangunahing Serbisyo na naglilingkod sa inyong lugar



Kumpletuhin ang aplikasyon para sa pang-emerhensiyang tulong sa pinansiya at maglakip ng pinakamarami sa hinihinging dokumento hangga't maaari



Kapag kinontak ka ng Ahensya ng Pangunahing Serbisyo para sa karagdagang impormasyon, sumagot sa lalong madaling panahon upang maibigay ang impormasyong hinihingi nila. Kapag nahihirapan kang makakuha ng alinman sa mga dokumentong hinihingi nila, kontakin ang Ahensya ng Pangunahing Serbisyo.



Kapag naisumite na ang isang nakumpletong aplikasyon at lahat ng hinihinging dokumento, rerebyuhin ng Ahensya ng Pangunahing Serbisyo ang aplikasyon at kokontakin ka upang ipaalam sa iyo kung naaprubahan o hindi ang aplikasyon. Ang layunin ay iproseso ang mga aplikasyon sa loob ng 2 linggo mula nang maisumite ang lahat ng dokumento, gayunpaman, maaaring humaba ang tagal ng pagpoproseso.

Limitado ang mga pondo sa pang-emerhensiyang tulong sa pinansiya, at dapat matugunan ng mga aplikante ang mga pamantayan sa kwalipikasyon at kumpletuhin nila ang proseso ng aplikasyon upang maisaalang-alang.

Kung mayroong anumang katanungan, tawagan ang Ahensya ng Pangunahing Serbisyo na naglilingkod sa inyong lugar.

Kung naghahanap ka ng legal na tulong o legal na payo kaugnay ng iyong pabahay, maaari kang kumontak sa mga tagapagbigay ng serbisyong legal, tulad ng Legal Aid Society ng San Mateo County (https://protect-us.mimecast.com/s/ZQGxC1wpG1c8I5qliLF8_J o 650-558-0915) o sa Community Legal Services sa East Palo Alto sa (650) 326-6440.

Tawagan o bisitahin ang website para sa Ahensya ng Pangunahing Serbisyo na naglilingkod sa inyong lugar para sa dagdag na impormasyon

8 PANREHIYONG PANGUNAHING AHENSYA

DALY CITY COMMUNITY SERVICE CENTER

<https://www.dcpartnership.org/daly-city-community-service-center/>
350 90th St., Daly City | (650) 991-8007

Lugar na Pinaglilingkuran: Daly City, Broadmoor, Colma

YMCA COMMUNITY RESOURCE CENTER

<https://www.ymcastf.org/community-resource-center-ymca>

1486 Huntington Ave., South San Francisco | (650) 276-4101
Lugar na Pinaglilingkuran: Brisbane, San Bruno, S. San Francisco

PACIFICA RESOURCE CENTER

<https://www.pacresourcecenter.org/services/>
1809 Palmetto Ave., Pacifica | (650) 738-7470

Lugar na Pinaglilingkuran: Pacifica

COASTSIDE HOPE

<https://coastsidehope.org/programs/>

99 Avenue Alhambra, El Granada | (650) 726-9071
Lugar na Pinaglilingkuran: Montara, Moss Beach, El Granada, Half Moon Bay

SAMARITAN HOUSE

<https://samaritanhousesanmateo.org/service/case-management/>

4031 Pacific Blvd., San Mateo | (650) 347-3648
Lugar na Pinaglilingkuran: Belmont, Burlingame, Foster City, Hillsborough, Millbrae, San Mateo, San Carlos

SAMARITAN HOUSE SOUTH

<https://samaritanhousesanmateo.org/service/case-management/>

1852 Bay Rd., East Palo Alto | (650) 294-4312
Lugar na Pinaglilingkuran: East Palo Alto, Menlo Park

PUENTE DE LA COSTA SUR

<https://mypuente.org/programs/>

620 North St., Pescadero | (650) 879-1691
Lugar na Pinaglilingkuran: La Honda, Loma Mar, Pescadero, San Gregorio

FAIR OAKS COMMUNITY CENTER

<https://www.redwoodcity.org/departments/parks-recreation-and-community-services/do-you-need-help>

2600 Middlefield Rd., Redwood City | (650) 780-7500
Lugar na Pinaglilingkuran: Redwood City, North Fair Oaks, Portola Valley, Woodside, Atherton



Tefito'i Kautaha Tokoni (Core Service Agencies) 'o e Vahenga San Mateo:

Tokoni Talifaki Fakapa'anga (Emergency Financial Assistance) ki he Nofo'anga

Kapau 'oku ke fiema'u ha tokoni takifaki fakapa'anga ki he nofo'anga, kataki 'o fakafonu mai 'a e tohi kole he vave taha.

Ngaahi founa ke fakafonu ha tohi kole ki he Tokoni Talifaki Fakapa'anga ki he Nofo'anga:



Telefoni pe 'a'ahi ki he uepisaiti 'o e Tefito'i Kautaha Tokoni 'oku nau 'i he feitu'u 'oku ke nofo ai



Fakafonu kakato 'a e tohi kole ki he tokoni talifaki fakapa'anga pea 'omai fakataha pea mo e 'u ngaahi tohi makehe 'oku fiema'u 'e lava 'o ma'u



'I he taimi 'e fetu'utaki atu ai 'a e Tefito'i Kautaha Tokoni ke toe 'omai ha fakamatala, tali mai he vave taha pea 'omai mo e ngaahi fakamatala 'oku fiema'u. Kapau 'e faingata'a ke ma'u 'a e ngaahi tohi 'oku kole atu ke 'omai, fetu'utaki mai ki he Tefito'i Kautaha Tokoni.



'Ihe 'osi katoa hono fakafonu pea ma'u mo e ngaahi tohi ke fakahu mai, 'e vakai'i he Tefito'i Kautaha Tokoni pea te nau fetu'utaki atu ke talaatu pe 'oku tali ho'o tohi kole pe 'ikai. Ko e taumu'a ke fai ha ngaue ki he tohi kole ha uike 'e 2 mei he taimi na'e fakahu ai, ka neongo ia 'e lava pe ke toe loloa atu 'a e taimi ngaue ki ai.

'Oku fakangatangata pe 'a e tokoni talifaki fakapa'anga, pea kuo pau ke a'usia 'e he ngaahi tohi kole 'a e tu'unga ke kualafai pea kakato 'ae tohi kole kae toki lava ke fai ha fakakaukau ki ai.

Ka 'i ai ha'o fehu'i, telefoni ki he Tefito'i Kautaha Tokoni 'oku nau ngaue 'i he feitu'u 'oku ke nofo ai.

Kapau 'oku ke fekumi ki ha tokoni fakalao pea ko ha fale'i fakalao fekau'aki moho nofo'anga, teke lava 'o fetu'utaki ki ha tokoni fakalao, 'o hange ko e Legal Aid Society 'o e Vahenga San Mateo (https://protect-us.mimecast.com/s/ZQGxC1wp-G1c8I5qliLF8_J pe ko e 650-558-0915) pe ko e Tokoni Fakalao Komiuniti 'i East Palo Alto he (650) 326-6440.

Telefoni pe ko ho'o 'a'ahi kihe uepisaiti ki he Tefito'i Kautaha Tokoni 'oku nau ngaue 'I he feitu'u 'oku ke nofo ai ke ma'u ha fakamatala.

TEFITO'I KAUTAHA TOKONI 'E 8

DALY CITY COMMUNITY SERVICE CENTER

<https://www.dcpartnership.org/daly-city-community-service-center/>
350 90th St., Daly City | (650) 991-8007

Ngaahi kolo 'oku nau ngaue 'ofa ki ai: Daly City, Broadmoor, Colma

YMCA COMMUNITY RESOURCE CENTER

<https://www.ymcasf.org/community-resource-center-ymca>

1486 Huntington Ave., South San Francisco | (650) 276-4101
Ngaahi kolo 'oku nau ngaue 'ofa ki ai:
Brisbane, San Bruno, S. San Francisco

PACIFICA RESOURCE CENTER

<https://www.pacresourcecenter.org/services/>

1809 Palmetto Ave., Pacifica | (650) 738-7470
Ngaahi kolo 'oku nau ngaue 'ofa ki ai: Pacifica

COASTSIDE HOPE

<https://coastsidehope.org/programs/>

99 Avenue Alhambra, El Granada | (650) 726-9071
Ngaahi kolo 'oku nau ngaue 'ofa ki ai: Montara, Moss Beach, El Granada, Half Moon Bay

SAMARITAN HOUSE

<https://samaritanhousesanmateo.org/service/case-management/>

4031 Pacific Blvd., San Mateo | (650) 347-3648
Ngaahi kolo 'oku nau ngaue 'ofa ki ai: Belmont, Burlingame, Foster City, Hillsborough, Millbrae, San Mateo, San Carlos

SAMARITAN HOUSE SOUTH

<https://samaritanhousesanmateo.org/service/case-management/>

1852 Bay Rd., East Palo Alto | (650) 294-4312
Ngaahi kolo 'oku nau ngaue 'ofa ki ai: East Palo Alto, Menlo Park

PUEENTE DE LA COSTA SUR

<https://mypuente.org/programs/>

620 North St., Pescadero | (650) 879-1691
Ngaahi kolo 'oku nau ngaue 'ofa ki ai: La Honda, Loma Mar, Pescadero, San Gregorio

FAIR OAKS COMMUNITY CENTER

<https://www.redwoodcity.org/departments/parks-recreation-and-community-services/do-you-need-help>

2600 Middlefield Rd., Redwood City | (650) 780-7500
Ngaahi kolo 'oku nau ngaue 'ofa ki ai: Redwood City, North Fair Oaks, Portola Valley, Woodside, Atherton

NOVEL CORONAVIRUS (COVID-19) CITY OF FOSTER CITY UPDATES

[The City of Foster City](#) is working closely with the County of San Mateo, as well as neighboring jurisdictions, to monitor and respond to the evolving novel coronavirus (COVID-19) situation and its potential impacts. Please note that City facilities are currently closed to the public.!

We understand this is a difficult time for everyone and want to assure our community that your City Council and City staff are working tirelessly to support and protect the well-being of Foster City. We appreciate the community's cooperation and patience as we evaluate, reassess, and make any adjustments as necessary. We are in this together and will get through this together. Learn more about City policies and actions taken to support the Foster City community during the COVID-19 pandemic [here](#)!

COVID-19 testing is free and available without restriction to anyone in San Mateo County, though an appointment in advance is required. Visit [Project Baseline's website](#) to make an appointment.!

Learn more about testing and locations / schedule [here](#)!

[City Council Approves Temporary Outdoor Guidelines](#)

At the July 31 City Council Meeting, the City Council approved a resolution that supports our local businesses during this difficult time. The resolution temporarily suspends code enforcement actions against businesses such as salons/barbers, personal care services, gyms/fitness centers and offices that are not currently permitted to provide outdoor operations, while State and County Health Orders restrict indoor operations. Business owners/operators will need to receive authorization from their property owner to set up their outdoor business operations on private property and ensure that they comply with the temporary outdoor guidelines set by the City.

Each of the business owners/operators must submit an acknowledgment for the <mailto:planning@fostercity.org> before setting up their outdoor business operations. Please see additional information below:

- **Salons/Barbers:** [Read the Temporary Outdoor Guidelines here and find the acknowledgement form here.](#)
- **Personal Care:** [Read the Temporary Outdoor Guidelines here and find the acknowledgement form here.](#)
- **Gyms/Fitness Trainers:** [Read the Temporary Outdoor Guidelines here and find the acknowledgement form here.](#)
- **Offices:** [Read the Temporary Outdoor Guidelines here and find the acknowledgement form here.](#)
- **Restaurants :** [Temporary Outdoor Dining Guidelines can be found here.](#)

PERSONAL PROTECTIVE EQUIPMENT (PPE) RESOURCES TO SAFELY OPEN



CALIFORNIA MANUFACTURERS & TECHNOLOGY ASSOCIATION

SAFELY MAKING
—CALIFORNIA—

Let's Reopen CA,
Safely.

LEARN MORE

[LEARN MORE BY CLICKING HERE](#)

THINK THROUGH YOUR SPACE

LIMIT THE NUMBER OF PEOPLE INSIDE YOUR SPACE TO 5 PEOPLE PER 1,000 SQUARE FEET.

- When possible, open all non-essential doors to reduce the need for direct contact.
- Identify and develop plans for high-touch surfaces and high-traffic areas.
- Mark directional signage and spaces 6 feet apart at high traffic areas.
- Place points of interaction, such as sales registers, at least six feet apart.
- Plastic shields / physical barriers should separate those frequently in contact with others.
- Consider layout of and protocols of entering individual workspaces.
- Assess safe capacity and use of common areas and meeting spaces, reset rooms as needed.
- Arrange spacing of tables and seating to limit occupancy.
- Avoid self-serve stations.
- Restrict shared spaces.
- Consider drive-thru / customer service window.



