



# New Member Orientation

...



Phone  
603-433-9990



Facebook  
[facebook.com/seacoastboard](https://facebook.com/seacoastboard)



Website  
[www.seacoastboard.com](http://www.seacoastboard.com)



Instagram  
[instagram.com/seacoastboard](https://instagram.com/seacoastboard)

## **TABLE of CONTENTS**

About the Seacoast Board of REALTORS®

SBR Staff

SBR Board of Directors

REALTOR® Benefits

SBR Committee Sign-Up Form

Pathways to Professionalism

SBR Affiliate Members

RPAC - REALTOR® Political Action Committee

Fair Housing

Avoiding Antitrust Violations

FAQ's

## Code of Ethics



NATIONAL ASSOCIATION OF REALTORS®

### REALTORS® Pledge of Performance and Service

*The NATIONAL ASSOCIATION OF REALTORS® adopted the Code of Ethics in 1913, following the professions of medicine, law, and engineering.*

*REALTORS® are real estate professionals who have chosen to join the National Association and abide by its strict Code of Ethics.*

*What does this mean to you? It means that any REALTOR® with whom you work has voluntarily agreed to abide by a Code of Ethics, based on professionalism and protection of the public.*

*REALTORS® are subject to disciplinary action and sanctions if they violate the duties imposed by the Code of Ethics.*

*The Code of Ethics is a detailed document that spells out the professional responsibilities of every REALTOR®.*

*Do not hesitate to ask a REALTOR® for a copy of the Code, including the Standards of Practice. The Code is your assurance of dealing with a professional who has your best interests in mind.*

*The Code of Ethics consists of seventeen Articles and related Standards of Practice. The basic principles of the Code are summarized below.*

*Please note that the following is not a substitute for the Code, but simply a general overview of the Code's key principles. For additional information about the Code of Ethics and its enforcement, speak with a REALTOR® or contact the local association of REALTORS® nearest you.*

#### Duties to Clients and Customers

##### Article 1

REALTORS® protect and promote their clients' interests while treating all parties honestly.

##### Article 2

REALTORS® refrain from exaggeration, misrepresentation, or concealment of pertinent facts related to property or transactions.

##### Article 3

REALTORS® cooperate with other real estate professionals to advance their clients' best interests.

##### Article 4

When buying or selling on their own account or for their families or firms, REALTORS® make their true position or interest known.

##### Article 5

REALTORS® do not provide professional services where they have any present or contemplated interest in property without disclosing that interest to all affected parties.

##### Article 6

REALTORS® disclose any fee or financial benefit they may receive from recommending related real estate products or services.

##### Article 7

REALTORS® receive compensation from only one party, except where they make full disclosure and receive informed consent from their client.

##### Article 8

REALTORS® keep entrusted funds of clients and customers in a separate escrow account.

##### Article 9

REALTORS® make sure that contract details are spelled out in writing and that parties receive copies.

#### Duties to the Public

##### Article 10

REALTORS® give equal professional service to all clients and customers irrespective of race, color, religion, sex, handicap, familial status, or national origin.

##### Article 11

REALTORS® are knowledgeable and competent in the fields of practice in which they engage or they get assistance from a knowledgeable professional, or disclose any lack of expertise to their client.

##### Article 12

REALTORS® paint a true picture in their advertising and in other public representations.

##### Article 13

REALTORS® do not engage in the unauthorized practice of law.

##### Article 14

REALTORS® willingly participate in ethics investigations and enforcement actions.

#### Duties to REALTORS®

##### Article 15

REALTORS® make only truthful, objective comments about other real estate professionals.

##### Article 16

Respect the exclusive representation or exclusive brokerage relationship agreements that other REALTORS® have with their clients.

##### Article 17

REALTORS® arbitrate financial disagreements with other REALTORS® and with their clients.

Prepared by the NATIONAL ASSOCIATION OF REALTORS®

©2009 NATIONAL ASSOCIATION OF REALTORS®

## **About the Seacoast Board of REALTORS®**

Founded in 1958, the Seacoast Board of REALTORS® is a trade association representing over 1400 REALTORS® and Affiliate members in the New Hampshire Seacoast area.

It is our mission to work in conjunction with the National Association of REALTORS® (NAR) and the New Hampshire Association of REALTORS® (NHAR) to provide our REALTOR® members with the resources required to serve consumers in a professional and ethical manner; and to advocate on issues affecting REALTOR® members.

The Seacoast Board of REALTORS® serves Epping, Exeter, Greenland, Hampton, Hampton Falls, Kensington, Newcastle, Newfields, Newington, Newmarket, Newton, North Hampton, Nottingham, Portsmouth, Rye, Seabrook, South Hampton, and Stratham.

## **Mission Statement**

The Seacoast Board of REALTORS® maintains its reputation as the undisputed voice of real estate in our region by working in conjunction with the National Association of REALTORS® (NAR) and the New Hampshire Association of REALTORS® (NHAR) to provide REALTOR® members with the quality resources and advocacy required to assist consumers with the highest level of professional and ethical service.

## **Vision Statement**

To navigate the ever-changing landscape of real estate professionally, ethically and responsibly by continuing to educate, advocate and communicate for the betterment of the industry and most importantly, our members, their clients and the consumer.

## **Value Statement - Who We Are and What We Do**

Like all local boards the purpose of the Seacoast Board of REALTORS® is to provide members with a hub of support and resources required for Real Estate professionals to conduct the business of serving consumers and their communities in a professional and ethical manner.

- SBR serves the important role of disseminating important information and updates that affect the real estate community and consumers through direct contact with the New Hampshire Board of REALTORS® and the National Association of REALTORS®.

- As a member of SBR there are many opportunities to participate with committees to enhance your value and experiences in the real estate and local community. You'll enjoy a wide variety of experiences through volunteering on committees that will enrich your personal growth and elevate your career path.
- Community Outreach is an important aspect of the SBR purpose. Members are given the opportunity to participate in projects that enhance the community and housing related projects during the REALTOR® Day of Caring in May. Throughout the year, members organize fundraisers that benefit our scholarship fund and our annually chosen non-profit organization. We also organize roadside and beach cleanups, blood drives, food drives and other community support activities.
- SBR offers comprehensive education to address the needs of all real estate professionals. Our programs assist members in meeting their educational requirements and in acquiring various designations. SBR hosts seminars and training programs that keep members abreast of the changes in the real estate industry.
- Monthly delivery of the REALTOR® Magazine and NHAR's newsletter provide constant updates to relevant issues affecting the real estate industry and the consumer as well as notification of training opportunities and events to enhance your success. Through your membership, you also receive regular communications from NAR. All of these publications are created with the goal of keeping you informed and helping you achieve your professional goals.
- SBR members are offered numerous opportunities to interact and network with a cross section of industry peers. Social activities, fundraising events, committee meetings, new member orientations, educational seminars and a variety of networking events provide members an opportunity to establish business and personal contacts that enhance your professionalism.

