## Rowan County Young Professionals Charter



#### Mission

Consistent with the established mission and bylaws of the Rowan County Chamber of Commerce, the Rowan County Young Professionals (RCYP) shall:

- Connect young professionals with people and information they need to thrive in Rowan County.
- Engage and support young and emerging professionals by providing a forum for young professionals to connect and invest in Rowan County through community-based programming.
- Seek to actively and effectively build Rowan County's next generation of leaders.

#### **Members**

The Rowan County Young Professionals has a standing open door for new members ages 18 – 45 who live or work in Rowan County. The group seeks to provide opportunities for members to grow their local networks, connect with other members in similar disciplines, build leadership skills and increase opportunities for regional and business collaboration. Regardless of the opportunity, the Rowan County Young Professionals are here to support and help young and emerging professionals *be original* in Rowan County. Members are not required to be members of the Rowan County Chamber of Commerce but are encouraged to participate.

The RCYP follows the Rowan County Chamber of Commerce's termination of membership policy.

### Officers

The Rowan County Young Professionals Executive Committee shall be appointed by the Rowan County Chamber President, based on recommendations from the current Executive Committee, for the Chair, Vice Chair and Executive Committee membership.

- The Executive Committee and leadership positions shall each serve one, two-year term beginning on August 1 and ending on July 31.
- To be eligible to serve on the Executive Committee or in a leadership position, each member shall attend at least 50% of RCYP events and be age 45 or younger at the end of their term.
- The Executive Committee and leadership positions may be reappointed to a maximum of two terms per position.

### Committees

There shall be three standing committees of the Rowan County Young Professionals: Outreach & Recruitment, Programming & Events and Development. Each Committee shall have a chairperson, who is a member in good standing of the RCYP. The chairperson will be appointed by the Executive Committee. The Executive Committee may appoint Ad Hoc Committees as become necessary to conduct the business of RCYP and shall determine their function.

## Meetings

The RCYP Executive Committee shall meet not less than once per quarter, or upon the call of the Chair, and shall operate in a manner consistent with the Rowan County Chamber of Commerce Bylaws.

#### **Amendment**

This Charter shall be in effect until such time as it is amended, revised or revoked by the RCYP Executive Committee.

Adopted by the RCYP Executive Committee on this 6<sup>th</sup> day of July, 2023.

# Addendum to the Rowan County Young Professionals Charter



## **Committee Descriptions**

Outreach & Recruitment Committee – The role of the Outreach & Recruitment Committee is to further enhance the professional capacity of the RCYP membership through increased or maintained membership levels. This includes, but is not limited to, maintaining current individual members, planning recruitment programs and increasing membership. The Outreach & Recruitment Committee shall also be responsible for marketing and public relations. This includes, but is not limited to, creating positive awareness about the organization, drafting press releases to send to local media constituents, social media outreach, etc.

**Programming & Events Committee** – The role of the Programming & Events Committee is to plan and execute programs, social activities, community service and professional development opportunities in collaboration with the Outreach & Recruitment Committee.

**Development Committee** – The role of the Development Committee is to oversee the organization's overall development and fundraising plan. The Committee plays a strong role in identifying, cultivating and approaching potential sponsors and donors to support the mission and events of the RCYP.

## Officer Position Descriptions

Chair - The Chair shall have general and active management of the business of the RCYP and serve as the primary liaison to the Rowan County Chamber of Commerce. The Chair shall provide leadership by appointing members for specific tasks, conducting meetings, publishing meeting agendas and seeing that matters and RCYP actions are carried out. The Chair shall be responsible for all financial records of the organization and developing an annual RCYP budget in coordination with the Rowan County Chamber of Commerce staff. The Chair shall work closely with the Rowan County Chamber of Commerce staff to request budget updates prior to each Executive Committee meeting.

Vice Chair - The Vice Chair shall perform the duties and exercise the powers of the Chair during the absence of the Chair. The Vice Chair shall be responsible for all correspondence and record keeping of the organization including membership records, minutes of meetings, preparing agendas with the Chair and keeping a calendar of all RCYP events. Copies of all records pertaining to RCYP shall be posted to the Executive Committee portion of an electronic storage means. All records and correspondence created on behalf of the organization shall remain the property of the organization. In the Vice Chair's absence, the duty of minutes taking may be delegated by the Chair.