REVIEW YOUR POLICIES

Consider those policies that need review now, before employees return

- Provide workers with up-to-date education and training on COVID-19 risk factors and protective behaviors (e.g., respiratory etiquette and care of PPE).
- Provide adequate, usable, and appropriate training, education and informational material about business-essential job functions and worker health and safety, including proper hygiene practices and the use of any workplace controls (including PPE). Informed workers who feel safe at work are less likely to be unnecessarily absent.
- Be aware of workers' concerns about pay, leave, safety, health and other issues that may arise during infectious disease outbreaks.
- Connect employees to employee assistance program resources (if available) and community resources as needed.
- Actively encourage sick employees to stay home.
- Ensure that sick leave policies are flexible and consistent with public health guidance. Ensure employees are aware of and understand these policies.
- Employers not currently offering sick leave to some or all of their employees may want to draft non-punitive "emergency sick leave" policies.

Sick/Vacation Or PTO

Employee Leave of Absence

Teleworking / Remote Work Guidelines

Job Descriptions and FLSA COVID-19

Screening & Social Distancing

- Talk with companies that provide your business with contract or temporary employees about the importance of sick employees staying home and encourage them to develop non-punitive leave policies.
- Establish organizational policies to guide what happens if and when a person at the workplace is found to be COVID-19 positive, such as quarantining, enhanced cleaning and sanitization, temporary office closure, contact tracing, and similar actions.
- Continue to implement flexible worksites (e.g., telework) and flexible work hours (e.g., stagger shifts) when possible.
- Honor requests of personnel who are members of a vulnerable population for special accommodations.
- Whenever possible, develop flexible policies for scheduling and telework (if feasible) and create leave policies to allow employees to stay home to care for sick family members or care for children due to school and childcare closures.
- Minimize non-essential travel and adhere to CDC guideline and executive orders following travel.

APPENDIX:

**BUSINESS
REQUIREMENTS
DOCUMENTS:**

**SIGNAGE,
FORMS AND
MORE....**

COVID-19 PREPARED

PREPARADO PARA EL COVID-19 | COVID-19準備工作



This business has completed a Social Distancing Protocol to prevent the spread of COVID-19.

Este negocio implementó un protocolo de distanciamiento social para evitar la propagación del COVID-19.

該企業已完成《社交距離規定》，以防止COVID-19的傳播。

To report a complaint about this or another business not following a Social Distancing, please contact

Para presentar una queja sobre este u otro negocio que no cumpla el distanciamiento social, comuníquese con | 如需投訴該企業或其他企業未遵守《社交距離規定》，請聯絡

Name of Dept | Nombre del departamento | 部門名稱

Contact Email/Phone for Dept | Correo electrónico de contacto/teléfono del departamento | 聯絡該部門的電子郵箱/電話號碼

The person responsible for implementing this protocol is

La persona responsable de implementar el protocolo es | 負責執行本規定的人員是

Full Name | Nombre completo | 全名

Title | Puesto | 職務

Email | Correo electrónico | 電子郵箱

Phone | Teléfono | 電話號碼



**SAN MATEO
COUNTY HEALTH**

smchealth.org/coronavirus

San Mateo County/Silicon Valley

Reopened & Ready

As San Mateo County & Silicon Valley business owners we **PLEDGE** to:

- Use face covering and provide them to those who need one
- Ensure hand sanitizer is readily available
- Practice and encourage physical distancing
- Follow CDC cleaning protocols
- Continuously innovate to reduce touch points
- Provide our staff with COVID-19 awareness training

Take the PLEDGE at:

www.ReopenedandReady.com





APPENDIX A: Social Distancing Protocol (Updated June 17, 2020)

Facility name:

Facility Address:

Approximate gross square footage of space open to the public:

Facility must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

Signage at each public entrance of the facility to inform the public that they should: avoid entering the facility if they have COVID-19 symptoms; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face coverings, as appropriate; and not shake hands or engage in any unnecessary physical contact.

Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee & Public Health (check all that apply to the facility):

All employees have been told not to come to work if sick.

Symptom checks are being conducted before employees may enter the work space.

Employees are required to wear face coverings, as appropriate.

All desks or individual work stations are separated by at least six feet.

Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

Break rooms:

Bathrooms:

Other

Disinfectant and related supplies are available to all employees at the following location(s):

Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

Soap and water are available to all employees at the following location(s):





SAN MATEO COUNTY HEALTH

PUBLIC HEALTH, POLICY & PLANNING

- All employees and members of the public are required to comply with the Face Covering Requirements of the Health Order (Order c19-11).
- Copies of this Protocol have been distributed to all employees.
- Optional—Describe other measures:

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- Limit the number of individuals in the facility at any one time to [Click or tap here to enter text.](#), which allows for individuals to easily maintain at least six-foot distance from one another at all practicable times.
- Post an employee at the door to ensure that the maximum number of individuals in the facility set forth above is not exceeded.
- Placing signs outside the facility reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in areas where individuals stand or sit for prolonged periods of time inside and outside the facility with signs directing customers to use the markings to maintain distance.
- All employees have been instructed to maintain at least six feet distance from other individuals, except employees may momentarily come closer when necessary or when the employees are providing a service that requires being within six feet.
- Optional—Describe other measures:

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

- Preventing people from self-serving any items.
- Bulk-item food bins are not available for individuals self-service use.
- Not permitting individuals to bring their own pens/pencils, bags, mugs, or other reusable items from home.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.
Describe:
- Optional—Describe other measures (e.g. providing senior-only hours):

Measures To Increase Sanitization (check all that apply to the facility):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility and anywhere else where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.



SAN MATEO COUNTY HEALTH

**PUBLIC HEALTH,
POLICY & PLANNING**

Optional—Describe other measures:

* Any additional measures not included here should be listed on separate pages and attached to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:



ANEXO A: Protocolo de distanciamiento social (actualizado el 17 de junio de 2020)

Nombre del establecimiento:

Dirección:

Superficie cuadrada bruta aproximada del espacio abierto al público:

El establecimiento deberá ejecutar todas las medidas aplicables que se mencionan a continuación y estar presto a explicar por qué cualquier medida que no se implemente es inaplicable al negocio.

Señalización:

Señalización en cada entrada pública del establecimiento para advertir a las personas que deberían: abstenerse de entrar si presentan síntomas de la COVID-19; mantener una distancia mínima de seis pies entre sí; estornudar y toser en una tela o pañuelo o, de no estar disponible, en el codo; usar protección facial según corresponda, y no estrechar la mano ni entrar en contacto físico innecesario.

Colocación de un ejemplar del protocolo de distanciamiento social en cada entrada pública del establecimiento.

Medidas para resguardar la salud del público y de los empleados (marque todas las que correspondan):

Se ha comunicado a todos los empleados que no vengán a trabajar si están enfermos.

Se están llevando a cabo comprobaciones de síntomas antes de que los empleados entren en el espacio de trabajo.

Los empleados deben usar protección facial, según corresponda.

Todos los escritorios o estaciones individuales de trabajo están separadas al menos seis pies.

Las salas de descanso, los baños y otras áreas comunes se desinfectan con frecuencia, según el siguiente horario:

- Salas de descanso:
- Baños:
- Otros

El desinfectante junto con los suministros están disponibles para todos los empleados en la(s) siguiente(s) ubicación(es):

El desinfectante de manos eficaz contra la COVID-19 está disponible para todos los empleados en la(s) siguiente(s) ubicación(es):

Hay jabón y agua para todos los empleados en la(s) siguiente(s) ubicación(es):





- Todos los empleados y miembros del público están obligados a cumplir con los requisitos de protección facial que se establecen en la Orden de Salud (Orden c19-11).
- Se han distribuido ejemplares del presente protocolo a todos los empleados.
- Opcional: indique otras medidas:

Medidas para mantener a las personas separadas al menos seis pies (marque todas las que correspondan)

- Limitar el número de personas en el establecimiento, en cualquier momento , para mantener fácilmente al menos seis pies de distancia entre sí en todo momento.
- Disponer a un empleado en la puerta para asegurarse de que no se supere el número máximo de personas permitido en el establecimiento, el cual se establece arriba.
- Colocar carteles fuera del establecimiento, donde se recuerde a las personas que deben mantener una separación de al menos a seis pies, incluso cuando estén en fila.
- Colocar cintas u otras marcas al menos a seis pies de distancia en las áreas donde se paran o sientan las personas por períodos prolongados, dentro y fuera del establecimiento, con letreros que indiquen a los clientes que se guíen por las marcas para mantener la distancia.
- Instruir a todos los empleados que mantengan un mínimo de seis pies de distancia de otras personas, excepto que los empleados pueden acercarse momentáneamente, cuando sea necesario o estén prestando un servicio que requiera estar a menos de seis pies de distancia.
- Opcional: indique otras medidas:

Medidas para evitar el contacto innecesario (marque todas las que correspondan):

- Evitar que las personas se sirvan ellas mismas cualquier artículo.
- No disponer para el autoservicio los contenedores de alimentos a granel.
- No permitir que las personas traigan consigo sus propios bolígrafos/lápices, bolsas, tazas u otros artículos reutilizables.
- Proporcionar sistemas de pago sin contacto o, si no es posible, desinfectar los sistemas de pago con regularidad. Describa:
- Opcional: indique otras medidas (por ejemplo, proporcionar horas solo para personas de la tercera edad):

Medidas para aumentar la desinfección (marque todas las que correspondan):

- Las toallitas desinfectantes que son eficaces contra la COVID-19 están disponibles cerca de los carritos y cestas de compras.



SAN MATEO COUNTY HEALTH
**PUBLIC HEALTH,
POLICY & PLANNING**

- El desinfectante de manos, jabón y agua, o el desinfectante eficaz están disponibles para el público en o cerca de la entrada del establecimiento y en cualquier otro lugar donde haya interacción directa.
- Desinfección de todos los puntos de pago, bolígrafos y estilográficos después de cada uso.
- Desinfección frecuente de todas las superficies de alto contacto.

- Opcional: indique otras medidas:

* Cualquier medida adicional que no se incluya aquí debería aparecer en páginas separadas y adjuntarse a este documento.

Puede ponerse en contacto con la siguiente persona si tiene alguna pregunta o comentario sobre este protocolo:

Nombre:

Número de teléfono:



附录 A: 社交距离规定 (2020 年 6 月 17 日更新)

设施名称:

设施地址:

向公众开放的场所的大致总面积 (平方英尺):

各设施必须实行下列所有适用措施, 若有任何措施因不适用而无法实行, 应能够对原因作出合理解释。

签字:

在设施的每个公共入口处设立标牌, 告知公众: 如出现 COVID-19 症状, 不可进入设施; 人员相互之间至少保持六英尺的距离; 打喷嚏和咳嗽时应以纸巾或布巾遮挡; 如无纸巾或布巾, 应以手臂遮挡; 佩戴面部遮挡物 (如果适用); 并且应避免握手或进行不必要的身体接触。

在设施的每个公共入口处设立标牌, 张贴《社交距离规定》。

保护员工与公众健康的措施 (请选择适用设施的所有选项):

告知全体员工: 如若生病不要来上班。

在员工进入工作区之前, 对员工进行症状检查。

视情况要求员工佩戴面部遮挡物。

每张桌子或各个工位之间至少保持六英尺距离。

经常对休息室、浴室和其他公共区域消毒, 时间安排如下:





- 休息室：
- 浴室：
- 其他：

- 在以下地点配备消毒剂等防疫相关用品，供全体员工使用：
- 在以下地点配备可有效杀灭 COVID-19 病毒的洗手液，供全体员工使用：
- 在以下地点配备香皂和水，供全体员工使用：
- 所有员工和公众人士必须遵守卫生部命令中的面部遮挡物佩戴要求（第 c19-11 号令）。
- 确保全体员工人手一份此协议。
- 可选 — 说明其他措施：

确保人员之间至少保持六英尺距离的措施（请选择适用设施的所有选项）

- 将设施内人数随时限制在 _____ ，使个人在任何时候相互之间保持至少六英尺的距离。
- 在门口处安排一名员工，负责确保设施内人数不超过上述最高人数限制。
- 在设施外设立标牌，提醒人员至少保持六英尺间距，包括排队等候期间。
- 在设施内外个人长时间站立或坐着的区域，划定至少间隔六英尺的胶带或其他标志，同时设立标牌，指示顾客根据标志保持距离。
- 要求所有员工与他人之间至少保持六英尺的距离，除非员工在必要情况下短暂缩短距离，或员工需要在六英尺以内提供服务。
- 可选 — 说明其他措施：



避免不必要接触的措施（请选择适用设施的所有选项）：

- 避免人员自取任何商品。
- 不提供个人自取购买的散装食品容器。
- 禁止个人从家里自带笔/铅笔、包袋、马克杯或其他可重复使用的物品。
- 提供非接触式支付系统，如果不可行，定期消毒支付系统。说明：
- 可选 — 说明其他措施（例如安排老年人专门接待时间）：

加强消毒的措施（请选择适用设施的所有选项）：

- 在购物车和购物篮位置附近配备可有效杀灭 COVID-19 病毒的消毒巾。
- 在设施入口处或入口旁以及人员直接接触的其他任何位置，向公众提供洗手液、香皂和水或有效消毒剂。
- 每次使用后对所有刷卡设备、钢笔和触笔进行消毒。
- 经常消毒所有高频接触表面。
- 可选 — 说明其他措施：

* 本档中未涵盖的任何其他措施应在单独页中列出，并作为本档的附件。

关于本规定，若您有任何问题或意见，请联系以下人员：

姓名：

电话号码：



**APPENDIX A: Protokol sa Panlipunang Pagdidistansya o Social Distancing
(Na-update noong Hunyo 17, 2020)**

Pangalan ng Pasilidad:

Address ng Pasilidad:

Tinatayang gross square footage ng espasyo na bukas sa publiko:

Dapat ipatupad ng pasilidad ang lahat ng naaangkop na hakbang na nakalista sa ibaba, at maging handa silang ipaliwanag kung bakit hindi naaangkop sa negosyo ang anumang hakbang na hindi nila ipinapatupad.