## **Staff**

The Seacoast Board employs two full time staff available 9-4pm Monday through Friday to assist with your membership needs.

Meet the staff:

### **Jessica Mozdierz, Executive Officer (she/her)**

jessica@seacoastboard.com ; 603-433-9990

Jess is available for any queries involving Ethics and Arbitration, she is a certified Professional Standards Administrator and can guide you through the first steps of Ethics and Arbitration disputes or contact a Mediator. Please note, Professional Standards Administrators cannot in any way make decisions on who is correct in a dispute, only arrange Mediation or Hearings.

You can also contact Jess for questions regarding the following:

- Event Sponsorships
- Class Sponsorships
- Room Rental scheduling
- Requests for classes and topics
- Affiliate and REALTOR of the Year Nominations
- Requests to join committees
- General information about the Seacoast Board
- Questions regarding events
- Scam alerts in the area

### **Caitlin Flowers, Membership Coordinator**

caitlin@seacoastboard.com ; 603-433-9990

You can contact Caitlin for:

- Sending out flyers to the membership
- Completion of your Code of Ethics outside the Board office
- General membership questions
- Affiliate Pop-up forms
- Sending Membership applications

## **SBR Board of Directors**

Please contact us with any Seacoast Board questions or concerns.

 <p>Lynn Lagasse President <a href="mailto:lynnlagasse.realtor@gmail.com">lynnlagasse.realtor@gmail.com</a> 603-781-5289</p>	 <p>Lexi Leddy President-Elect <a href="mailto:lexi@lexileddyrealestate.com">lexi@lexileddyrealestate.com</a> 603-828-2601</p>	 <p>Ryan Kaplan Treasurer <a href="mailto:ryan.kaplan@compass.com">ryan.kaplan@compass.com</a> 603-953-6122</p>
 <p>Jessica Ritchie Past-President <a href="mailto:jessica@greatislandrealty.com">jessica@greatislandrealty.com</a> 603-944-3467</p>	 <p>Monik Graham Director <a href="mailto:monik@homeontheseacoast.com">monik@homeontheseacoast.com</a> 603-770-0470</p>	 <p>Jim Lee Director <a href="mailto:jim@jimlee.com">jim@jimlee.com</a> 603-436-1221</p>
 <p>Lisa Nicholson Director <a href="mailto:lrn@cheneyco.com">lrn@cheneyco.com</a> 603-953-5096</p>	 <p>Amanda Patterson Director <a href="mailto:amanda@samonasgroup.com">amanda@samonasgroup.com</a> 603-817-5144</p>	 <p>Laura Pouliot Director <a href="mailto:lpouliot@thegovegroup.com">lpouliot@thegovegroup.com</a> 603-706-8328</p>

## **REALTOR® Benefits**

Your dues are split between NAR (the National Association of Realtors), NHAR (the New Hampshire Association of Realtors) and the SBR (Seacoast Board of Realtors). The national, state and local associations offer unique and complimentary member resources and benefits. There are financial, educational, social and professional opportunities as well as access to the latest industry news and market data. You have paid for these professional benefits, so why not start using them today!

### **COMMUNITY SERVICE**

- \$10,000 in annual scholarships awarded to local high school seniors
- Volunteer and fundraising opportunities to benefit the annual 'Charity of Choice'
- Annual food drive to benefit GATHER
- Annual sponsorship of American Red Cross blood drives
- Annual 'REALTORS® Day of Caring'

### **EDUCATIONAL**

- Regularly scheduled, FREE continuing education classes for license renewal including Core, Ethics and post-licensing classes
- SBR orientation for new members & NAR new member resources
- NAR Library & Archives offers access to thousands of eBooks and research databases
- State and national annual conventions
- NAR Academy at Columbia College offers distance-learning degree completion at all levels
- Regular free webinars and podcasts detailing the latest topics in real estate
- Designation and Certification courses to advance your professional knowledge

### **FINANCIAL**

- Flexible term health insurance options, vision & dental insurance options
- Member discounts on technology, travel, shipping, marketing and more (through companies like Dell, Avis, GE, Hertz, FedEx, etc.)
- REALTOR® Store selling REALTOR®-logo branded promotional products
- Disaster assistance grants for REALTORS® in need

### **FORMS/TRANSACTION TOOLS**

- PrimeMLS, DotLoop, ZipLogix, RPR, HomeSnap,

## **LEGAL/ LEGISLATIVE**

- NHAR Legal Resource Line free to all members
- EPL Assist provides free risk management resources and legal advice related to employment law
- Legally binding dispute resolution through Arbitration & Mediation service
- Strong lobbying at the state and national levels protecting the right of real estate ownership and your position in the real estate market
- Free videos on risk management

## **HONORS/DESIGNATIONS**

- NHAR Honor Society
- Realtor of the Year, Good Neighbor Award, Affiliate of the Year Award
- Opportunities to earn a wide variety of special designations and certifications

## **PROFESSIONAL**

- Expanded networking with regional real estate industry professionals
- National, state and local sales statistics, commentary, and analysis
- Opportunities to serve on committees and in leadership roles
- HouseLogic Content Resource offers free, original home ownership content you can use in your consumer communications, such as Houselogic.com
- OMBUDS Program fields and responds to a wide variety of real estate inquiries and issues
- State & national advertising campaigns promoting the REALTOR® brand and image
- Member Value Plus (MVP) program allows you to earn rewards by being an active NAR participant

## **FREE PUBLICATIONS**

- INMAN Select for free
- REALTOR® Magazine
- NHAR email REALTOR® eNews
- Quarterly NH REALTOR® Magazine
- NH Real Estate Year in Review

## **SOCIAL**

- Multiple/varied social gatherings throughout the year
- Many valuable networking opportunities to meet like-minded individuals in professions related to real estate

## Committee Sign-Up

Please check the committee(s) you would like to be considered for appointment. Must serve a minimum of one year on any committee to be eligible for a Board of Director position.

