

RETAIL STORES (PCOR 2)

Follow all guidelines recommended for **ALL BUSINESSES** and **additionally**:

PRIMARY RECOMMENDATIONS

- Thoroughly clean/ disinfect all surfaces and all items where possible before each shift.
- Capacity limits may be required initially. Stores may need to limit the number of people in the store with “one in and one out.” (To be discussed and determined).
- Ensure 6 ft distance between parties for queues at all cash wrap and cashier stations.
- Sanitize high touch surfaces regularly (at least hourly).
- Sanitize each re-useable guest contact item between each use (menus, check presenter, pen for credit cards, change tray, credit card machine).
- Sanitize hands between each monetary transaction (cashier).
- Hand sanitizer inside each entrance, preferably touchless.
- Thoroughly clean bathrooms no less than every 30 minutes.
- Businesses with 100+ guests per day, dedicated restroom attendant.
- Temperature check all employees on arrival. 100F+ send home.
- Remind customers of a 6 ft separation between parties throughout the store.

SECONDARY RECOMMENDATIONS

- Suggested to wipe the countertop between each party.
- Automatic doors or host/dedicated staff to assist in opening doors.
- POS machines, one person per machine.
- Offer credit card payment options where the staff do not handle the guest credit card and/or offer tissues so guests can avoid touching the machine or the pen.
- Automatic release Lysol disinfectant for bathrooms.
- Arriving inventory items: remove from cardboard, discard the cardboard box or container where possible, and wipe down all items before stocking.

References:

National Retail Association & Seyfarth LLP. Operation Open Doors Checklist. 2020. <https://nrf.com/>.

Business Recovery Advisory Team. May 6, 2020

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