Karatula:

Karatula sa bawat pampublikong entrada ng pasilidad na nagpapabatid sa publiko na dapat ay: iwasan nilang pumasok sa pasilidad kung mayroon silang mga sintomas ng COVID-19; magpanatili sila ng hindi bababa sa anim na talampakang layo mula sa isa't isa; sa tela o tisyu sila bumahing at umubo o, kung walang ganoon, sa kanilang siko; magsuot sila ng mga takip sa mukha, kung naaangkop; at hindi sila makipagkamay o makibahagi sa anumang hindi kinakailangang pisikal na kontak.

Karatulang nagpapaskil ng kopya ng Protokol sa Panlipunang Pagdidistansya o Social Distancing sa bawat pampublikong entrada ng pasilidad.

Mga Pag-iingat para Maprotektahan ang Kalusugan ng Mga Empleyado at ng Publiko (lagyan ng tsek ang lahat ng naaangkop sa pasilidad):

Nasabihan na ang lahat ng empleyadong huwag nang pumasok kung mayroon silang sakit.

Nagsasagawa ng mga pagsusuri para sa sintomas bago papasukin ang mga empleyado sa lugar ng trabaho.

Kinakailangan ng mga empleyadong magsuot ng mga takip sa mukha, kung naaangkop.

Dapat ay may layong hindi bababa sa anim na talampakan ang lahat ng mesa o indibidwal na istasyon para sa pagtatrabaho.

Madalas na dinidisimpekta ang mga silid pahingahan, banyo, at iba pang lugar na panlahat ayon sa sumusunod na iskedyul:

- Mga silid pahingahan:
- Mga banyo:
- Iba pa

May available na pandisimpekta at mga kaugnay na supply para sa lahat ng empleyado sa (mga) sumusunod na lokasyon:





- May available na hand sanitizer na epektibo laban sa COVID-19 para sa lahat ng empleyado sa (mga) sumusunod na lokasyon:
- Available ang sabon at tubig para sa lahat ng empleyado sa (mga) sumusunod na lokasyon:
- Lahat ng empleyado at miyembro ng publiko ay kinakailangang sumunod sa Kautusan sa Kalusugan Hinggil sa Mga Inaatas na Pagtatakip ng Mukha (Kautusan c19-11).
- Nagpamahagi ng mga kopya ng Protokol na ito sa lahat ng empleyado.
- Opsyonal—Ilarawan ang iba pang mga hakbang:

Mga Pag-iingat para Mapanatiling nang Hindi Bababa sa Anim na Talampakang Distansya ang Mga Tao mula sa Isa't Isa (lagyan ng tsek ang lahat ng naaangkop sa pasilidad)

- Limitahan ang bilang ng mga tao sa pasilidad sa bawat pagkakataon _____, para madaling makapagpanatili ang mga indibidwal ng hindi bababa sa anim na talampakang distansya mula sa isa't isa sa lahat ng praktikal na pagkakataon.
- Magtalaga ng empleyado sa pinto para matiyak na hindi mahihigitan ang pinakamaraming bilang ng indibidwal sa pasilidad na itinakda sa itaas.
- Maglagay ng mga karatula sa labas ng pasilidad na nagpapaalala sa mga tao na magpanatili ng distansya na hindi bababa sa anim na talampakan mula sa isa't isa, pati kapag nakapila.
- Maglagay ng tape o iba pang marka na may hindi bababa sa anim na talampakan ang pagitan sa mga lugar kung saan tatayo o uupo ang mga indibidwal nang pangmatagalan sa loob at labas ng pasilidad na may mga karatula na nag-uutos sa mga customer na gamitin ang mga marka para magpanatili ng distansya.
- Inatasan ang lahat ng empleyado na magpanatili ng hindi bababa sa anim na talampakang layo mula sa ibang mga indibidwal, maliban na lang kung kailangan ng mga empleyado na saglit na lumapit, o kung nagbibigay ang empleyado ng isang serbisyo na kailangang isagawa sa loob ng anim na talampakan.
- Opsyonal—Ilarawan ang iba pang mga hakbang:

Mga Hakbang para Maiwasan ang Hindi Kinakailangang Pakikisalamuha (lagyan ng tsek ang lahat ng naaangkop sa pasilidad):

- Hindi pagpahintulot sa mga tao na mag-self serve ng anumang item.
- Hindi available ang mga bultuhang lalagyan ng pagkain para sa self-service na paggamit ng customer.
- Hindi pinapayagan ang mga indibidwal na magdala ng kanilang mga sari-sariling bolpen/lapis, bag, baso, o iba pang reusable na item mula sa bahay.
- Paglalagay ng mga contactless na payment system o, kung hindi posible, regular na pagdisimpekta ng mga payment system. Ilarawan:



Opsyonal—Ilarawan ang iba pang mga hakbang (hal. pagtatakda ng mga oras na para lang sa mga nakatatanda):

Mga Hakbang para Mapaigting ang Kalinisan (lagyan ng tsek ang lahat ng naaangkop sa pasilidad):

Available ang mga pangdisimpektang wipes na epektibo laban sa COVID-19 malapit sa mga shopping cart at shopping basket.

Available sa publiko ang hand sanitizer, sabon at tubig, o epektibong pangdisimpekta sa o malapit sa entrada ng pasilidad at sa iba pang mga lugar kung saan direktang nakikipag-ugnayan ang mga tao.

Pagdisimpekta ng lahat ng portal ng pagbabayad, mga bolpen, at stylus pagkatapos ng bawat paggamit.

Regular na pagdisimpekta ng lahat ng ibabaw na madalas hawakan.

Opsyonal—Ilarawan ang iba pang mga hakbang:

* Ang anumang karagdagang mga hakbang na hindi kasama rito ay dapat ilista sa ibang pahina at isama sa dokumentong ito.

Maaari kang makipag-ugnayan sa sumusunod na indibidwal kung mayroon kang anumang tanong o komento tungkol sa protokol na ito:

Pangalan:

Numero ng telepono:

Protect yourself and others from COVID-19

Please stay home if...

You are experiencing COVID-19 symptoms, such as:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea



Wash your hands first.

Please wash your hands with soap and water or use hand sanitizer.



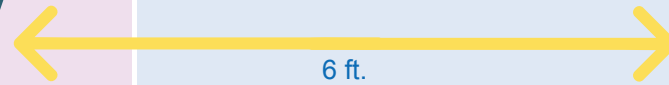
Social distancing (at least 6-feet) must be maintained.

Sneeze and cough into a cloth or tissue or, if not available, into one's elbow; wear face coverings, as appropriate; and do not shake hands or engage in any unnecessary physical contact.



Our COVID-19 Social Distancing Protocol is posted

so you can see how we are operating safely.



REMEMBER: You must wear a face covering.

Businesses: Post this sign at each public entrance of your facility.

For more information, contact Environmental Health Services at (650) 372-6200, or visit smchealth.org/eh.



SAN MATEO COUNTY HEALTH
**ENVIRONMENTAL
HEALTH SERVICES**

保護您和他人免受 COVID-19感染

如有以下情況請留在家中：

您正患有COVID-19症狀，例如：

- 發燒或發冷
- 咳嗽
- 呼吸急促或呼吸困難
- 疲勞
- 肌肉或身體痠痛
- 頭痛
- 剛失去味覺或嗅覺
- 喉嚨痛
- 鼻塞或流鼻水
- 噁心或嘔吐
- 腹瀉



請先清洗 雙手。

請使用肥皂和清水
清洗雙手或使用手
部消毒液。



請務必維持社 交距離（至少6英尺）。

打噴嚏或咳嗽時請使用布或面紙遮擋，
如無法取得，請使用衣袖。
請勿握手或進行不
必要的肢體接觸。



我們已張貼 COVID-19 社交距離 規定

以便於您了解我們
是如何安全地運營



6 英尺

謹記：必須戴臉罩

企業請將此標語張貼於您設施的公共入口。

欲了解更多資訊，請聯絡環境健康服務部，電話 (650) 372-6200，
或瀏覽網站 smchealth.org/eh。



SAN MATEO COUNTY HEALTH
ENVIRONMENTAL
HEALTH SERVICES

Protéjase y proteja a los demás del COVID-19

Permanezca en casa si...

Está experimentando síntomas del COVID-19, como:

- Fiebre o escalofríos
- Falta de aliento o dificultad para respirar
- Pérdida reciente del gusto u olfato
- Dolores musculares o corporales
- Congestión o secreción nasal
- Fatiga
- Tos
- Dolor de cabeza
- Dolor de garganta
- Náusea o vómito
- Diarrea



Primero lávese las manos.

Lávese las manos con agua y jabón o use un desinfectante para manos



Se debe mantener el distanciamiento social (al menos 6 pies).

Tosa o estornude en un paño o un pañuelo, y si no tiene uno, en la parte interna del codo. Evite saludar de mano o tener algún tipo de contacto físico innecesario.



Nuestro protocolo de distanciamiento social ante el COVID-19 está publicado

para que pueda ver cómo operamos con seguridad.



6 pies

Recuerde: debes usar una cubierta facial.

Negocios: Debe colocar este cartel en todas las entradas de sus instalaciones.

Para obtener más información, comuníquese con Servicios de Salud Ambiental al (650) 372-6200, o visite smchealth.org/eh.



SAN MATEO COUNTY HEALTH
**ENVIRONMENTAL
HEALTH SERVICES**



TEMPORARY OUTDOOR DINING GUIDELINES

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow local restaurants to temporarily create or expand outdoor dining areas consistent with the [San Mateo Safer Community Order \(No. c19-11\)](#), as it may be amended, and [Industry Guidance related to Dine-In Restaurants provided by the State of California in response to COVID-19](#). This allowance will remain in effect until State and County health orders no longer restrict restaurant occupancy, or until rescinded by the City Council of the City of Foster City.

Eligibility

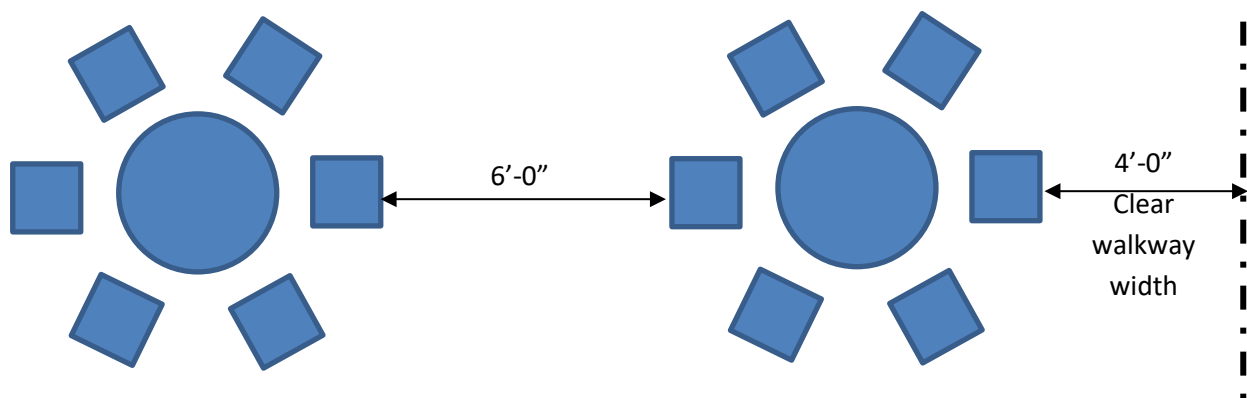
1. Outdoor Dining shall be available only for existing restaurants that are current tenants of the shopping center or commercial building.
2. The restaurant owner or operator shall obtain written authorization from the property owner for the use of private sidewalks, parking areas, or other areas for outdoor dining. In general, outdoor dining areas may be located on sidewalks or patio areas or parking areas immediately adjacent to the restaurant frontage.
3. Tenants in shopping centers with multiple restaurants shall work with the management or property owner to equitably allocate the available sidewalks, patios, and parking areas for temporary outdoor dining.
4. The restaurant must have a valid Business License issued by the City of Foster City.