- ☐ **AFFILIATE** – Open Affiliates. Work with the Education & Community Outreach Committee on the implementation of programs and classes. Coordinate Affiliate activities. *Meetings: 1st Thursday of each month.*
- ☐ **COMMUNITY OUTREACH** – Open to Affiliates & Realtors. Coordinates SBR involvement in community service programs, fundraising for the Charity of Choice, and promoting positive REALTOR® visibility. *Meetings: 2nd Tuesday of each month.*
- ☐ **EDUCATION** – Open to Affiliates & Realtors. Plans and executes educational CEU programs to meet member licensing needs. *Meetings: 2-3 times per year as needed.*
- ☐ **FINANCE** – Open to primary Realtors. Under the direction of the Treasurer, oversees the financial affairs of SBR, developing the annual budget and prudent investments. *Meetings: 2nd Thursday of each month.*
- ☐ **GRIEVANCE** – Open to Realtors. Responsible for reviewing all ethics complaints and/or arbitration requests submitted to the SBR. (Must attend NHAR Professional Standards Training). *Meetings: As necessary to review ethics complaints and/or arbitration requests.*
- ☐ **HOSPITALITY** – Open to Affiliates & Realtors. Plan SBR social events. *Meetings: TBD*
- ☐ **LEARN at LUNCH** - Open to Affiliates & Realtors. Coordinates SBR non-CEU classes. *Meetings: TBD*
- ☐ **PUBLIC RELATIONS/COMMUNICATIONS** – Open to Affiliates & Realtors. Publicizes SBR events and accomplishments. Maintains consistent media promotion of a positive REALTOR® image. *Meetings: Monthly (day TBD) or as necessary.*
- ☐ **PROFESSIONAL STANDARDS** – Open to Realtors. Promotes high standards among SBR members. Conducts appropriate hearings, subject to SBR and NAR Code of Ethics. Must attend NHAR Professional Standards Training. *Meetings: As necessary to conduct hearings.*
- ☐ **GOLF** – Plans and manages the annual Golf Tournament. *Meetings: As necessary to plan the event.*
- ☐ **SPECIAL TASK FORCE/WORKING GROUP** - Assigned by the BOD on an as-needed basis.

☐ I would be interested in Chairing and/or Co-Chairing a committee.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

*Please return to: [jessica@seacoastboard.com](mailto:jessica@seacoastboard.com)*

# Pathways to Professionalism

(Note: for legislative changes, go to [www.nar.realtor](http://www.nar.realtor))

The Code of Ethics and Standards of Practice of the National Association of REALTORS® establishes objective, enforceable ethical standards governing the professional conduct of REALTORS®. This list of suggested professional courtesies is meant to complement the Code of Ethics, may not be all-inclusive, and may be supplemented by local custom and practice. These professional courtesies are intended to be used by REALTORS® on a voluntary basis and cannot form the basis for a professional standards complaint.

## Respect for the Public

1. Follow the "Golden Rule": Do unto others as you would have them do unto you.
  2. Respond promptly to inquiries and requests for information.
  3. Schedule appointments and showings as far in advance as possible.
  4. Communicate promptly if you are delayed or must cancel an appointment or showing. If a prospective buyer decides not to view an occupied home, promptly communicate the situation to the listing broker or the occupant.
  5. When entering a property ensure that unexpected situations, such as pets, are handled appropriately.
  6. Never criticize property in the presence of the occupant.
  7. When showing an occupied home, always ring the doorbell or knock—and announce yourself loudly before entering. Knock and announce yourself loudly before entering any closed rooms.
  8. Present a professional appearance.
  9. If occupants are home during showings, ask their permission before using the bathroom.
  10. Encourage the clients of other brokers to direct questions to their agent or representative.
  11. Communicate clearly; ensure specialized language and real estate terminology is understood.
- © COPYRIGHT DIANE K. DISBROW AND THE NATIONAL ASSOCIATION OF REALTORS® 7
12. Be aware of and respect cultural differences. Show courtesy and respect to everyone.
  13. Be aware of—and meet—all deadlines.
  14. Promise only what you can deliver—and keep your promises.
  15. Do not tell people what you think—tell them what you know.

## **Respect for Property**

1. When showing a property, be responsible for your clients/customers and keep the group together.
2. Make reasonable and timely accommodations to provide access to listed properties.
3. Make reasonable and timely requests to access listed properties.
4. Leave the property as you found it (lights, heating, cooling, drapes, etc.) If you think something is amiss (e.g., vandalism), contact the listing broker immediately.
5. Be considerate of the seller's property. Do not allow anyone to eat, drink, smoke, dispose of trash, use bathing or sleeping facilities, or bring pets. When instructed or appropriate, remove footwear when entering property.
6. Obtain permission before photographing, videographing, or streaming the interiors or exteriors of properties, or allowing others to do so.

## **Respect for Peers**

1. Respond to other real estate professionals' communications promptly and courteously.
2. Contact the listing broker if there appears to be a discrepancy in the listing information.
3. Inform anyone accessing the property about important information, (e.g., pets, security systems, video and audio recording equipment).
4. Inform if sellers or listing agent will be present during the showing.
5. Show courtesy, trust, and respect to other real estate professionals.
6. Avoid the inappropriate use of endearments or other denigrating language
7. Do not prospect at other REALTORS®' open houses or similar events.
8. Secure property and lockbox and/or return keys promptly.
9. Real estate is a reputation business. What you do today may affect your reputation—and business—for years to come.

## **Affiliate Value Statement**

SBR's affiliates work hard every day to support YOU! By offering networking, education, and volunteer opportunities to realtors, our affiliates raise the standard of service and better the reputation of our industry in our local communities. They provide crucial support for successful transactions and enhance the SBR's local impact through fundraising and marketing efforts.

### **Fundraising/Community Involvement**

Each year, SBR selects a local charity for support. Affiliates organize and sponsor events, such as the annual Golf Tournament, raising substantial funds for these causes. By backing these charities, affiliates enhance SBR's local influence, reinforcing industry reputation and fostering community trust in realtors.

Along with supporting the local charity of choice, affiliates also play a helpful role in fundraising for the annual Lori Breard-Weeden Scholarships for high school seniors and organizing the annual Food Drive.

### **Education**

SBR offers continuing education courses and Learn at Lunch seminars for its realtor members, sponsored and oftentimes instructed by affiliates. These courses are free to members and include breakfast or lunch provided by affiliates.

