



## WORKFORCE DEVELOPMENT GRANT GUIDELINES/REQUIREMENTS

### OVERVIEW

The Sioux Empire Home Builders Care Foundation Workforce Development Grant program serves to provide funding for projects that address a demonstrated need in the building industry. Our primary mission? Encourage and attract people to a career in the construction trade. This program aims to make use of volunteers and/or matching funds and create a positive impact on builder workforce issues in the Sioux Empire.

Eligible applicants for the Workforce Development Grant must be qualified tax-exempt organizations, public schools or institutions, located within Lincoln, Minnehaha, McCook, and Turner County in SD. Proposed programs or projects should promote, create exposure, provide skill sets, and prepare individuals for careers in the construction trades.

### APPLICATION GUIDELINES

Proposed projects or programs must achieve or support one of the following:

1. Promotion of academic, technical training, or professional development achievement in the construction trades
2. Construction trades career awareness in grades K-12, and/or young adults age 18-28
3. Community based non-profit organizations addressing building and construction industry workforce development needs
4. NAHB student chapter activities
5. Tools, equipment, and/or building materials for use in educational/workforce training programs

### GENERAL INFORMATION

- For copies of the application visit [hbacarefoundation.com](http://hbacarefoundation.com) or write to:  
Sioux Empire Home Builders Care Foundation  
6904 S. Lyncrest Place  
Sioux Falls, SD 57108
- The Foundation may, at its discretion, evaluate grants on a case-by-case basis throughout the year. Due to the number of requests the foundation receives, priority will be given to entities who have not received funding within the last three years.
- Funding timeline: projects shall be outlined in the proposal and approved by The Foundation. Grant will be funded per instructions outlined in the award notification letter.
- Project Reports: quarterly progress reports shall be submitted to The Foundation during the terms of funding with a final report (including purchase receipts), or site visit where applicable, upon completion of the project.
- In the event that progress towards the completion of the project is not deemed satisfactory or is not in compliance with the terms and condition of the award, The Foundation may, at their sole discretion, terminate the award.
- After reviewing the application's initial proposal, additional information may be requested.
- Application materials and any attachments may be submitted via hand delivery or mail to the address listed below. Email is also acceptable: [info@hbasioouxempire.com](mailto:info@hbasioouxempire.com)