General Guidelines

5. Restaurant owners and operators shall read and comply with all applicable current and future orders issued by the State of California and County of San Mateo Health Officer. It is the responsibility of the individual restaurant owners and operators to remain knowledgeable of any such orders, as they may be amended from time to time. For guidance specific to restaurants, refer to the links provided below:
 - [COVID-19 Industry Guidance: Dine-In Restaurants](#)
 - [Cal/OSHA COVID-19 General Checklist: Dine-In Restaurants](#)
 - [San Mateo County Order \(c19-11\)](#)
 - [County's COVID-19 Social Distancing Protocol \(updated June 17, 2020\)](#)

Safety, Location, Accessibility

6. Implement measures to ensure social distancing is adhered to while customers are waiting to be seated, during ordering and food pick-up. It is recommended that customers wait outside to be called inside.
7. Place tape or install markings on the floor at least six feet apart in any area where members of the public may form a line.
8. Outdoor dining seating arrangements shall limit the number of patrons at a single table to six (6) individuals, all of whom must be from the same household or have asked to be seated together.
9. A minimum of six-foot (6' -0") social distance must be maintained between seating of any two adjacent tables.



10. Outdoor dining seating arrangement shall comply with ADA access requirements. A minimum four-foot (4' -0") wide path of travel shall be maintained along all pedestrian walkways.
11. At least one table and seating shall conform to ADA standards.
12. No furniture, fixture or equipment shall be permanently affixed to the sidewalk or parking stalls.
13. Temporary trash receptacles shall be required for all outdoor dining areas where food is served. The restaurant owner or operator shall be responsible for maintaining the outdoor area and trash receptacles in a clean and tidy manner, including emptying the receptacle daily, or more frequently if needed in high use areas, into the primary restaurant trash receptacle serving the business for proper disposal.
14. Outdoor dining seating arrangements in parking areas shall provide safety barriers such as fences, water-filled K-rails, or landscape planters. Safety barriers shall not exceed 42 inches in height.
15. Use of the on-street parking spaces shall be limited to the striped dimensions of the parking stall areas. Outdoor dining tables and seating shall not encroach into accessible parking stalls, accessible van loading areas, and associated paths of travel.
16. Space heaters are permitted if they are an outdoor approved type, are located in accordance with the manufacturer's recommendations or no less than two feet, whichever is greater from the edge of any umbrella canvas, any foliage, or any other flammable object or material.
17. All electrical lighting and receptacles shall be listed and approved for wet location installation.
18. Each restaurant may post one sign with a maximum area of six (6) square in the temporary outdoor dining area. No advertising shall be allowed except for the name of the restaurant, its logo, its hours of operation and 'open' sign.
19. Temporary canopies or tents must comply with fire requirements. Permits from the County Health Department, Building Department, Fire Department, and Planning Department are required for canopies or tents over 400 square feet.
20. Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers or seating. The twenty (20) feet fire lane shall not be obstructed at any time. There shall be a minimum of forty (40) inches in the distance separating the edge of a table or chair to a fire department connection.
21. Access to indoor restrooms must be provided, and no portable toilets are allowed.

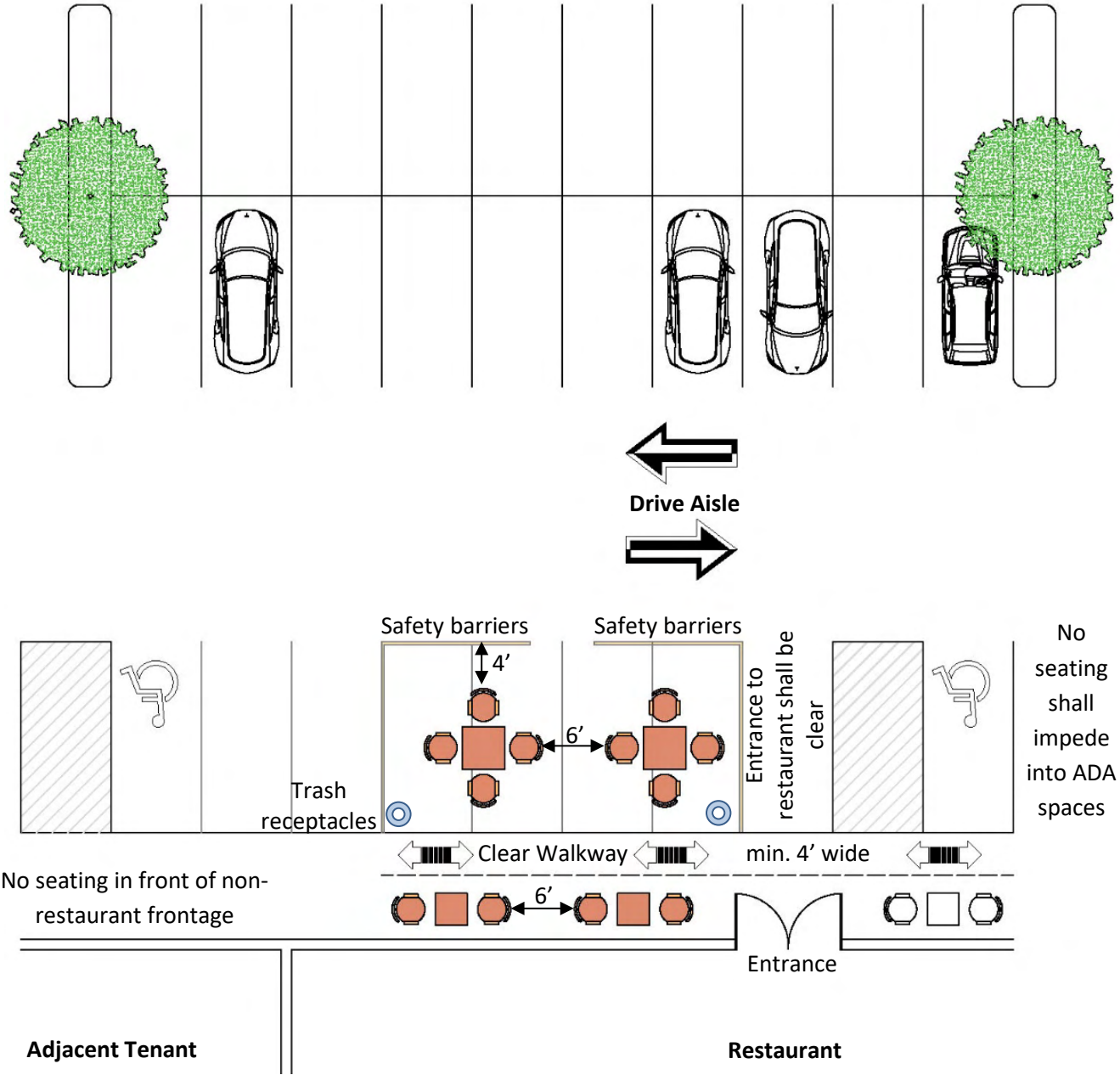
Operations


22. Post signs to remind customers to maintain social distancing of six feet, to wash hands or use sanitizer upon entry into a restaurant, and to stay home if they are ill or have symptoms consistent with COVID-19.
23. Hours of operation for outdoor dining shall not exceed the normal hours of operation for the corresponding business with which the outdoor dining is associated.
24. Facilities that open for outdoor dining must offer curbside pickup, takeaway, and/or delivery service alternatives. Lines for pickup or takeaway must be in a separate area other than the outdoor dining area to prohibit patrons from unnecessarily accessing the outdoor dining area.
25. Seating areas shall be maintained free of litter, refuse and debris. The area shall be scrubbed and mopped to remove any food or drink stains on a daily basis by the permittee. Such cleaning and sanitization shall be in accordance with the [City's Storm Water Management and Discharge Control Program](#), which prohibits any discharge other than stormwater into the stormwater drainage system.
26. Hand sanitizer or hand washing stations should be made available in the outdoor dining area.
27. Patrons are required to wear a face covering except when sitting at a dining table.
28. The City may require the removal, temporary or permanent, of the outdoor dining fixtures when redevelopment or improvements of the street or sidewalk, or utility repairs necessitate such action.
29. Any outdoor alcohol service shall be in compliance with the rules and regulations of the Department of Alcoholic Beverage Control and all other applicable laws and regulations.
30. Entertainment events shall not be allowed unless until the County revises the current Order.

Enforcement

31. The City reserves the right to enforce and/or prohibit a temporary outdoor dining use that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the property or surrounding public right-of-way; (ii) if the installation represents a danger to the health, safety or general welfare of the public; and/or (iii) violates the requirements of these Foster City Temporary Outdoor Dining Guidelines or violates any applicable State or County Health Orders.

ILLUSTRATION OF ACCEPTABLE OUTDOOR DINING AREA STANDARDS





TEMPORARY OUTDOOR DINING GUIDELINES OWNER ACKNOWLEDGEMENT FORM
 CITY OF FOSTER CITY • COMMUNITY DEVELOPMENT • PLANNING/CODE ENFORCEMENT

The City of Foster City will allow local restaurants to temporarily create or expand outdoor dining areas consistent with the Current State and County Health Orders related to COVID-19. Restaurant owners/operators must submit this acknowledgement form to planning@fostercity.org before setting up outdoor dining area.

Restaurant Information

Restaurant Name: _____

Restaurant Address (Including Unit #): _____

Email Address: _____ Phone: _____

Property Owner Information

Shopping Center Name: _____

Property Owner Name/Management Name: _____

Email Address: _____ Phone: _____

Signature/Authorization

By signing below, I hereby certify the following:

- I have read and agree to comply with the terms and conditions outlined in the City of Foster City Temporary Outdoor Dining Guidelines.
- I will post County's COVID-19 Social Distancing Protocol at the public entrance(s) of the restaurant to be visible to the customers.
- I certify that the Property Owner/Management has granted permission to create or expand a temporary outdoor dining area on the subject property.
- I acknowledge that the City of Foster City has temporarily authorized outdoor dining and that the authorization will remain in effect only until State and County health orders no longer reduce indoor seating capacity or until rescinded by the City.

Restaurant Owner Signature _____ Date _____



TEMPORARY OUTDOOR GYM AND FITNESS CENTER SERVICES GUIDELINES

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow gyms and fitness centers to temporarily create or expand outdoor service areas consistent with the San Mateo Safer Community Order (No. c19-11), as it may be amended, and Industry Guidance related to Fitness Facilities issued by the State of California in response to COVID-19. This allowance will remain in effect until State and County health orders no longer preclude indoor gym and fitness center services, or until rescinded by the City Council of the City of Foster City.

Eligibility

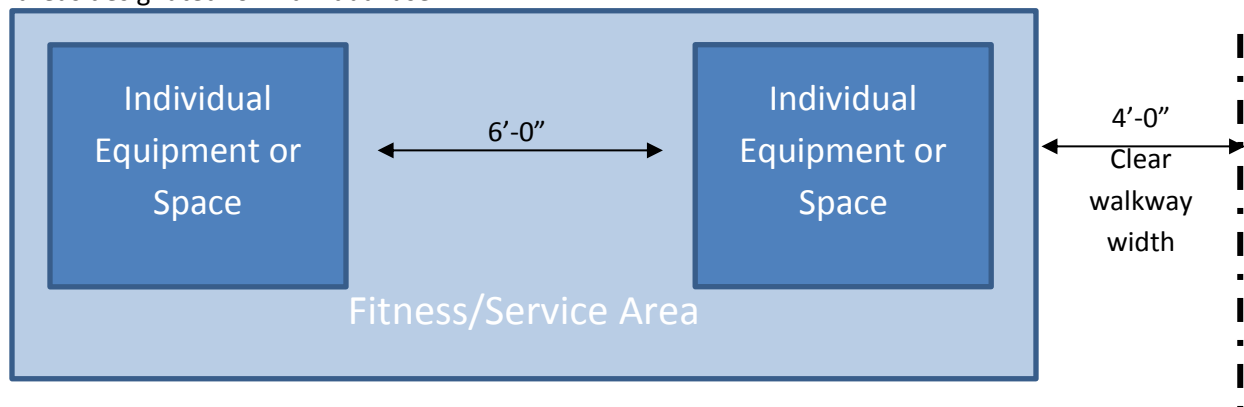
1. Outdoor gym and fitness center services shall only be performed by existing businesses that are current tenants of the shopping center or commercial building.
2. The business owner or operator shall obtain written authorization from the property owner for the use of private sidewalks, parking areas, or other areas for outdoor services. In general, outdoor service areas may be located on sidewalks or patio areas or parking areas immediately adjacent to the business frontage.
3. Tenants in shopping centers with multiple commercial tenants shall work with the management or property owner to equitably allocate the available sidewalks, patios, and parking areas for all temporary outdoor services.
4. The business must have a valid Business License issued by the City of Foster City.