### **Events**

Numerous SBR events, such as the Golf Tournament, Gala, Thomas Leighton Cruise, and Scavenger Hunt, are organized, sponsored, and hosted by affiliates. These events are great for supporting the Charity of Choice, networking with industry peers, displaying industry involvement, and having a fun time!

### **Networking**

Pop-Up Events are fun, non-branded events open to all members of SBR. Events are coordinated and marketed by affiliates. Be on the lookout for karaoke, dog-walking, shoe shopping, kayaking, skiing and more! Meet like-minded professionals!

**We encourage our realtor membership to utilize the services of affiliates,  
who support SBR's mission!**

## Affiliate Membership 2024

**Alix, Paul**  
Home.....436-5250  
Contact.....436-5250  
Piscataqua Savings Bank  
Pob 568  
15 Pleasant St, Ste. 1  
Portsmouth, NH 03801  
E-mail: paul@piscataqua.com

**Anderson, Robert**  
Home.....490-7704  
Contact.....471-6040  
NorthPoint Mortgage  
25 Constitution Dr Ste 101  
Bedford, NH 03110  
E-mail: randerson@trynorthpoint.com

**Arnold, Delvin**  
Home.....817-5466  
Contact.....800-501-2001  
CMG Financial  
40 Congress Street  
Portsmouth, NH 03801  
E-mail: damols@cmgfl.com  
Web Page: NMLS #260062

**Baker, Christine**  
Home.....642-3546  
Contact.....236-2751  
Great East Title  
233 Central Ave  
Dover, NH 03820  
E-mail: Christine@greasttitle.com

**Baker, Dave**  
Home.....828-8477  
Contact.....810-8064  
Renovation Sells  
35 Woodman Rd  
east kingston, NH 03827  
E-mail: dave@renovationsells.com

**Baker, Mark**  
Home.....370-1533  
Contact.....471-6040  
NorthPoint Mortgage  
25 Constitution Dr Ste 101  
Bedford, NH 03110  
E-mail: mbaker@trynorthpoint.com

**Baker, Robin**  
Home.....619-549-7689  
Contact.....784-3443  
Loan Depot  
11 Spruce Lane  
Stratham, NH 03885  
E-mail: robinbaker@loandepot.com

**Beetle, Kyle**  
Home.....565-2797  
Contact.....998-0158  
X5 Home Loans  
300 Constitution Ave Ste 202  
Portsmouth, NH 03801  
E-mail: kyle@x5homeloans.com

**Boyle, Heather**  
Home.....509-1221  
Contact.....332-6840  
Holy Rosary Reg Credit Union  
133 Brock St  
Rochester, NH 03867  
E-mail: hboyle@hrcu.org

**Brandy, Shannon**  
Home.....401-6953  
Contact.....401-6953  
Cohen Closing & Title, LLC  
861 Lafayette Rd, Unit 5  
Hampton, NH 03842  
E-mail: sbrandy@cohenclosing.com

**Breen, Pat**  
Home.....997-1581  
Contact.....379-2272  
Preferred Movers  
P. O. Box 462  
North Hampton, NH 03862  
E-mail: pat@preferred-movers.com

**Carlson, Mary**  
Contact.....430-5533  
Citizens Bank  
134 Pleasant St  
Portsmouth, NH 03801  
E-mail: mary.m.carlson@citizensbank.com  
Web Page: NMLS #25444

**Carr, Claudia**  
Home.....391-2409  
Contact.....391-2409  
Citizen's Bank  
900 Elm St  
Manchester, NH 03101  
E-mail: claudia.carr@citizensbank.com

**Carler, Angela**  
Home.....498-7900  
Contact.....515-2334  
Avery Insurance  
7 Islington St  
Portsmouth, NH 03801  
E-mail: Angela@averyagency.com

**Catalano, Kate**  
Contact.....766-8121  
Cornerstone Title, LLC  
1 Greenleaf Woods, Suite 201  
Portsmouth, NH 03801  
E-mail: kate@cornerstoneonline.net

**Cheslock, Victoria**  
Home.....765-4240  
Contact.....765-4240  
Homes & Land of Seacoast NH &  
PO Box 725  
Dover, NH 03820  
E-mail: toric@homeslandmagazine.com

**Coffey, Kaila**  
Home.....812-3437  
Contact.....742-3331  
Luminate Home Loans  
44 Dover Point Rd Unit E  
Dover, NH 03820  
E-mail: kaila.coffey@luminateloans.com

**Comerford, Michael**  
Home.....578-857-3111  
Contact.....800-501-2001  
CMG Financial  
40 Congress Street  
Portsmouth, NH 03801  
E-mail: MComerford@CMGhomeloans.com  
Web Page: #184368

**Cosgrove Hitchcock, Julie**  
Home.....759-4943  
Contact.....759-4943  
Navy Federal Credit Union  
71 Calef Hwy  
North Hampton, NH 03862  
E-mail: hitchcock@banknh.com  
Web Page: NMLS #910400

**Costello, Kristin**  
Home.....774-261-0658  
Contact.....766-8121  
Cornerstone Title, LLC  
1 Greenleaf Woods, Suite 201  
Portsmouth, NH 03801  
E-mail: KC@cornerstoneonline.net

**Cousins, Anna Lisa**  
Contact.....433-2223  
Cousins Home Lending  
1 NH Ave, Ste. 125  
Portsmouth, NH 03801  
E-mail: acousins@cousinshomelending.com  
Web Page: NMLS #32336

**Cross, Stanford**  
Home.....231-2799  
Contact.....231-2799  
Bangor Savings Bank  
2400 Lafayette Rd.  
Portsmouth, NH 03801  
E-mail: stanford.cross@bangor.com  
Web Page: NMLS #493470

**Cumandala, Josane**  
Contact.....431-4141  
The Stanhope Group  
500 Market St, Unit 1c  
Portsmouth, NH 03801  
E-mail: jscuppraisals@protonmail.com

**Descoteaux, Paul**  
Home.....620-7515  
Contact.....817-6463  
Fairway Independent Mortgage  
300 Constitution Ave #203  
Portsmouth, NH 03801  
E-mail: paul.descoteaux@fairwaymc.com  
Web Page: NMLS #35502

**Dugan, Aileen**  
Contact.....433-3114  
Aileen Dugan State Farm Ins  
93 Middle Ave  
Portsmouth, NH 03801  
E-mail: aileen@ailendugan.com

**Emery, Brittney**  
Home.....207-615-7138  
Contact.....471-6040  
NorthPoint Mortgage  
25 Constitution Dr Ste 101  
Bedford, NH 03110  
E-mail: bemery@trynorthpoint.com

