

2019

# VOLUNTEER HANDBOOK

# Links to Locals

a click away from Grant County, IN

PREPARED BY

MARION-GRANT COUNTY CHAMBER OF COMMERCE  
&  
GRANT COUNTY ECONOMIC GROWTH COUNCIL

---

217 S Adams St, Marion, IN 46952  
(765) 664-5107 / (765) 662-0650

[www.marionchamber.org](http://www.marionchamber.org)  
[www.grantcounty.com](http://www.grantcounty.com)

.....  
**ABOUT**  
.....



The internet has changed out access to information. Instead of calling the local Chamber or sifting through the Yellow Phone Book, data and phone numbers are just a click away. Yet, the internet cannot offer us personal connection--learning about a place through the eyes and ears and lived experiences of the people who call a place home. The internet cannot offer us access to the people of a place, the palpable culture of a place, the flavor of the local coffee shop or park.

"Links to Locals" offers Prospective Residents the opportunity to learn about Grant County through the people of our community.

We believe that human connection is essential to feeling at home in a place and feeling a sense of community.

"Links to Locals" connects Prospective Grant County Residents to Current Grant County Residents, with the purpose of facilitating a sense of community and connection in the Prospective resident so that they will be more likely to choose to relocate in Grant County and/or feel more at home in Grant County.

**If you have any questions, please contact...**

**Mikayla Marazzi**

Grant County Economic Growth Council  
mmarazzi@grantcounty.com  
(765) 618-2786

**Kylie Jackson**

Marion-Grant County Chamber of Commerce  
kylie@marionchamber.org  
(765) 664-5107

# HOW IT WORKS

1.

The Prospective Resident fills out the online application.

2.

A Chamber or Growth Council staff member reviews the application and pairs the Prospective Resident with the Current Resident.all the above).

4.

The Volunteer will make the first contact with the Prospective Resident within 48 hours of receiving the information. (Send Email or Text)

3.

The Prospective Resident's contact information is sent to the Current Resident.

5.

The Current Resident will make the second contact with the Prospective Resident within 2 weeks. (Facilitate Phone Call, Meal, or Tour)

6.

The Current Resident will fill out "Completion Form" with Chamber or Growth Council staff member when the Prospective Resident's needs have been met. (Needs are indicated on the Prospective Resident's application..Email, Text, Phone Call, Meal, Tour or all the above).

7.

Chamber or Growth Council staff member will touch base with Prospective Resident three months after application completion.

# EXPECTATIONS



## DO...

- **Make first contact with prospective resident within 48 hours (Send Email or Text)**
- **Make second contact with prospective resident within 2 weeks (Facilitate Phone Call, Meal, or Tour)**
- **Answer the prospective resident questions as thoroughly as you can. If you don't know the answer, connect them to someone else who might know the answer. (Consult the volunteer resource list if need.)**
- **Listen to what the prospective resident is interested in learning about. Give advice when asked.**
- **Offer encouragement and a welcoming attitude.**

## DON'T...

- **Use this program as an advertising platform or promotion tool for a personal business.**
- **Use this program as a dating service.**
- **Be uncomfortable or get yourself into a dangerous situation. If you have an issue with a situation or interaction, please reach out to the program coordinator.**