General Guidelines

5. Gym and fitness center owners and operators shall read and comply with all applicable current and future orders and Industry Guidance issued by the State of California and County of San Mateo Health Officer. It is the responsibility of the individual business owners and operators to remain knowledgeable of any such orders and Industry Guidance, as they may be amended from time to time. These orders and Industry Guidance include, at the time of drafting this policy, and are not necessarily limited to:
 - [COVID-19 Industry Guidance: Fitness Facilities](#)
 - [San Mateo County Order \(c19-11\)](#)
 - [County's COVID-19 Social Distancing Protocol \(updated June 17, 2020\)](#)

Safety, Location, Accessibility

6. No service may be performed in the indoor area of the business. Customers may not utilize indoor equipment and may only enter the indoor facility in the event of an emergency or to utilize the restroom/locker room.
7. Businesses must implement measures to ensure social distancing is adhered to while customers are using or waiting to use the fitness area and/or fitness equipment.
8. Place tape or install markings on the ground at least six feet apart in any area where members of the public may form a line. Provide similar marking to encourage distancing between workers and patrons.
9. A minimum of six-foot (6'-0") social distance must be maintained between single-person-use equipment or areas designated for individual use.



10. Outdoor service areas shall comply with ADA access requirements. A minimum four-foot (4'-0") wide path of travel shall be maintained along all pedestrian walkways.
11. No furniture, fixture, or equipment shall be permanently affixed outdoors
12. The business owner or operator shall be responsible for maintaining the outdoor area in a clean and tidy manner. Service areas must be vacuumed, not swept. All equipment, surfaces, and facilities must be regularly cleaned and disinfected per the Industry Guidance.
13. Service areas in parking areas shall provide safety barriers such as fences, water-filled K-rails, or landscape planters. Safety barriers shall not exceed 42 inches in height.
14. Service areas shall not encroach into accessible parking stalls, accessible van loading areas, and associated paths of travel.
15. Space heaters are permitted if they are an outdoor approved type, are located in accordance with the manufacturer's recommendations or no less than two feet, whichever is greater, from the edge of any umbrella canvas, any foliage, or any other flammable object or material.
16. All electrical lighting and receptacles shall be listed and approved for wet location installation. Electrical or other cords may not be arranged so as to cause a tripping hazard.
17. Each business may post one sign with a maximum area of six (6) square feet in the temporary outdoor service area. No advertising shall be allowed except for the name of the business, its logo, its hours of operation, and an 'open' sign.
18. Temporary canopies or tents must comply with fire requirements. Permits from the County Health Department, Building Department, Fire Department, and Planning Department are required for canopies or tents over 400 square feet. Tents must be open on at least three sides to allow adequate air flow.
19. Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers, equipment, seating, or other obstruction. The twenty (20) feet fire lane shall not be obstructed at any time. There shall be a minimum of forty (40) inches separating the edge of any service area obstruction and the fire department connection.
20. Access to indoor restrooms must be provided, and no portable toilets are allowed. Businesses should consider suspending use of lockers, showers, and other shared facilities, as discussed in the State's Industry Guidance.

Operations

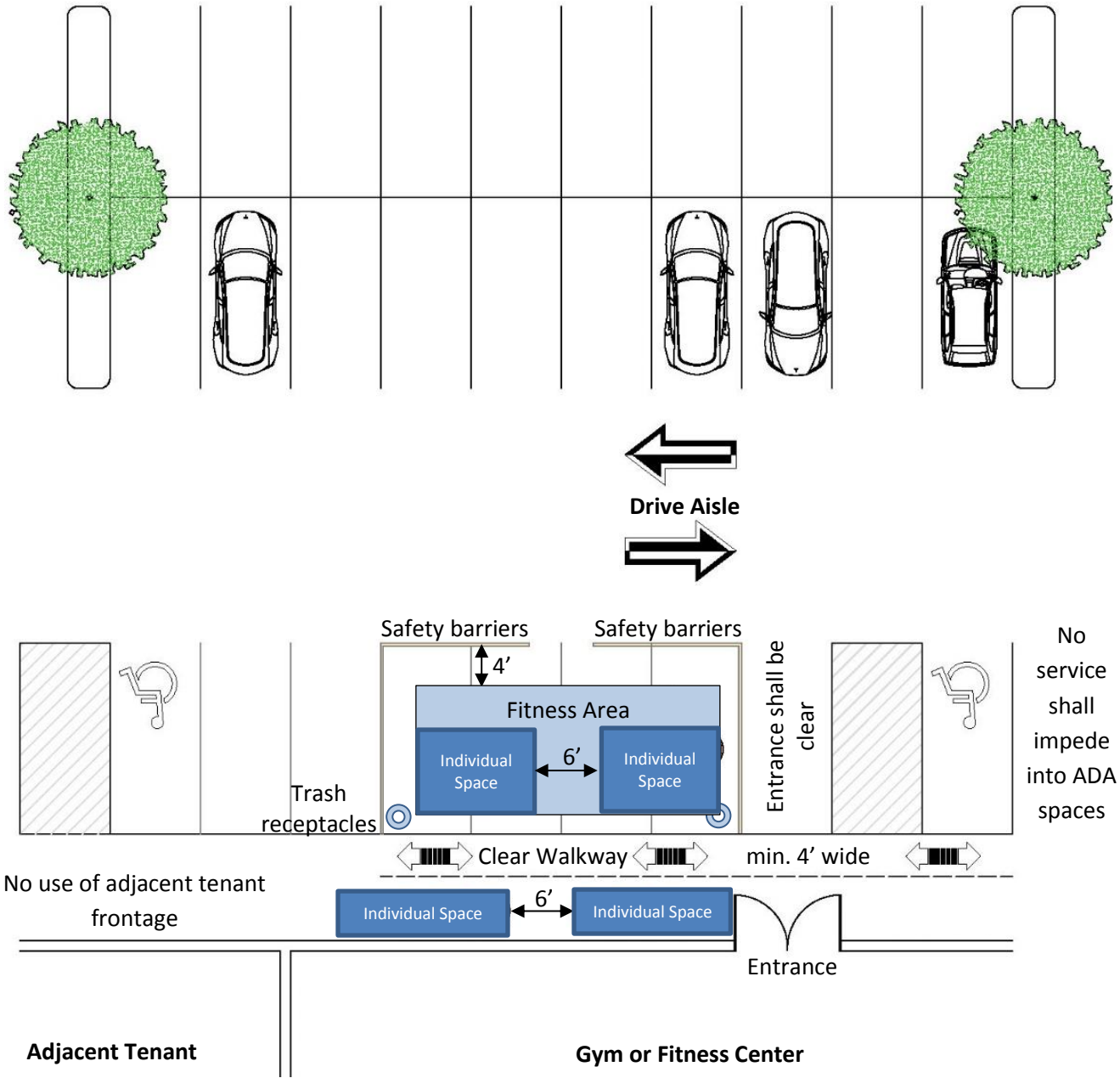
21. Post signs to remind customers to maintain social distancing of six feet, to wash hands often, to wear a mask as recommended or required, and to stay home if they are ill or have symptoms consistent with COVID-19.
22. Hours of operation for outdoor services shall not exceed the normal hours of operation of the business.
23. Service areas shall be maintained free of litter, refuse, and debris. The area shall be scrubbed and mopped on a daily basis. Such cleaning and sanitization shall be in accordance with the [City's Storm Water Management and Discharge Control Program](#), which prohibits any discharge other than stormwater into the stormwater drainage system.
24. Hand sanitizer or hand washing stations should be made available in the outdoor service area.
25. Employees are required to wear face coverings at all times. Businesses shall require that all patrons comply with any Federal, State, or County health order related to face coverings.
26. Personal trainers or other employees working directly with a patron shall maintain six feet of distance from the patron, except when closer interaction is required to provide the service or in case of emergency.
27. The City may require the removal, temporary or permanent, of the outdoor service fixtures when redevelopment or improvements of the street or sidewalk, or utility repairs necessitate such action.

Enforcement

28. The City reserves the right to enforce and/or prohibit a temporary outdoor service that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the property or surrounding public right-of-way; (ii) represents a danger to the health, safety or general welfare of the public; and/or (iii) violates the requirements of these Foster City Temporary Outdoor Gym and Fitness Center Service Guidelines or violates any applicable State or County Health Orders or Industry Guidance.

29. Additional services and non-core fitness services that are not authorized hereunder may not be performed outdoors unless otherwise authorized. Providing unauthorized services is cause for immediate revocation of the authorization to provide gym and fitness center services outdoors.

ILLUSTRATION OF ACCEPTABLE OUTDOOR SERVICE AREA STANDARDS





TEMPORARY OUTDOOR GYM AND FITNESS CENTER SERVICES GUIDELINES

OWNER ACKNOWLEDGEMENT FORM

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow gyms and fitness centers to temporarily create or expand outdoor service areas consistent with the Current State and County Health Orders related to COVID-19 and Industry Guidance issued by the State. Business owners/operators must submit this acknowledgement form to planning@fostercity.org before setting up an outdoor service area.

Business Information

Business Name: _____

Address (Including Unit #): _____

Email Address: _____ Phone: _____

Property Owner Information

Shopping Center Name: _____

Property Owner Name/Management Name: _____

Email Address: _____ Phone: _____

Signature/Authorization

By signing below, I hereby certify the following:

- ✓ I have read and agree to comply with the terms and conditions outlined in the City of Foster City Temporary Outdoor Gym and Fitness Center Services Guidelines, and all applicable State and County orders related to COVID-19, and all Industry Guidance related to the service(s) to be provided.
- ✓ I will post all required COVID-19 Social Distancing Protocol in a location readily visible to the customers upon entering or accessing the outdoor service area.
- ✓ I certify that the Property Owner/Management has granted permission to create or expand a temporary outdoor service area on the subject property.
- ✓ I acknowledge that the City of Foster City has temporarily authorized outdoor services and that the authorization will remain in effect only until State and County health orders no longer prohibit indoor services or until rescinded by the City.
- ✓ I understand that the City reserves the right to immediately revoke this authorization and/or prohibit a temporary outdoor service use that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the surrounding public right-of-way if it finds the installation represents a danger to the health, safety or general welfare of the public; and/or (ii) violates the requirements of the Foster City Municipal Code, the Temporary Outdoor Gym and Fitness Center Services Guidelines, or State and County Health Orders.

Business Owner Signature _____ Date _____



TEMPORARY OUTDOOR OFFICE GUIDELINES

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow offices for businesses operating in non-critical infrastructure sectors, which were required by State Health Officer Order to close indoor operations, to temporarily create or expand outdoor operations consistent with the San Mateo Safer Community Order (No. c19-11), as it may be amended, and Industry Guidance related to Office Workspaces issued by the State of California in response to COVID-19. This allowance will remain in effect until State and County health orders no longer preclude the operation of indoor offices for non-critical infrastructure sectors, or until rescinded by the City Council of the City of Foster City. Businesses whose indoor offices are not required to close, in whole or in part, may not establish or expand outdoor operations. All employees capable of working remotely are required to do so, and may not establish or expand their outdoor office space.