**Forest, Jeremy**  
Home.....395-0101  
Contact.....772-8200  
Bridges Brothers Movers  
29 Garfield Street  
Exeter, NH 03833  
E-mail: jeremy@movewithbridges.com

**Frenette, Paula A**  
Home.....944-2332  
Contact.....944-2332  
Embrace Home Loans /Portsmouth  
1 New Hampshire Dr, Ste. 125  
Portsmouth, NH 03801  
E-mail: pfrenette@embracehomeloans.com  
Web Page: NMLS #697296

**Frye, Stuart**  
Home.....770-6400  
Contact.....770-6400  
Radius Financial Group  
Stuart Frye  
108 First NH Turnpike  
Northwood, NH 03261  
E-mail: sfrye@radiusgr.com

**Gallant, Matthew**  
Home.....717-1117  
Contact.....472-8623  
NH Housing Finance Authority  
P O Box 5087  
Manchester, NH 03108  
E-mail: MGallant@nhfa.org  
Web Page: NMLS #1132974

**Gaumont, Shawn**  
Home.....207-252-0067  
Contact.....207-252-0067  
ENH Appraisal, LLC  
PO Box 7117  
Rochester, NH 03839  
E-mail: shawn.gaumont1@comcast.net

**Gehrke, Joann**  
Home.....703-577-0189  
Contact.....703-577-0189  
JR Witt & Associates, LLC  
15 Stowcraft Road  
Hampton, NH 03842  
E-mail: joannig76@gmail.com

**George O'Neil, Kathie**  
Home.....498-9662  
Contact.....294-0704  
Newburyport Bank  
1390b Lafayette Rd.  
Portsmouth, NH 03801  
E-mail: KGeorgeONeil@NewburyportBank.com

## Affiliate Membership 2024

**Gilbert, Bradley**  
Contact.....207-439-1222  
Gilbert Appraisals  
881 Main St  
Eliot, ME 03903  
E-mail: gilbertappraisals@comcast.net

**Goss, R. Craig**  
Home.....781-8063  
Contact.....800-501-2001  
CMG Financial  
40 Congress Street  
Portsmouth, NH 03801  
E-mail: cgoss@cmgfl.com  
Web Page: NMLS #48903

**Grace, Peter**  
Home.....207-451-7375  
Contact.....207-451-7375  
Bangor Savings Bank  
460 US Route 1  
York, ME 03909  
E-mail: peter.grace@bangor.com  
Web Page: 474564

**Grande, Taylor**  
Home.....315-7748  
Contact.....570-9434  
Absolute Title, LLC  
170 Commerce Way, Ste. 102A  
Portsmouth, NH 03801  
E-mail: tgrande@absolutetitle.com

**Groleau, Jay**  
Home.....957-6100  
Contact.....957-6100  
Piscataqua Property Advisors  
117 Washington Rd  
Rye, NH 03870  
E-mail: jay@gppan.com

**Haberborn, Sarah**  
Contact.....749-5626  
Envoy Mortgage  
488 Central Avenue  
Dover, NH 03820  
E-mail: shaberborn@envoymtg.com  
Web Page: NMLS #42492

**Halteman, Jennifer**  
Home.....661-8229  
Contact.....929-6381  
Jennifer Halteman Insurance  
1 Lafayette Terrace North Hamp  
North Hampton, NH 03862  
E-mail: jhalteman@farmersagent.com

**Harney, Kathy**  
Home.....781-718-8919  
Contact.....800-442-6863  
Gentle Giant Moving Company  
29 Harding St  
Somerville, MA 02143  
E-mail: kharney@gentlegiant.com

**Harvey, Donna**  
Home.....828-1681  
Contact.....570-9434  
Absolute Title, LLC  
170 Commerce Way, Ste. 102A  
Portsmouth, NH 03801  
E-mail: dharvey@absolutetitle.com

**Hitchcock, Julie**  
Home.....759-4943  
Contact.....759-4943  
Navy Federal Credit Union  
71 Calaf Hwy  
North Hampton, NH 03862  
E-mail: julie\_hitchcock@navyfederal.org

**Hoefle, Brenda L**  
Home.....393-3198  
Contact.....393-3198  
Movement Mortgage  
436 Amherst St, Ste. 102  
Nashua, NH 03063  
E-mail: brenda.hoefle@movement.com  
Web Page: NMLS #1065535

**Hoye, Thomas J**  
Home.....978-500-2443  
Contact.....595-2897  
GoodPro Realty Group, LLC  
245 Washington Road  
Rye, NH 03870  
E-mail: hoyeappraisals@aol.com

**Hunkins, Michael**  
Home.....817-1526  
TD Banknorth Mortgage Group  
333 State St  
Portsmouth, NH 03801  
E-mail: michael.hunkins@td.com

**Huss, Jon**  
Home.....325-1659  
Contact.....325-1659  
Waterstone Mortgage  
100 International Dr, Ste 355  
Portsmouth, NH 03801  
E-mail: jhuss@waterstonemortgage.com  
Web Page: NMLS #750871

**Johnson, Heather L**  
Home.....436-8104  
Contact.....828-5732  
Mutual of Omaha Mortgage  
52 Cass St  
Portsmouth, NH 03801  
E-mail: hjohnson@mutualmortgage.com  
Web Page: NMLS #485906

**Johnson, Kaleigh**  
Home.....508-446-5699  
Contact.....431-4020  
Portsmouth Atlantic Insurance  
601 Islington St, Suite 101  
Portsmouth, NH 03801  
E-mail: kaleigh@portsmouthatlanticins.com

**Jones, Benjamin A**  
Home.....427-2811  
Contact.....427-2811  
Stewart Title  
25 New Hampshire Ave, Ste. 185  
Portsmouth, NH 03801  
E-mail: ben.jones@stewart.com

**Keener, Nate**  
Contact.....361-6415  
Prime Lending  
47 Constitution Dr, #400  
Bedford, NH 03110  
E-mail: nate.keener@primelending.com  
Web Page: NMLS #404552

**Kressler, Tom**  
Home.....969-6976  
Contact.....817-6463  
Fairway Independent Mortgage  
300 Constitution Ave #203  
Portsmouth, NH 03801  
E-mail: tom.kressler@fairwaymc.com

**Lagasse, Karen**  
Home.....714-0470  
Contact.....471-6040  
NorthPoint Mortgage  
25 Constitution Dr Ste 101  
Bedford, NH 03110  
E-mail: klagasse@northpoint.com

