



MARYLAND RECREATION & PARKS ASSOCIATION
Executive Board and Council Meeting
January 16, 2020, 1-3pm.
North Laurel Community Center

- I. Call to Order 1:35pm**
- II. Attendance:** Holly Harden, Jennene Blakely, Nick Johnson, Carolyn (Ryan) Muller, John Nissel, Adrienne Varieur, Chuck Montrie, Mike Coppersmith, Kelly Ketzenberger, Susan Potts, Karen Warnick, Terri Hilton, Karen Haseley, Nancy Pfeffer, Cara Hunter
- III. Adoption of Agenda – Adopted Carolyn moved, John 2nd**
- IV. Welcome & Introductions**
- V. MRPA Executive Director & Office Report**
 - a. Bob Wall, with Baltimore City Recreation and Parks is retiring after 41 years with Baltimore City. A celebration will be held on January 30th, 12 noon, at Patterson Park gym.
 - b. Speakers Bureau is growing with the number of sessions and topics offered. They are requesting that all CEU's be approved, without having to submit the session again for approval. Discussion on how within a 1-year timeframe all sessions receiving CEU approval will not need to reapply.
 - c. Budget – The budget has a surplus of \$34,000 that the finance committee will be asked for a recommendation on, regarding the possibility of moving funds to liquid investments.
- VI. Board Reports**
 - a. Presidents Report**
 - i. Worked on video for Winter General Membership meeting.
 - ii. Submit subcommittee list by February 7th.
 - iii. Send photos to Holly for the opening session at conference. Photos of committee work, events, and meeting would be great.
 - iv. Presidents reception will be held on April 22nd at 6:30pm.
 - v. Board and Council will have a Silent Auction basket for conference with the theme – Strong Roots, New Growth. Item ideas include park passes, gardening, trees, seeds, etc. Please bring to March meeting.
 - vi. Management Institute Scenarios are needed by February 1st.
 - b. President Elect**
 - i. John is getting his board ready for next year.
 - ii. Met with the YMCA of Metro Washington on membership with MRPA. They need the training that we offer.
 - c. Past President**
 - i. Remember to work on your SOP's.
 - ii. Worked on Slate of Officers, President Elect, Terri Hilton, Secretary, Jennene Blakely, Vice President, Jen Mogus. Reached out to branches for their slate of officers. Officers running should send Bio's to Carolyn for the ballot. Bios will be used in the weekly update prior to the ballot being sent out.

- d. Vice President**
 - i. 55 people are signed up for the Winter General Membership (WGM) meeting as of January 16th, more registrants are expected onsite.
 - ii. The CEU application is in review for the WGM.
 - iii. The MRPA office will send out parking clarification, since parking is tight and satellite parking may be needed.
- e. Secretary**
 - i. Carolyn made a motion to approve the October 17th Board and Council meeting minutes, John, 2nd. All were in favor.
- f. Treasurer/Treasurer-Elect**
 - i. Assisted with formatting the budget and studies the members fee structure for review.
- g. RALS Branch**
 - i. No report.
- h. TR Branch**
 - i. No report.
- i. PARC Branch**
 - i. No report

VII. Committee Reports

- a. Awards**
 - i. Everything is in place for the Awards Banquet on 2/27/20.
- b. Conference**
 - i. Registration is open.
 - ii. Golf tournament is at 1pm, which is a later start than normal.
 - iii. Conference exhibitors are needed.
 - iv. Socials include laser tag on Tuesday and an Escape room on Wednesday.
 - v. Duck race – will be happening this year, with a tightened schedule and firm schedule for race.
 - vi. Welcome room on Tuesday will be a new offering to funnel people into that want to chat, catch up, and learn about the conference.
- c. Finance**
 - i. No report.
- d. Legislative**
 - i. POS is fully funded.
 - ii. Watching bills on Turf and ADA recommendations regarding changing tables, new builds and renovations.
 - iii. Discussion on Governor's office and potential for new bill to create a State Office of Outdoor Recreation, focused on tourism and backed by providers of outdoor recreation equipment.
- e. Marketing Communications**
 - i. Special events flyer and web headers were created.
 - ii. LI shirts, and other MRPA gear are now on the website and the store is open for delivery at the WGM.
 - iii. Contributed to website and newsletter formatting.
 - iv. Working on conference brochure, first deadline is 2/13/20.

- f. Member Engagement & Outreach**
 - i. Will attend the State of the Department meeting for MNCPPC in February and will have MRPA information available.
 - ii. Wendy spoke to a group of MNCPPC new hires in the Aquatics and Athletic Facilities Division, and the Youth and Countywide Sports Division.
 - iii. Alexandria is planning on attending and speaking about MRPA to a group of MNCPPC employees.
 - iv. The Committee is willing to do the same in other Departments.
 - v. The Committee is still working on the video.
 - g. Professional Certification Board**
 - i. Waiting on conference submissions.
 - ii. Recreation University – waiting on last session to approve.
 - iii. Special Events – waiting on Summit CEU information to approve.
 - h. Professional Learning Community**
 - i. Aquatics and Camp PLC will be held on 3/5/20.
 - i. Professional Standards**
 - i. No report.
 - j. Ritch Stevenson Leadership Institute**
 - i. Toured Annapolis State House.
 - ii. Next LI date is on 2/12/20 at College Park Aviation Museum.
 - k. Scholarship**
 - i. No Report.
 - l. Sponsorship & Resource Development**
 - i. Sponsors were obtained for all PLC's.
 - ii. 75 items were obtained for the Showcase Silent Auction.
 - iii. Sponsors were obtained for the Special Events Summit.
 - iv. Escape room sponsor obtained for the conference, as well as free supplies for the glow party at conference.
 - v. Table will be held in the “welcome room” at conference to sell golf balls for the crabby ball drop. The goal is to sell 1000 golf balls.
 - m. Technology Committee**
 - i. No Report.
 - n. Training and Education**
 - i. Additional marketing is needed for March workshops.
 - ii. Recreation University started with a diverse group of 20 people. Individual sessions sign up is available.
 - iii. The Special Events Summit will be held on 3/2/20 and they are aiming for 100 people.
 - iv. The Speakers Bureau has 2 new speakers, Bill Tyler, and Jeff Ruorke. They are updating the brochure and hope to expand the reach of this program.
- VIII. Old Business**
- a. Discussion on fee increases for next year/membership.
 - b. LI attendees will get first timer rate for conference.
 - c. Remember to get your subcommittee list to Holly
 - d. Strategic Plan review meeting – let Holly know who is interested. Meeting will be organized for February.

IX. New Business

a. N/A

X. Adjournment: 3:20pm / Carolyn 1st Motion, John, 2nd, all were in favor