Eligibility

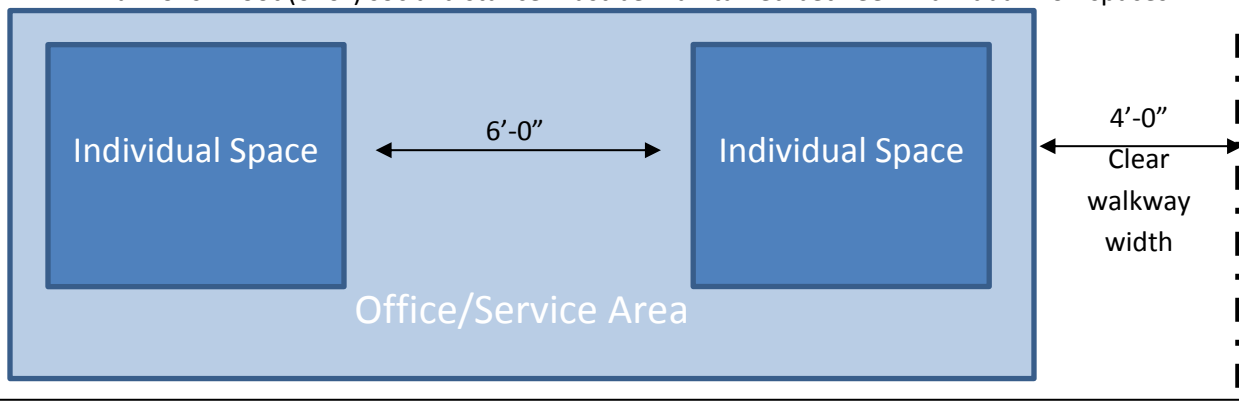
1. Outdoor offices shall only be established or expanded by existing businesses that are current tenants of the shopping center or commercial building.
2. The business owner or operator shall obtain written authorization from the property owner for the use of private sidewalks, parking areas, or other areas for outdoor services. In general, outdoor office areas may be located on sidewalks or patio areas or parking areas immediately adjacent to the business frontage.
3. Tenants in shopping centers with multiple commercial tenants shall work with the management or property owner to equitably allocate the available sidewalks, patios, and parking areas for all temporary outdoor services.
4. The business must have a valid Business License issued by the City of Foster City.

General Guidelines

5. Business owners and operators shall read and comply with all applicable current and future orders and Industry Guidance issued by the State of California and County of San Mateo Health Officer. It is the responsibility of the individual business owners and operators to remain knowledgeable of any such orders and Industry Guidance, as they may be amended from time to time. These orders and Industry Guidance include, at the time of drafting this policy, and are not necessarily limited to:
 - [COVID-19 Industry Guidance: Office Workspaces](#)
 - [San Mateo County Order \(c19-11\)](#)
 - [County's COVID-19 Social Distancing Protocol \(updated June 17, 2020\)](#)

Safety, Location, Accessibility

6. Customers or visitors may not enter the indoor office area, except in the event of an emergency or to utilize the restroom.
7. Businesses must implement measures to ensure that social distancing at all times.
8. Place tape or install markings on the ground at least six feet apart in any area where members of the public may form a line. Provide similar marking to encourage distancing between employees and patrons.
9. A minimum of six-foot (6'-0") social distance must be maintained between individual workspaces.



10. Outdoor offices shall comply with ADA access requirements. A minimum four-foot (4'-0") wide path of travel shall be maintained along all pedestrian walkways.
11. No furniture, fixture, or equipment shall be permanently affixed outdoors.
12. The business owner or operator shall be responsible for maintaining the outdoor area in a clean and tidy manner. Office areas must be vacuumed, not swept. All equipment, surfaces, and facilities must be regularly cleaned and disinfected per the Industry Guidance.
13. Service areas in parking areas shall provide safety barriers such as fences, water-filled K-rails, or landscape planters. Safety barriers shall not exceed 42 inches in height.
14. Service areas shall not encroach into accessible parking stalls, accessible van loading areas, and associated paths of travel.
15. Space heaters are permitted if they are an outdoor approved type, are located in accordance with the manufacturer's recommendations or no less than two feet, whichever is greater, from the edge of any umbrella canvas, any foliage, or any other flammable object or material.
16. All electrical lighting and receptacles shall be listed and approved for wet location installation. Electrical or other cords may not be arranged so as to cause a tripping hazard.
17. Each business may post one sign with a maximum area of six (6) square feet in the temporary outdoor service area. No advertising shall be allowed except for the name of the business, its logo, its hours of operation, and an 'open' sign.
18. Temporary canopies or tents must comply with fire requirements. Permits from the County Health Department, Building Department, Fire Department, and Planning Department are required for canopies or tents over 400 square feet. Tents must be open on at least three sides to allow adequate air flow.
19. Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers, equipment, seating, or other obstruction. The twenty (20) feet fire lane shall not be obstructed at any time. There shall be a minimum of forty (40) inches separating the edge of any service area obstruction and the fire department connection.
20. Access to indoor restrooms must be provided, and no portable toilets are allowed.

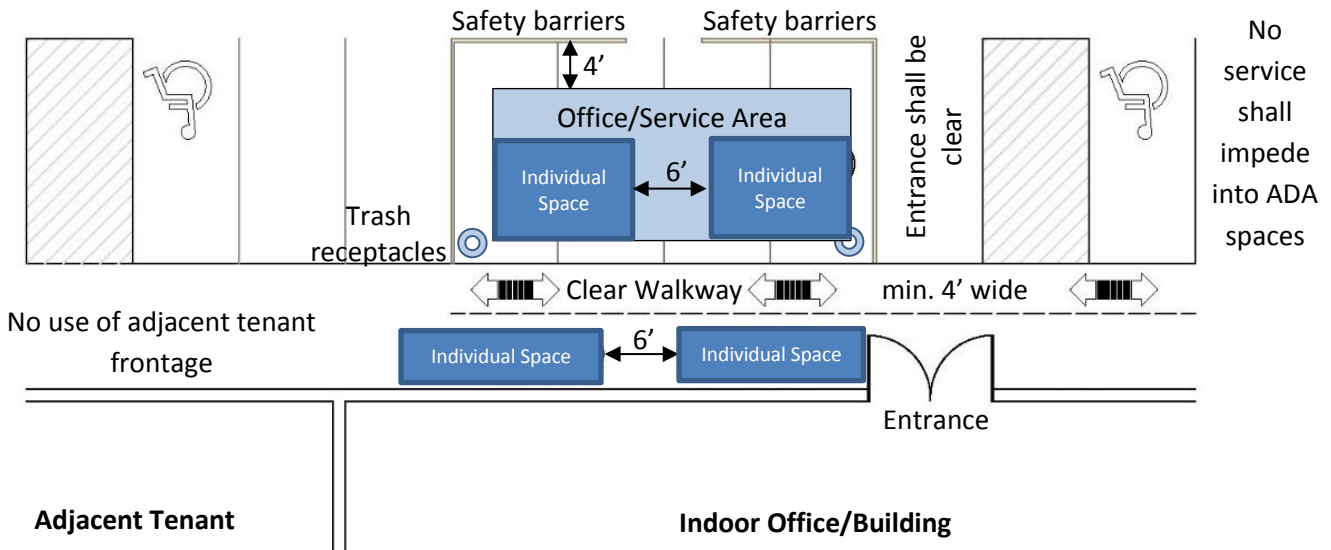
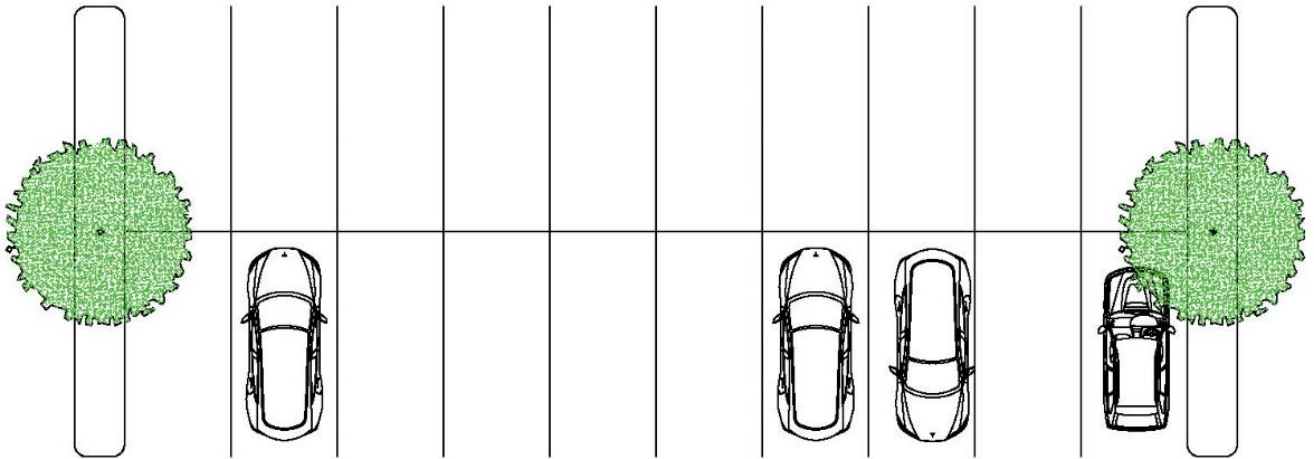
Operations

21. Post signs to remind employees and customers to maintain social distancing of six feet, to wash hands often, to wear a mask, and to stay home if they are ill or have symptoms consistent with COVID-19.
22. Hours of operation for outdoor offices shall not exceed the normal business hours.
23. Service areas shall be maintained free of litter, refuse, and debris. The area shall be cleaned on a daily basis. Cleaning and sanitization shall be in accordance with the [City's Storm Water Management and Discharge Control Program](#), which prohibits any discharge other than stormwater into the stormwater drainage system.
24. Hand sanitizer or hand washing stations should be made available in the outdoor office area.
25. Employees are required to wear face coverings at all times. Businesses shall require that all patrons comply with any Federal, State, or County health order related to face coverings.
26. The City may require the removal, temporary or permanent, of the outdoor service fixtures when redevelopment or improvements of the street or sidewalk, or utility repairs necessitate such action.

Enforcement

27. The City reserves the right to enforce and/or prohibit a temporary outdoor office that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the property or surrounding public right-of-way; (ii) represents a danger to the health, safety or general welfare of the public; and/or (iii) violates the requirements of these Foster City Temporary Outdoor Office Guidelines or violates any applicable State or County Health Orders or Industry Guidance.
28. Additional non-office uses or services that are not authorized hereunder may not be performed outdoors unless otherwise authorized. Providing unauthorized services and/or utilizing outdoor space for non-authorized uses are cause for immediate revocation of the authorization to maintain an outdoor office space.

ILLUSTRATION OF ACCEPTABLE OUTDOOR SERVICE AREA STANDARDS





TEMPORARY OUTDOOR OFFICE GUIDELINES

OWNER ACKNOWLEDGEMENT FORM

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow businesses in non-critical infrastructure sectors, which are required to close indoor offices and whose employees are not able to work remotely, to temporarily create or expand outdoor office areas consistent with the Current State and County Health Orders related to COVID-19 and Industry Guidance issued by the State. Business owners/operators must submit this acknowledgement form to planning@fostercity.org before setting up an outdoor service area.

Business Information

Business Name: _____

Address (Including Unit #): _____

Email Address: _____ Phone: _____

Property Owner Information

Shopping Center Name: _____

Property Owner Name/Management Name: _____

Email Address: _____ Phone: _____

Signature/Authorization

By signing below, I hereby certify the following:

- ✓ I have read and agree to comply with the terms and conditions outlined in the City of Foster City Temporary Outdoor Office Guidelines, and all applicable State and County orders related to COVID-19, and all Industry Guidance related to the service(s) to be provided.
- ✓ I will post all required COVID-19 Social Distancing Protocol in a location readily visible to customers and employees upon entering or accessing the outdoor office/service area.
- ✓ I certify that the Property Owner/Management has granted permission to create or expand a temporary outdoor office on the subject property.
- ✓ I acknowledge that the City of Foster City has temporarily authorized outdoor offices and that the authorization will remain in effect only until State and County health orders no longer prohibit operation of an indoor office or until rescinded by the City.
- ✓ I understand that the City reserves the right to immediately revoke this authorization and/or prohibit a temporary outdoor service use that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the surrounding public right-of-way if it finds the installation represents a danger to the health, safety or general welfare of the public; and/or (ii) violates the requirements of the Foster City Municipal Code, the Temporary Outdoor Office Guidelines, or State and County Health Orders.

Business Owner Signature _____ Date _____



TEMPORARY OUTDOOR PERSONAL CARE SERVICES GUIDELINES

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow personal care service business, such as esthetic, skin care, cosmetology, nail, and massage therapy services, to temporarily create or expand outdoor service areas consistent with the San Mateo Safer Community Order (No. c19-11), as it may be amended, and Industry Guidance related to Expanded Personal Care Services Provided Outdoors issued by the State of California in response to COVID-19. Electrology, tattooing, and piercing services may not be performed outdoors because they are invasive procedures that require a controlled hygienic environment. This allowance will remain in effect until State and County health orders no longer preclude indoor personal care services, or until rescinded by the City Council of the City of Foster City.