**Lambert, Taryn M**  
Home.....610-7249  
Contact.....610-7249  
City Of Portsmouth Assessors O  
1 Junkins Ave  
Portsmouth, NH 03801  
E-mail: tlambert@cityofportsmouth.com

**Larocque, Laurie**  
Home.....421-4656  
Contact.....431-4141  
The Stanhope Group  
500 Market St, Unit 1c  
Portsmouth, NH 03801  
E-mail: llarocque@aol.com

**Leclerc, Judy**  
Home.....629-1587  
Contact.....629-1587  
St. Mary's Bank  
20 International Drive  
Portsmouth, NH 03801  
E-mail: JLeclerc@stmarysbank.com  
Web Page: NMLS #162182

**Leighton, Bonnie**  
Home.....832-8352  
Contact.....433-5741  
Meredith Village Savings Bank  
2839 Lafayette Rd  
Portsmouth, NH 03801  
E-mail: bleighton@mvsb.com

**Loignon, Stephanie**  
Home.....943-0778  
Contact.....931-3131  
WIN Home Inspection  
93 Pheasant Lane  
Barrington, NH 03825  
E-mail: stephanie.loignon@winl.com

**Lyons, Donna M**  
Contact.....926-4588  
Lyons Appraisal Svcs  
3 Bride Hill  
Hampton, NH 03842  
E-mail: donna.lyons@comcast.net

**Maguire, Keely**  
Home.....978-270-7688  
Contact.....488-7101  
Waterstone Mortgage  
100 International Dr, Ste 355  
Portsmouth, NH 03801  
E-mail: kmaguire@waterstonemortgage.com  
Web Page: NMLS #115477

**Makris, Brian**  
Home.....557-7707  
Contact.....873-4628  
Home Choice Lending  
264 S. River Rd  
Bedford, NH 03110  
E-mail: bmakris@homechoicelending.com  
Web Page: NMLS #1831650

**Mangekian, Steve**  
Home.....689-8701  
Contact.....816-1014  
Alpha Home & Inspections  
845 Ocean Blvd.  
Hampton, NH 03842  
E-mail: steve@alphahomeinspections.com

**Marcheterre, Monica**  
Home.....969-2243  
Contact.....431-4141  
The Stanhope Group  
500 Market St, Unit 1c  
Portsmouth, NH 03801  
E-mail: monica.marcheterre@gmail.com

**Maurice-Lentz, Rosanne**  
Contact.....610-7249  
City Of Portsmouth Assessors O  
1 Junkins Ave  
Portsmouth, NH 03801  
E-mail: rlentz@cityofportsmouth.com

**Maxfield, Angela**  
Contact.....978-4922  
Angela Maxfield, Appraiser  
4 Danbury Lane  
Dover, NH 03820  
E-mail: angela.maxfield@comcast.net

**Mayrand, Karen**  
Contact.....629-1500  
St. Mary's Bank / Manchester  
200 McGregor Street  
Manchester, NH 03102  
E-mail: kmayrand@stmarysbank.com

## Affiliate Membership 2024

### Mertens, Scott

Home.....674-2890  
Contact.....742-3331  
Luminate Home Loans  
44 Dover Point Rd Unit E  
Dover, NH 03820  
E-mail: scott.mertens@luminateloans.com

### Merwin, Jon

Home.....431-4020  
Contact.....431-4020  
Portsmouth Atlantic Insurance  
601 Islington St, Suite 101  
Portsmouth, NH 03801  
E-mail: jmerwin@portsmouthatlanticins.com

### Miller, Deb

Home.....512-8198  
Contact.....568-0042  
Meredith Village Savings Bank  
16 Parker Street  
Kensington, NH 03833  
E-mail: dmiller@mvsb.com  
Web Page: <https://www.mvsb.com/originator/deborahmiller/>

### Mittica, Joseph

Home.....954-1947  
Contact.....954-1947  
Edward Jones Investments  
155 Lafayette Road, Unit 3  
North Hampton, NH 03862  
E-mail: joseph.mittica@edwardjones.com

### Moreau, Elizabeth

Home.....232-4241  
Contact.....232-4241  
Great Oak Title Services, LLC  
4 Greenleaf Woods Dr, Unit 302  
Portsmouth, NH 03801  
E-mail: bmoreau@greatoaktitle.net  
Web Page: [www.greatoaktitle.net](https://www.greatoaktitle.net)

### Morrill, Amy

Home.....312-1341  
Contact.....800-501-2001  
CMG Financial  
40 Congress Street  
Portsmouth, NH 03801  
E-mail: amorrill@cmgfi.com

### Nye, Gregory

Home.....608-2051  
Contact.....570-0953  
PrimeLending  
1 New Hampshire Ave, Suite 205  
Portsmouth, NH 03801  
E-mail: gregg.nye@primelending.com  
Web Page: <https://www.1415761.com>

### O'Brien, Coralie

Home.....498-1370  
Contact.....766-3113  
First Seacoast Bank  
1650 Woodbury Ave  
Portsmouth, NH 03801  
E-mail: cobrien@firstseacoastbank.com  
Web Page: <https://www.440893.com>

### O'Connell, Courtney

Home.....660-3787  
Contact.....644-4747  
Summit Title  
120 Bedford Center Road  
Bedford, NH 03110  
E-mail: courtney@stacorp.com

### Olivo, Vincent

Home.....508-523-1599  
Contact.....334-1280  
NBT Bank, NA  
154 Maplewood Ave  
Portsmouth, NH 03801  
E-mail: volivo@nbtbank.com  
Web Page: <https://www.4471697.com>

### Palmer, Eric

Home.....207-974-9566  
Contact.....207-974-9566  
Holy Rosary Reg Credit Union  
133 Brock St  
Rochester, NH 03867  
E-mail: epalmer@hrcu.org  
Web Page: <https://www.41043384.com>

### Pearl, Darlene

Home.....475-4858  
Contact.....475-4858  
HarborOne Mortgage  
One New Hampshire Ave, Ste 125  
Portsmouth, NH 03801  
E-mail: dpearl@harborone.com  
Web Page: <https://www.439842.com>

### Perry, Andrew

Home.....207-849-0191  
Contact.....515-2334  
Avery Insurance  
7 Islington St  
Portsmouth, NH 03801  
E-mail: andrew@averyinsurance.net

### Prior, Chris

Home.....231-7054  
Contact.....679-9682  
EnviroVantage  
Chris Prior  
629 Calef Highway  
Epping, NH 03042  
E-mail: chrip@envirovantage.com

