

# Rabbit Festival at City Park

May 16th to 19<sup>th</sup>, 2024

## Market Vendor Application



Thursday	5:00pm to 11:00pm
Friday	4:00pm to 12:00am
Saturday	10:00am to 11:00pm
Sunday	10:00am to 5:00pm

Spaces available for \$175 per 10'x10' space

Please indicate how many spaces you would like: \_\_\_\_\_ Total amount: \$ \_\_\_\_\_

\*\* If you are working out of a trailer, please indicate trailer size including tongue: \_\_\_\_\_ ft.

\*\* Your entire setup must fit within the specified area, or you will be charged for one extra space.

Contact Name \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Cell (if different) \_\_\_\_\_ Emergency contact # \_\_\_\_\_

Special Requirements (Electrical) \_\_\_\_\_

Will you be staying at a Copperas Cove Hotel? Yes Or No If yes, which hotel and how many nights?

Please list ALL items to be displayed, sold, or given away during this event. If additional space is needed, please attach another piece of paper. \_\_\_\_\_

Chamber & Visitors Bureau

**The deadline to register is April 19, 2024. After the deadline there will be an additional charge of \$50.00 for every 10'x 10' space and no checks will be accepted for payment NO EXCEPTIONS. Payment will be processed upon acceptance by the Rabbit Festival Committee. The Rabbit Festival reserves the right to deny application eligibility at their discretion. There is NO guarantee of space without payment. All fees are non-refundable.**

If you have any questions, please give our office a call at: 254-547-7571.

Copperas Cove Chamber of Commerce & Visitors Bureau  
Attn: *Rabbit Festival*  
204 E. Robertson Avenue  
Copperas Cove, TX 76522

**\*\*\* PHOTOS OF YOUR ITEMS & SALES & USE PERMIT MUST BE ATTACHED \*\*\***

**\*\* VENDOR FEES WILL NOT BE REFUNDED FOR ANY REASON \*\***

**DISCLOSURE INFORMATION:**

1. NO weapons, guns, knives, fireworks, pornographic material will be allowed. Violators will be subject to immediate removal without refund of fees
2. Vendors must list ALL items to be displayed, sold, or given away during the event on the page marked merchandise offered.
3. Photos of your items to be sold, displayed, or given away must be submitted with this application. A photo of your booth is also helpful.
4. A vendor may not add ANY additional items without the approval of the Rabbit Festival Committee. Violations of this rule will result in immediate cancellation of any agreement and forfeiture of all rental fees. The Chamber of Commerce and Visitors Bureau reserves the right to ask you to leave the event if deemed necessary.
5. All sale items must be contained within the specified assigned area. If the merchandise or equipment extends past the assigned area, the vendor will be required to purchase another space.
6. Spaces are assigned by the Rabbit Festival Committee. Every effort will be made to accommodate requests in the order they are received. Keep in mind that not all requests can be accommodated.
7. Vendors are required to provide all necessary equipment and supplies (for example extension cords, sandbags, tables, etc.) required for the safe operation of their booths. Water points are available for containerized use. We require 12-gauge outdoor extension cords. NO ELECTRIC SPACE HEATERS ARE ALLOWED. Please make the appropriate provisions to ensure that your tent is secure.
8. Food and/or beverages will be sold only by food vendors. This includes bottled water, snow cones, popcorn, cotton candy, etc. (Exceptions may include canned or packaged items).
9. No RVs will be allowed in or near the vendor area.
10. You are responsible for keeping your area clean. All bulk trash items need to be taken to the onsite dumpsters daily. **DO NOT USE TRASH CANS IN THE FESTIVAL AREA.** No oil is to be dumped or left in the event area. Absolutely NO animals will be allowed in the event area.
11. **Electricity is limited.** Food and Market vendors will receive one outlet to use. We require 12-gauge outdoor extension cords and recommend a minimum of 100 feet of cord. **One cord one item per space – no power strips**
12. Vendors will conduct their own sales and collect/report tax for each sale as required by the Texas State Department of Revenue.
13. All booths are recommended to have a fully charged operational fire extinguisher. (2A10BC- Minimum 5 pounds or larger).
14. **INCLIMATE WEATHER POLICY:** The Rabbit Festival will continue, rain or shine, with **NO REFUND OF FEES DUE TO INCLIMATE WEATHER.** Vendors will be allowed to remain or may leave; **HOWEVER, NO VEHICLES WILL BE ALLOWED IN FESTIVAL AREA, DURING FESTIVAL HOURS.** In addition, all reservation and vendor fees are final, and no refund will be given for any reason. Should a vendor be unable to attend their payment will be forwarded to be used in lieu of payment for a future Rabbit Festival.
15. Set up will be Thursday, May 16th from 6 am to 3 pm. Set up time will be assigned. No vendors will be allowed to set up before or after this time and all vehicles must be off the road by 3:00 pm and cannot return until after 3 pm on Sunday, May 19<sup>th</sup>.
16. **Violators will be subject to immediate removal without refund of fees.**

*By signing below, you are stating that you have read and agree to all the terms listed.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only	Payment ◇	Photos ◇	Menu ◇	Copy Sales & Use Permit ◇	Checklist ◇	A/D Letter Sent ◇
-----------------	-----------	----------	--------	---------------------------	-------------	-------------------

**LIABILITY WAIVER**

I, \_\_\_\_\_, hereby release The Copperas Cove Chamber of Commerce & Visitors Bureau, City of Copperas Cove, their agents and employees from all claims, demands, suits, causes of action, or judgments which I ever had, now have, or may have in the future or which my heirs, executors, administrators, or assigns may have, or claim to have against the Copperas Cove Chamber of Commerce & Visitors Bureau, City of Copperas Cove, their agents and employees, arising out of or in any way connected with Rabbit Festival, for all personal injuries, known or unknown, property damages, or claims for wrongful death, caused by the acts, omissions, or negligence of the Copperas Cove Chamber of Commerce, City of Copperas Cove & Visitors Bureau, their agents and employees.

I further agree to hold harmless the Copperas Cove Chamber of Commerce & Visitors Bureau, City of Copperas Cove, their agents and employees, from all claims, demands, suits, causes of action, or judgments which I, my spouse, my children, my relatives, and/or my guests ever had, now have, or may have in the future or which my heirs, executors, administrators, or assigns may have, or claim to have against the Copperas Cove Chamber of Commerce, City of Copperas Cove & Visitors Bureau, their agents and employees, arising out of or in any way connected with Rabbit Festival, Coryell County, Texas, for all personal injuries, known or unknown, property damages, acts, omissions, or negligence of the Copperas Cove Chamber of Commerce & Visitors Bureau, City of Copperas Cove, their agents and employees.

I, \_\_\_\_\_, do hereby agree to all the terms of this contract; should I fail to do so, I agree to forfeit all money paid and the right to participate in the Rabbit Festival.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Video & Image Waiver**

I \_\_\_\_\_, hereby grant full permission to the copperas cove chamber of commerce & visitors bureau any and all rights to use photos, recordings, videotapes, or any other record of this event, pertaining to the images of myself, my employees and, or my brand to include trademarks for any purpose whatsoever.

I, \_\_\_\_\_, do hereby agree to all the terms of this contract; should I fail to do so, I agree to forfeit all money paid and the right to participate in the Rabbit Festival.

Signature \_\_\_\_\_ Date \_\_\_\_\_