Eligibility

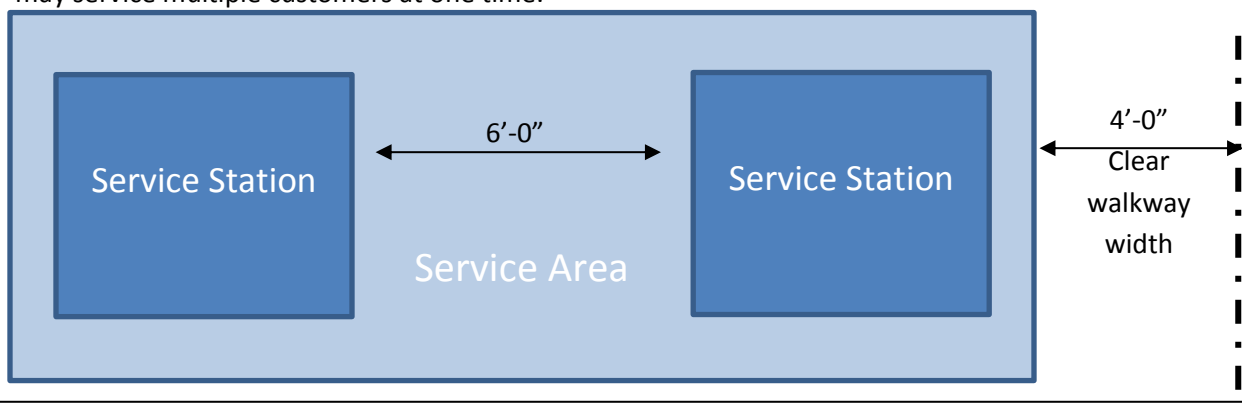
1. Outdoor personal care services shall only be performed by existing businesses that are current tenants of the shopping center or commercial building.
2. The business owner or operator shall obtain written authorization from the property owner for the use of private sidewalks, parking areas, or other areas for outdoor services. In general, outdoor service areas may be located on sidewalks or patio areas or parking areas immediately adjacent to the business frontage.
3. Tenants in shopping centers with multiple commercial tenants shall work with the management or property owner to equitably allocate the available sidewalks, patios, and parking areas for all temporary outdoor services.
4. The business must have a valid Business License issued by the City of Foster City.

General Guidelines

5. Personal care service business owners and operators shall read and comply with all applicable current and future orders and Industry Guidance issued by the State of California and County of San Mateo Health Officer. It is the responsibility of the individual business owners and operators to remain knowledgeable of any such orders and Industry Guidance, as they may be amended from time to time. These orders and Industry Guidance include, at the time of drafting this policy, and are not necessarily limited to:
 - [COVID-19 Industry Guidance: Expanded Personal Care Services Provided Outdoors](#)
 - [San Mateo County Order \(c19-11\)](#)
 - [County's COVID-19 Social Distancing Protocol \(updated June 17, 2020\)](#)

Safety, Location, Accessibility

6. No service may be performed in the indoor area of the business.
7. Personal care service businesses must implement measures to ensure social distancing is adhered to while customers are waiting to be served and while being served.
8. Place tape or install markings on the ground at least six feet apart in any area where members of the public may form a line.
9. A minimum of six-foot (6'-0") social distance must be maintained between service stations and no employee may service multiple customers at one time.



10. Outdoor service areas shall comply with ADA access requirements. A minimum four-foot (4'-0") wide path of travel shall be maintained along all pedestrian walkways.
11. No furniture, fixture, or equipment shall be permanently affixed outdoors.
12. The business owner or operator shall be responsible for maintaining the outdoor area in a clean and tidy manner. Service areas must be vacuumed, not swept. All equipment and surfaces must be regularly disinfected per the Industry Guidance.
13. Service areas in parking areas shall provide safety barriers such as fences, water-filled K-rails, or landscape planters. Safety barriers shall not exceed 42 inches in height.
14. Service areas shall not encroach into accessible parking stalls, accessible van loading areas, and associated paths of travel.
15. Space heaters are permitted if they are an outdoor approved type, are located in accordance with the manufacturer's recommendations or no less than two feet, whichever is greater, from the edge of any umbrella canvas, any foliage, or any other flammable object or material.
16. All electrical lighting and receptacles shall be listed and approved for wet location installation. Electrical or other cords may not be arranged so as to cause a tripping hazard.
17. Each business may post one sign with a maximum area of six (6) square feet in the temporary outdoor service area. No advertising shall be allowed except for the name of the business, its logo, its hours of operation, and an 'open' sign.
18. Temporary canopies or tents must comply with fire requirements. Permits from the County Health Department, Building Department, Fire Department, and Planning Department are required for canopies or tents over 400 square feet. Tents must be open on at least three sides to allow adequate air flow.
19. Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers, equipment, seating, or other obstruction. The twenty (20) feet fire lane shall not be obstructed at any time. There shall be a minimum of forty (40) inches separating the edge of any service area obstruction and the fire department connection.
20. Access to indoor restrooms must be provided, and no portable toilets are allowed.

Operations

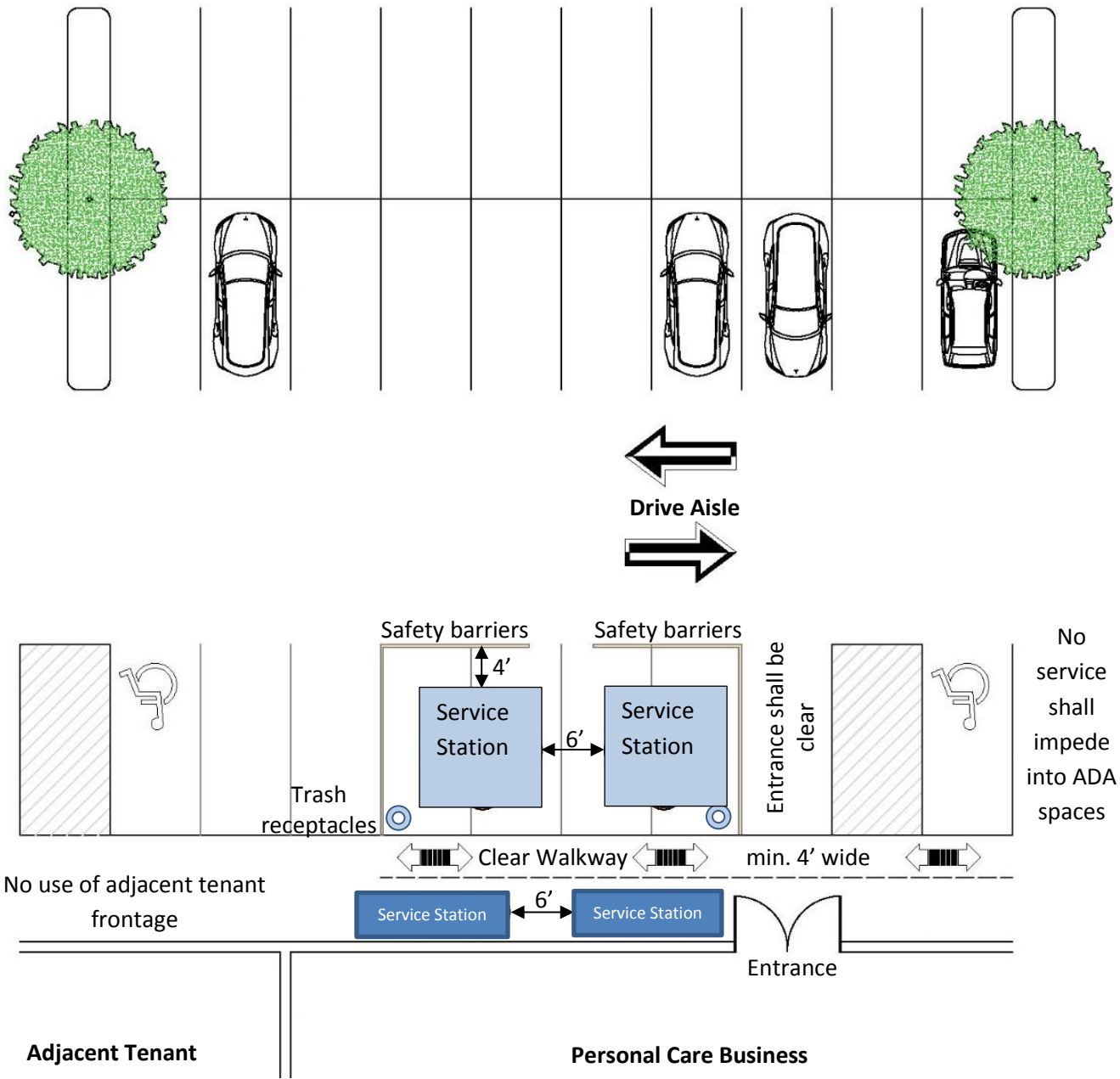
21. Post signs to remind customers to maintain social distancing of six feet, to wear a mask, and to stay home if they are ill or have symptoms consistent with COVID-19.
22. Hours of operation for outdoor services shall not exceed the normal hours of operation of the business.
23. Service areas shall be maintained free of litter, refuse, and debris. The area shall be scrubbed and mopped on a daily basis. Such cleaning and sanitization shall be in accordance with the [City's Storm Water Management and Discharge Control Program](#), which prohibits any discharge other than stormwater into the stormwater drainage system.
24. Hand sanitizer or hand washing stations should be made available in the outdoor service area.
25. Patrons and employees are required to wear face coverings at all times. In the event the service involves touching the customer's face, such that a face covering cannot be worn, the employee or agent of the business performing the service shall wear face covering and a face guard that shields his or her eyes.
26. The City may require the removal, temporary or permanent, of the outdoor service fixtures when redevelopment or improvements of the street or sidewalk, or utility repairs necessitate such action.

Enforcement

27. The City reserves the right to enforce and/or prohibit a temporary outdoor service that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the property or surrounding public right-of-way; (ii) represents a danger to the health, safety or general welfare of the public; and/or (iii) violates the requirements of these Foster City Temporary Outdoor Personal Care Service Guidelines or violates any applicable State or County Health Orders or Industry Guidance.

28. Additional services that are not authorized hereunder may not be performed outdoors unless otherwise authorized. Providing unauthorized services is cause for immediate revocation of the authorization to perform personal care services outdoors.

ILLUSTRATION OF ACCEPTABLE OUTDOOR SERVICE AREA STANDARDS





TEMPORARY OUTDOOR PERSONAL CARE SERVICES GUIDELINES

OWNER ACKNOWLEDGEMENT FORM

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow personal care service businesses to temporarily create or expand outdoor service areas consistent with the Current State and County Health Orders related to COVID-19 and Industry Guidance issued by the State. Business owners/operators must submit this acknowledgement form to planning@fostercity.org before setting up an outdoor service area.

Business Information

Business Name: _____

Address (Including Unit #): _____

Email Address: _____ Phone: _____

Property Owner Information

Shopping Center Name: _____

Property Owner Name/Management Name: _____

Email Address: _____ Phone: _____

Signature/Authorization

By signing below, I hereby certify the following:

- ✓ I have read and agree to comply with the terms and conditions outlined in the City of Foster City Temporary Outdoor Personal Care Services Guidelines, and all applicable State and County orders related to COVID-19, and all Industry Guidance related to the service(s) to be provided.
- ✓ I will post all required COVID-19 Social Distancing Protocol in a location readily visible to the customers upon entering or accessing the outdoor service area.
- ✓ I certify that the Property Owner/Management has granted permission to create or expand a temporary outdoor service area on the subject property.
- ✓ I acknowledge that the City of Foster City has temporarily authorized outdoor services and that the authorization will remain in effect only until State and County health orders no longer prohibit indoor services or until rescinded by the City.
- ✓ I understand that the City reserves the right to immediately revoke this authorization and/or prohibit a temporary outdoor service use that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the surrounding public right-of-way if it finds the installation represents a danger to the health, safety or general welfare of the public; and/or (ii) violates the requirements of the Foster City Municipal Code, the Temporary Outdoor Personal Care Service Guidelines, or State and County Health Orders.

Business Owner Signature _____ Date _____



TEMPORARY OUTDOOR HAIR SALON AND BARBERSHOP SERVICES GUIDELINES

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow hair salons and barbershops to temporarily create or expand outdoor service areas consistent with the San Mateo Safer Community Order (No. c19-11), as it may be amended, and Industry Guidance related to Hair Salon and Barbershop Services Provided Outdoors issued by the State of California in response to COVID-19. This allowance will remain in effect until State and County health orders no longer preclude indoor hair salon and barbershop services, or until rescinded by the City Council of the City of Foster City.