### Proulx, Jim

Home.....659-7011  
Contact.....659-7011  
Proulx Oil & Propane  
PO Box 419  
Newmarket, NH 03857  
E-mail: jimproulx@proulxoilandpropane.com

### Randall, John

Home.....496-9332  
Contact.....800-501-2001 Ext 238  
CMG Financial  
40 Congress Street  
Portsmouth, NH 03801  
E-mail: jrandall@cmghomeloans.com  
Web Page: <https://www.229656.com>

### Reed, Rachel

Home.....207-754-1347  
Contact.....431-1111  
RE/MAX Shoreline  
875 Greenland Rd, B9  
Portsmouth, NH 03801  
E-mail: reed@shorelineagents.com

### Revilla, Chad

Home.....978-473-2222  
Contact.....999-9999  
M&T Bank  
325 State St  
Portsmouth, NH 03801  
E-mail: crevilla@mtb.com

### Scott, Scott A

Home.....494-7093  
Contact.....610-7249  
City Of Portsmouth Assessors O  
1 Junkins Ave  
Portsmouth, NH 03801  
E-mail: sasscott@cityofportsmouth.com

### Siegel, Lisa

Home.....610-7249  
Contact.....610-7249  
City Of Portsmouth Assessors O  
1 Junkins Ave  
Portsmouth, NH 03801  
E-mail: lsiegel@cityofportsmouth.com

### Smiley, Lisa

Home.....520-0720  
Contact.....520-0720  
Smiley Appraisals  
P.O. Box 119  
Wolfeboro Falls, NH 03896  
E-mail: smileyappraisals@aol.com

### Smith, Travis

Home.....540-6141  
Contact.....766-3113  
First Seacoast Bank  
1650 Woodbury Ave  
Portsmouth, NH 03801  
E-mail: tsmith@firstseacoastbank.com  
Web Page: <https://www.4174450.com>

### Sparks, Keith

Home.....860-1764  
Contact.....810-6653  
PROTECH Restoration and Clean  
Keith Sparks  
6 Barry Street  
Dover, NH 03820  
E-mail: keith@protechmc.com  
Web Page: [www.ProTechPNC.com](https://www.ProTechPNC.com)

### Stanhope, Victoria

Home.....431-4141  
Contact.....431-4141  
The Stanhope Group  
500 Market St, Unit 1c  
Portsmouth, NH 03801  
E-mail: vstanhope@yahoo.com

### Straccia, Lynne

Home.....658-1200  
Contact.....658-1200  
Gallo Title Svcs, LLC  
91 Portsmouth Ave  
Stratham, NH 03885  
E-mail: lstraccia@gallotitle.com

### Sullivan, Kelly

Home.....207-245-2561  
Contact.....427-2811  
Stewart Title  
25 New Hampshire Ave, Ste. 185  
Portsmouth, NH 03801  
E-mail: kelly.sullivan@stewart.com

### Swane, Anne

Home.....944-2119  
Contact.....944-2119  
Citizens Mtg Corp  
38 Portsmouth Ave  
Stratham, NH 03885  
E-mail: Anne.Swane@CITIZENSBANK.com  
Web Page: <https://www.4597239.com>

### Thompson, Stephanie

Home.....205-3976  
Contact.....205-3976  
Treworgy and Baldacci  
650 Islington St  
Portsmouth, NH 03801  
E-mail: stephanie@treworgy-baldacci.com

### Tiberia, Pam

Home.....957-1068  
Contact.....957-1068  
Spruce Interiors  
36 Hobbs Rd.  
Hampton, NH 03842  
E-mail: pam@spruceinteriorsnh.com

### Torres, Angelica

Home.....978-681-8759  
Contact.....978-681-8759  
RJ Inspections  
270 Lawrence St  
Methuen, MA 01844  
E-mail: ang.torres30@gmail.com

### Tromblee, Melanie

Home.....207-475-6610  
Contact.....427-9399  
Red Door Title  
One New Hampshire Avenue, Ste  
Portsmouth, NH 03801  
E-mail: melanie@reddortitle.net  
Web Page: [www.reddortitle.net](https://www.reddortitle.net)

### Tuttle, Linda

Home.....926-7655  
Contact.....601-1004  
Tobey & Merrill Insurance  
20 High Street  
Hampton, NH 03842  
E-mail: linda@tobeymerill.com

### Tweedie, Ray

Home.....842-0286  
Contact.....488-7101  
Waterstone Mortgage  
100 International Dr, Ste 355  
Portsmouth, NH 03801  
E-mail: rtweedie@waterstonemortgage.com  
Web Page: <https://www.4168746.com>

## **RPAC - REALTOR® Political Action Committee**

Your RPAC contribution is an investment, the best investment you'll ever make in your business and yourself. RPAC is your insurance against poorly designed small business and commercial real estate legislation. If you're not giving your fair share to RPAC, you're not doing all you can to better your profession, your business, and yourself.

Each time you pay your REALTOR® dues, you are given the option to contribute to RPAC and your voluntary investment is used to improve your bottom line in several ways: Through issues mobilization, political advocacy, and by directly supporting candidates at the local, state, and federal levels of government who champion the ideals and principles of REALTORS®. RPAC is your investment in real estate!

On the national level, we give our money to those in Congress who both understand and support REALTOR® issues. RPAC is the only bipartisan political group in the country organized for REALTORS®, run by REALTORS®, and exists solely to further issues important to REALTORS®.

100% of your investment is used to elect pro-REALTOR® candidates: 70% remains in New Hampshire to be used in state and local elections. 30% is forwarded to National RPAC to fund key U.S. House and Senate races. RPAC is bipartisan, supporting candidates and issues regardless of party affiliation.

Since we're the non-partisan voice of real estate advocacy, we are also called the REALTOR® Party. The REALTOR® Party is the only advocacy group in America that fights exclusively for homeownership, real estate investment, strong communities and the free enterprise system.

The REALTOR® Party supports candidates who support our issues. We urge policymakers to support pro-real estate issues and running issue campaigns to support/defeat ballot initiatives, state constitution changes and more. We support member-driven community activities and involvement that make our cities and neighborhoods stronger. We encourage all REALTORS® to: **VOTE, ACT & INVEST.**

Thomas Jefferson once said: "We in America do not have government by the majority. We have government by the majority who participate." The more participation you have in the REALTOR® Party, the stronger our collective voice. It matters to your business. It matters to your clients. The work we do as professionals and as an organization is noble, good and lasting.