Eligibility

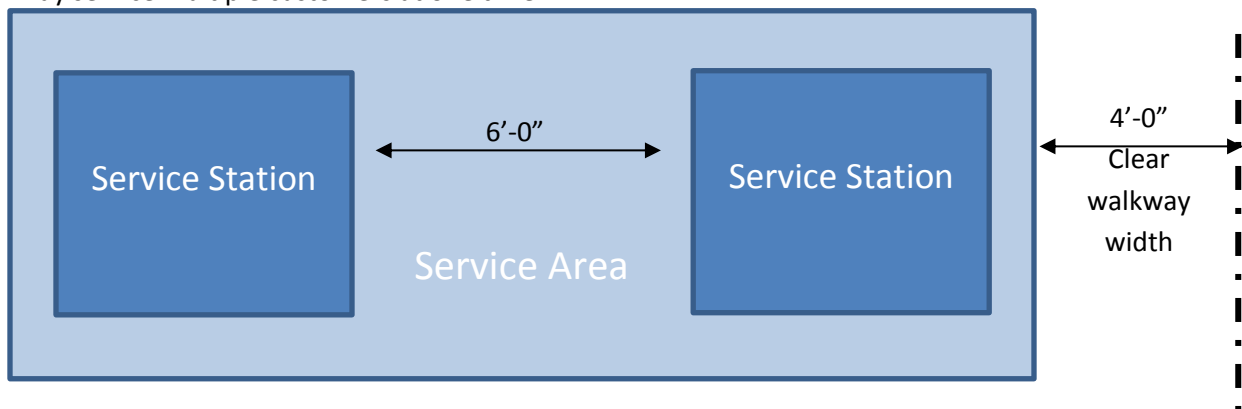
1. Outdoor hair salon and barbershop services shall only be performed by existing salons and barbershops that are current tenants of the shopping center or commercial building.
2. The hair salon and barbershop owner or operator shall obtain written authorization from the property owner for the use of private sidewalks, parking areas, or other areas for outdoor hair salon and barbershop services. In general, outdoor hair salon and barbershop service areas may be located on sidewalks or patio areas or parking areas immediately adjacent to the hair salon or barbershop frontage.
3. Tenants in shopping centers with multiple commercial tenants shall work with the management or property owner to equitably allocate the available sidewalks, patios, and parking areas for all temporary outdoor services.
4. The hair salon or barbershop must have a valid Business License issued by the City of Foster City.

General Guidelines

5. Hair salon and barbershop owners and operators shall read and comply with all applicable current and future orders and Industry Guidance issued by the State of California and County of San Mateo Health Officer. It is the responsibility of the individual hair salon and barbershop owners and operators to remain knowledgeable of any such orders and Industry Guidance, as they may be amended from time to time. These orders and Industry Guidance include, at the time of drafting this policy, and are not necessarily limited to:
 - [COVID-19 Industry Guidance: Hair Salon and Barbershop Services Provided Outdoors](#)
 - [San Mateo County Order \(c19-11\)](#)
 - [County's COVID-19 Social Distancing Protocol \(updated June 17, 2020\)](#)

Safety, Location, Accessibility

6. No service may be performed in the indoor area of the hair salon and barbershop.
7. Hair salons and barbershops must implement measures to ensure social distancing is adhered to while customers are waiting to be served and while being served.
8. Place tape or install markings on the ground at least six feet apart in any area where members of the public may form a line.
9. A minimum of six-foot (6'-0") social distance must be maintained between service stations and no employee may service multiple customers at one time.



10. Outdoor service areas shall comply with ADA access requirements. A minimum four-foot (4'-0") wide path of travel shall be maintained along all pedestrian walkways.
11. No furniture, fixture, or equipment shall be permanently affixed outdoors.
12. The hair salon and barbershop owner or operator shall be responsible for maintaining the outdoor area in a clean and tidy manner. In accordance with Industry Guidance issued by the State, service areas must be vacuumed, not swept. All equipment and surfaces must be regularly disinfected per the Industry Guidance.
13. Service areas in parking areas shall provide safety barriers such as fences, water-filled K-rails, or landscape planters. Safety barriers shall not exceed 42 inches in height.
14. Service areas shall not encroach into accessible parking stalls, accessible van loading areas, and associated paths of travel.
15. Space heaters are permitted if they are an outdoor approved type, are located in accordance with the manufacturer's recommendations or no less than two feet, whichever is greater, from the edge of any umbrella canvas, any foliage, or any other flammable object or material.
16. All electrical lighting and receptacles shall be listed and approved for wet location installation. Electrical or other cords may not be arranged so as to cause a tripping hazard.
17. Each hair salon or barbershop may post one sign with a maximum area of six (6) square feet in the temporary outdoor service area. No advertising shall be allowed except for the name of the hair salon or barbershop, its logo, its hours of operation, and an 'open' sign.
18. Temporary canopies or tents must comply with fire requirements. Permits from the County Health Department, Building Department, Fire Department, and Planning Department are required for canopies or tents over 400 square feet. Tents must be open on at least three sides to allow adequate air flow.
19. Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers, equipment, seating, or other obstruction. The twenty (20) feet fire lane shall not be obstructed at any time. There shall be a minimum of forty (40) inches separating the edge of any service area obstruction and the fire department connection.
20. Access to indoor restrooms must be provided, and no portable toilets are allowed.

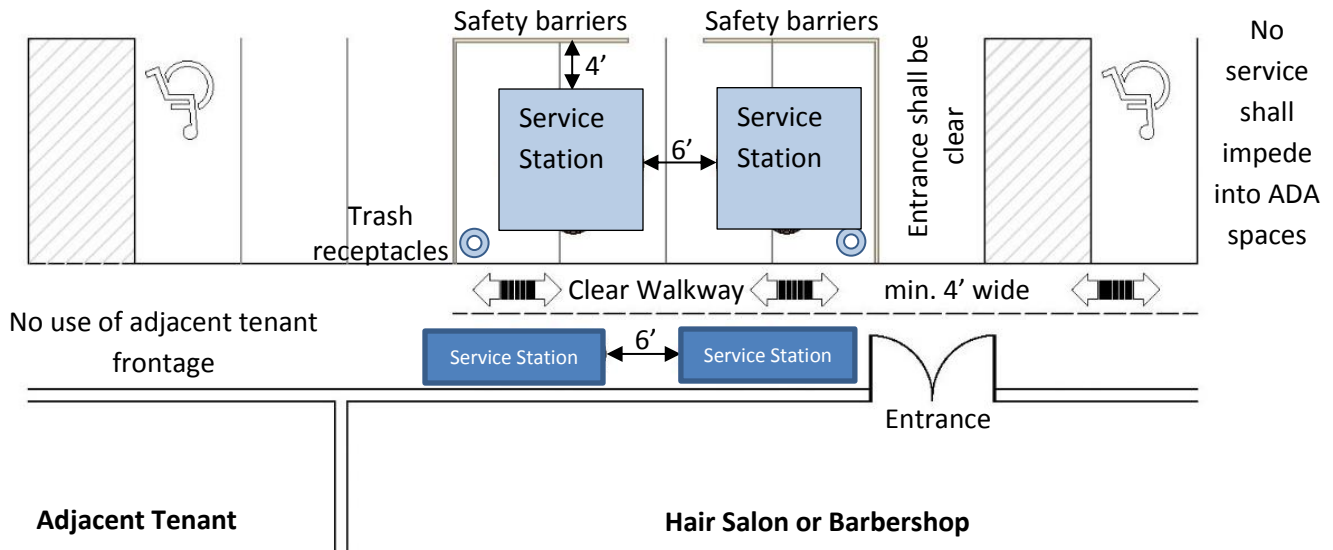
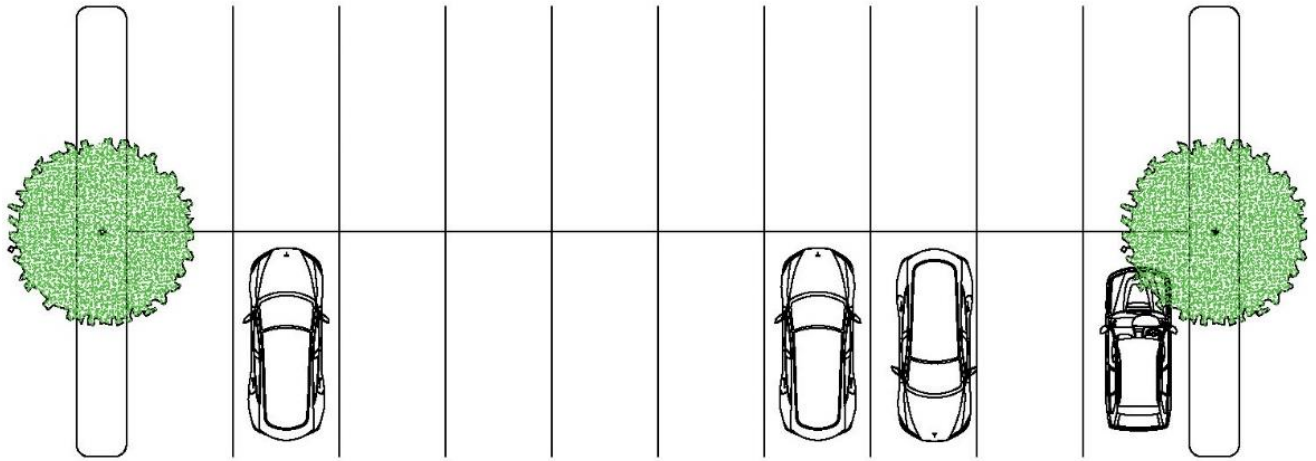
Operations

21. Post signs to remind customers to maintain social distancing of six feet, to wear a mask, and to stay home if they are ill or have symptoms consistent with COVID-19.
22. Hours of operation for outdoor hair salon and barbershop services shall not exceed the normal hours of operation of the hair salon or barbershop.
23. Service areas shall be maintained free of litter, refuse, and debris. The area shall be scrubbed and mopped on a daily basis. Such cleaning and sanitization shall be in accordance with the [City's Storm Water Management and Discharge Control Program](#), which prohibits any discharge other than stormwater into the stormwater drainage system.
24. Hand sanitizer or hand washing stations should be made available in the outdoor service area.
25. Patrons and employees are required to wear face coverings at all times.
26. The City may require the removal, temporary or permanent, of the outdoor service fixtures when redevelopment or improvements of the street or sidewalk, or utility repairs necessitate such action.

Enforcement

27. The City reserves the right to enforce and/or prohibit a temporary outdoor hair salon or barbershop use that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the property or surrounding public right-of-way; (ii) represents a danger to the health, safety or general welfare of the public; and/or (iii) violates the requirements of these Foster City Temporary Outdoor Hair Salon and Barbershop Service Guidelines or violates any applicable State or County Health Orders or Industry Guidance.
28. Additional services that are not related to hair may not be performed outdoors unless otherwise authorized. Providing unauthorized services is cause for immediate revocation of the authorization to perform hair salon and barbershop services outdoors.

ILLUSTRATION OF ACCEPTABLE OUTDOOR SERVICE AREA STANDARDS





TEMPORARY OUTDOOR HAIR SALON AND BARBERSHOP SERVICES GUIDELINES

OWNER ACKNOWLEDGEMENT FORM

CITY OF FOSTER CITY ▪ COMMUNITY DEVELOPMENT ▪ PLANNING/CODE ENFORCEMENT

The City of Foster City will allow local hair salons and barbershops to temporarily create or expand outdoor service areas consistent with the Current State and County Health Orders related to COVID-19 and Industry Guidance issued by the State. Hair salon and barbershop owners/operators must submit this acknowledgement form to planning@fostercity.org before setting up an outdoor service area.

Business Information

Business Name: _____

Address (Including Unit #): _____

Email Address: _____ Phone: _____

Property Owner Information

Shopping Center Name: _____

Property Owner Name/Management Name: _____

Email Address: _____ Phone: _____

Signature/Authorization

By signing below, I hereby certify the following:

- ✓ I have read and agree to comply with the terms and conditions outlined in the City of Foster City Temporary Outdoor Hair Salon and Barbershop Services Guidelines, and all applicable State and County orders related to COVID-19, and all Industry Guidance related to the service(s) to be provided.
- ✓ I will post all required COVID-19 Social Distancing Protocol in a location readily visible to the customers upon entering or accessing the outdoor service area.
- ✓ I certify that the Property Owner/Management has granted permission to create or expand a temporary outdoor service area on the subject property.
- ✓ I acknowledge that the City of Foster City has temporarily authorized outdoor services and that the authorization will remain in effect only until State and County health orders no longer prohibit indoor services or until rescinded by the City.
- ✓ I understand that the City reserves the right to immediately revoke this authorization and/or prohibit a temporary outdoor service use that: (i) creates an obstruction to, or causes congestion of, pedestrian or vehicular traffic due to existing conditions on the surrounding public right-of-way if it finds the installation represents a danger to the health, safety or general welfare of the public; and/or (ii) violates the requirements of the Foster City Municipal Code, the Temporary Outdoor Hair Salon and Barbershop Service Guidelines, or State and County Health Orders.

Business Owner Signature _____ Date _____



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