## **Fair Housing**

Under the Federal Fair Housing Act and the New Hampshire Law Against Discrimination, it is illegal to discriminate in renting, selling, or financing housing based on race, color, national origin, religion, gender, family status, disability, age, sexual orientation, marital status or gender identity.

### **What is prohibited?**

Fair housing laws cover housing-related transactions, including the sale and rental of housing, home mortgages and appraisals, home insurance, and accessibility. Some examples of practices that are illegal if based on one of the protected classes include:

- Refusing to rent or sell or lying about the availability of housing, home loans, or home insurance
- Setting different terms, conditions, or privileges for rental or sale of housing
- Steering, or directing someone to only certain neighborhoods or buildings
- Discriminatory advertisements or statements
- Denial of a reasonable accommodation or modification for a person with a disability
- Retaliation for asserting protected rights, such as evicting someone because they filed a fair housing complaint

### **What are some examples of the kinds of relief I can get for fair housing violations?**

- Damages and costs
- The next available apartment
- The specific reasonable accommodation or modification requested
- Other relief aimed at furthering fair housing, such as training for the landlord who discriminated against you

### **What properties are exempt from the FHA?**

- Owner-occupied buildings with four or fewer units
- Single-family housing sold or rented without the use of a broker (however, there are situations where this exemption does not apply)
- Housing operated by religious organizations or private clubs that limit occupancy to members

### **What are the forms of discrimination under the FHA?**

- Disparate treatment is direct discrimination based on a person's protected class status. Stereotyping based on a protected class status may rise to discriminatory conduct.
- Disparate impact occurs when a neutral policy, rule, law, or practice has a disproportionate, negative impact on a protected class group.

## **Avoiding Antitrust Liability**

The federal antitrust provision which is most pertinent to REALTORS® is Section 1 of the Sherman Act which prohibits any contract, combination or conspiracy in restraint of interstate commerce. Violation of the federal Sherman Act carries significant civil penalties, including treble damages and stiff criminal penalties. Actions prohibited by Section 1 of the Sherman Act include most importantly the following:

- **Price Fixing** - When two or more competitors blatantly agree to charge consumers the same commission on real estate transactions or agree to the same cooperating commission splits. Price fixing can also arise in more subtle ways, such as suggesting to consumers that there is a “standard fee” or that “everybody charges the same amount.”
- **Division Of Markets** - An agreement among competing real estate firms to allocate customers (e.g., each firm agrees not to solicit the other firm's customers).
- **Boycotts** - when two or more competitors refuse to do business with another competitor or are only willing to cooperate with that competitor on less favorable terms. These actions may cause the competitor to change their business practices (which could also lead to price fixing) or even force them out of business.

The best way to avoid antitrust liability is to ensure that all business decisions are made independently within the brokerage. The potential for antitrust liability arises any time two or more competitors discuss their business practices. REALTORS® must always be alert to discussions that focus on commission rates, pricing structures, listing policies, or marketing practices of other brokerages. If a discussion becomes troubling, immediately suggest a change of topic, or remove oneself from the conversation.

REALTORS® must also be cautious in placing advertisements that may result in antitrust violations. Advertisements that directly compare or criticize a competing business model may not only implicate antitrust laws but may also lead to a Code of Ethics violation. Article 15 prohibits REALTORS® from making false or misleading statements about other real estate professionals or their business practices.

## **FAQ's**

### **What is the difference between a REALTOR® and a Real Estate Agent?**

*A REALTOR® is a federally registered collective membership mark which identifies a real estate professional who is a member of the National Association of REALTORS® and subscribes to its strict Code of Ethics. A real estate licensee is not necessarily a REALTOR® and therefore is not held to this same standard.*

### **How to obtain a New Hampshire Real Estate License?**

*New Hampshire Real Estate licenses are issued by the New Hampshire Real Estate Commission. Licenses are up for renewal every two years from date of issue. License renewal(s) requires a total of 15 credit hours (12 Hours of Elective Courses and one – 3 Hr. CORE Course).*

### **How do I become a REALTOR®**

*Once you complete the licensing process and join a real estate agency, providing that agency belongs to a local board of REALTORS®, you must also join the Board within 30 days of joining an agency. You'll complete and submit the member application with the appropriate application fee to be processed by SBR. A NRDS # (National REALTOR® Database Systems) will be assigned – this number will stay with you as long as you are an active REALTOR® regardless of agency or state. Notification will be sent to NNEREN (Northern New England Real Estate Network) which oversees MLS (Multi-Listing Service) verifying agency association and membership with a Board. **YOU MUST COMPLETE** the Code of Ethics and Orientation within 120 of application submission. Once the Code of Ethics is complete you will be registered for the Orientation Class which is presented by SBR.*

### **What are Dues Used For?**

*Dues are determined annually and are distributed to three Boards:*

- 1. The National Board of REALTORS® (NAR)*
- 2. The New Hampshire Association of REALTORS® (NHAR)*
- 3. The Seacoast Board of REALTORS® (SBR)*

*Dues help to support the organizations that REALTORS® rely on for support, maintaining professional standards and legislative advocacy for issues affecting Realtors® and real estate consumers.*

**What is a NRDS number?**

*When you become a member, the “National REALTORS® Database System” (NRDS) issues an identifying number to all members.*

**Who do I contact to file an ethics complaint?**

*Ethics complaints may be lodged with SBR’s Executive Officer, Jessica Mozdierz. She can be reached at 603-433-9990 or [jessica@seacoastboard.com](mailto:jessica@seacoastboard.com). Additional information can be found at [SeacoastBoard.com](http://SeacoastBoard.com) under Member Resources.*

**Can I call myself a REALTOR®?**

*If you are a member of a REALTOR® organization such as the Seacoast Board of REALTORS®, you are authorized to use the term REALTOR® and the REALTOR® logo. However, there are specific guidelines to the use of these trademarks. Please see [nar.realtor/logos-and-trademark-rules.com](http://nar.realtor/logos-and-trademark-rules.com) for proper use guidelines.*

**Who do I contact with questions about MLS?**

*NH Prime MLS questions please contact NNEREN: 603-228-9733.*

*For MLS software support and application issues contact Paragon: 877-657-4357 or 877-435-7657*

*For Maine Listings & Flex MLS software support and application issues contact: 800-779-4938 or 780-1366 (local to Portland) or email: [help@mainelistings.com](mailto:help@mainelistings.com)*